



**Minutes of the Conference Call
Of the Board of Directors
Of
The Gypsy Moth Slow the Spread Foundation, Inc.**

**June 1, 2005
10:00 a.m. – 12:00 p.m. EDT**

Proper notice having been duly given to each Board member, a conference call of the Board of Directors was held on the above date.

Vice-President Gene Cross called the meeting to order and Secretary Frank Fulgham called the roll.

BOARD MEMBERS

Geir Friisoe, Minnesota, President	absent
Gene Cross, North Carolina, Vice-President/Treasurer	present
Frank Fulgham, Virginia, Secretary	present
Scott Frank, Illinois	present
Bob Waltz, Indiana	present
Ken Rauscher, Michigan	present
Gary Gibson, West Virginia	present
Melody Walker, Wisconsin	present

OTHERS PARTICIPATING IN THE MEETING

Phil Marshal, Indiana
Carl Harper, Kentucky
Mike Philip, Michigan
Kimberly Thielen-Cremers and Teresa McDill, Minnesota
Brian Burke, Ohio
Celestine Ervin, West Virginia
Ed Holloman, Southeastern Association Services
Donna Leonard, USDA Forest Service
Mary Mehaffey, USDA APHIS

Whereas, the above noted directors constitute a quorum, and there is no objection to this proceeding, the following business was conducted:

APPROVAL OF THE MINUTES

The minutes of the Gypsy Moth Slow the Spread (STS) Foundation Board of Directors' Conference Call on April 6, 2005 were approved and ratified by unanimous vote and shall be filed in the Minute Book.

STATUS UPDATES OF GRANT AGREEMENTS WITH USDA-FOREST SERVICE

Ed Holloman discussed the reporting status of all states through a newly developed Grant Reporting Schedule and improvements to the form were discussed and requested. Donna Leonard discussed pending grant expenditures.



2004 Trapping & Treatment Grant

As of 05/25/05, the Foundation balance is listed as (\$42,756); however, Donna Leonard explained that the \$454,500 obligation to ISP for 1500 kg of racemic will be transferred to the 2005 grant. Any remaining deobligations for state grants must be submitted by means of a revised 424 A & B with a cover letter prior to 06/15/05.

ACTION: Remaining 2004 T&T Grant state reporting due dates are as follows:

- 07/15/05 Final Quarterly Financial Status Report with Budget Detail (04/01/05 thru 06/01/05)
- 07/15/05 Final Grant Narrative (01/01/04 thru 06/01/05)

2005 Trapping & Treatment Grant

As of 05/25/05, the Foundation funding balance is \$3,136,644 and the States balance is \$3,925,737 with one disbursement pending for \$28,619.

ACTION: Current 2005 T&T Grant state reporting due dates are as follows:

- 04/15/05 Quarterly Financial Status Report with Budget Detail (01/01/05 thru 03/31/05) **Past Due**

STATUS UPDATES OF GRANT AGREEMENTS WITH USDA-APHIS-PPQ

Ed Holloman discussed the reporting status of all states through a newly developed Grant Reporting Schedule and improvements to the form were discussed and requested. Donna Leonard discussed grant appropriations.

2005 Aphis Regulatory Grant

As of 05/25/05, the Foundation grant funding total received from APHIS is \$239,250. Past and pending disbursements to states equal \$69,505 - leaving a balance of \$169,745. A few states are not up to date with required reporting documents. **NOTE: All reports MUST be up to date for the Foundation to access grant money from APHIS. If reports are past due by a state, requests for disbursements will be delayed until reports are current.**

ACTION: Current 2005 REG Grant state reporting due dates are as follows:

- 01/15/05 1st QTR Financial Status Report & Narrative Report (10/01/04 thru 12/31/04) **Past Due**
- 04/15/05 2nd QTR Financial Status Report & Narrative Report (01/01/05 thru 03/31/05) **Past Due**

2006 Aphis Regulatory Grant

The 2006 STS Regulatory Grant amount with APHIS most likely will remain the same as in 2005. Individual state amounts should be reviewed to ensure that appropriate amounts are being utilized among member states and to identify funding for states that need new or additional regulatory grant funding.

Currently, a total of \$326,297.83 has been requested by states for their 2006 Regulatory Programs. 2005 funding level was at \$239,250 plus \$35,000 to OH and \$5,000 to IN for a total available funding of \$279,250 representing excess funding requests of approximately \$47,000.

MN is requesting \$73,000 to hire a full-time regulatory person. A second option is for MN to produce up to three regulatory training videos for 1) nurseries, 2) mills, and 3) tree care at a total cost of \$44,500 for all three videos. The videos would be of use and benefit other state programs.

There was a discussion of potentially eliminating Michigan's regulatory grant but increasing their trapping & treatment grant by an equal amount.

Mary Mehaffey requested that Gene Cross submit an e-mail request to her with justification for the increased funding for the 2006 Regulatory Grant.

Gene also pointed out that it would be beneficial if OH and IN regulatory funding could be brought into the STS funding mechanism rather than receiving funding directly from APHIS. OH and IN stated that they prefer to continue under the current set up. It was requested that OH and IN report all regulatory accomplishments for inclusion in the STS final report.

The 2006 APHIS grant proposal will be due by July 1, 2005. Mary Mehaffey suggested that the Foundation should submit a request for \$326,297.83 for the 2006 grant in case funding does become available. If additional funding is not available, the amount can be adjusted downward.

The Board will pursue options to fully fund MN's request by freeing up funding from other states such as MI.

ACTION: The Foundation will submit a request for the full \$326,297.83 for 2006 state regulatory grant funding from APHIS by July 1, 2005.

STS PROJECT REVIEW REPORT & ACTION PLAN

A draft Action Plan Response to the STS Project Review was discussed by Donna including recommended actions to address all 17 issues identified by the Review. (Draft document attached.) The Action Plan Recommendations are due by mid-July with implementation dates to occur later.

ACTION: Donna will complete the Action Plan and send out to Board members for comment prior to final submission.

CORRECTED AUDIT REPORT

Gene Cross reported that corrected Audit Reports were finalized and would be sent out to all states within one week.

ENVIRONMENTAL IMPACT STATEMENT (EIS)

Donna reported that Dick Reardon will oversee contract work to finish the EIS. Ed will issue a request for quotes. The Foundation will issue a contract for \$5,000 to \$10,000 to finish work on the EIS.

2005 CONFERENCE CALL SCHEDULE

Tentative Conference Call Schedule: **1st Wednesday of each month at 10:00 a.m.**

Call-in number for all Conference Calls: **404-347-7966**

May 4, 2005 Conference Call - **CANCELLED**

June 1, 2005 Conference Call held at 10:00 a.m. EDT

July 6, 2005 Conference Call - **CANCELLED**

August 3, 2005 Conference Call scheduled for 10:00 a.m. EDT

The foregoing motions and actions, by unanimous consent, are to have full force and effect and are approved as of August 3, 2005.

The call adjourned at 11:40 a.m. Eastern Daylight Time.

Frank Fulgham, Secretary
STS Foundation