



**Minutes of the Conference Call
Of the Board of Directors
Of
The Gypsy Moth Slow the Spread Foundation, Inc.**

**August 6, 2008
10:00 a.m. – 12:00 p.m. EDT**

Proper notice having been duly given to each Board member, a conference call of the Board of Directors was held on the above date.

President Geir Friisoe called the meeting to order and Secretary Frank Fulgham called the roll.

BOARD MEMBERS

Geir Friisoe, Minnesota, President	present
Gene Cross, North Carolina, Vice-President/Treasurer	present
Frank Fulgham, Virginia, Secretary	present
Scott Frank, Illinois	absent
Phil Marshall, Indiana	present
Vacant, Iowa	-
Gary Gibson, West Virginia	present
Melody Walker, Wisconsin	present

OTHERS PARTICIPATING IN THE MEETING

Tivon Feeley, Iowa
Mike Philip, Michigan
Lucy Hunt, Minnesota
David Adkins, Ohio
Ed Holloman, Southeastern Association Services
Celestine Irvin, West Virginia
Jamie Tukiendorf, Wisconsin
John Kyhl, Donna Leonard and Patrick Tobin, USDA Forest Service

Whereas, the above noted directors constitute a quorum, and there is no objection to this proceeding, the following business was conducted:

APPROVAL OF THE MINUTES

The minutes of the Gypsy Moth Slow the Spread (STS) Foundation Board of Directors' Conference Call on April 2, 2008 were approved and ratified by unanimous vote and shall be filed in the Minute Book.

The minutes of the Gypsy Moth Slow the Spread (STS) Foundation Board of Directors' Conference Call on May 7, 2008 were approved and ratified with corrections by unanimous vote and shall be filed in the Minute Book.



STATUS UPDATES OF GRANT AGREEMENTS

Ed Holloman discussed the current Grant Reporting Schedule and grant award balances and expenditures.

2008 APHIS Regulatory Grant

Ed indicated that there is still a balance of \$117,535.33. Ed received a note from Billy Newton with APHIS requesting an assessment of any projected deobligated funds. Ed surveyed the members and indicated that IL, MN, NC, VA, WV and WI plan to expend all remaining funds in their 2008 grants.

Ed indicated that all states are up-to-date on all reporting requirements at this time.

✍ **ACTION:** Current 2008 Regulatory Grant state reports that **will be due** are as follows:

11/01/08	FSR Report (04/01/08 thru 09/30/08)	All States
11/01/08	Summary Report (04/01/08 thru 09/30/08)	All States
11/01/08	Final Report (10/01/07 thru 09/30/08)	All States

2007 Forest Service Trapping & Treatment Grant

Ed reported that new account numbers, year classifications, and object codes are being assigned to all financial entries based upon recommendations by the Foundation auditors. The process is very involved and time consuming; therefore, this month's reports were compiled manually rather than jointly with QuickBooks. Ed, however, verifies that the amounts are basically accurate, but will be verified upon completion of the new accounting procedures and reported verified at the next Board conference call.

Ed indicated as of 08/04/08 there is a balance of \$138,630.90 in grant funds available to Ohio out of the total grant award of \$3,596,450.61 for funding to all states. If Ohio is unable to utilize their remaining funds, they will deobligate the remaining funds which can be utilized for the purchase of racemic. The overall Foundation budget shows a balance of \$244,999.24 out of the original grant award of \$6,104,202.00.

✍ **ACTION:** Current 2007 T&T Grant state reports that **are past due** are as follows:

06/15/08	424Deobligation	OH
07/15/08	FSR Report (04/01/08 thru 06/01/08)	OH
07/15/08	Final Report (10/01/07 thru 03/31/08)	KY, IN, MI, OH

Dave Adkins indicated that the Ohio Final Report was previously submitted in December 2007 and verified that the total amount of \$138,630.90 would be deobligated and revised 424 and final FSR Report would be forthcoming.

2008 Forest Service Trapping & Treatment Grant

Ed indicated as of 08/04/08 there is a balance of \$3,022,643.45 in grant funds available out of the total grant award of \$3,540,519.00 for funding to all states. The overall Foundation budget shows a balance of \$4,062,967.68 out of the original grant award of \$6,219,756.00.

Donna indicated that under the Foundation expenditures two items were unplanned expenditures – the Illinois Trappers and the North Carolina Contract Worker. Approximately \$85,000 will be deobligated from the IL state grant and will be picked up by the Foundation. Also, approximately \$5,000 for the NC Contract Worker will be paid using Foundation funding.

Ed indicated that all states are up-to-date on all reporting requirements at this time.

✍ **ACTION:** Current 2008 T&T Grant state reports that **will be due** are as follows:

10/15/08 FSR Report (04/01/08 thru 09/30/08) All States

2009 APHIS REGULATORY GRANT

Gene indicated that Frances Jowyk, APHIS Eastern Region Office, will be serving as the Interim Coordinator for the APHIS Regulatory Program until a permanent coordinator is named. A Foundation proposal for 2009 needs to be completed and submitted to APHIS. Gene indicated that he has already received Work Plans and tentative budgets from West Virginia and North Carolina. Other member states need to submit their proposals to Gene by the end of the week. Gene reported that it appears that funding for the 2009 Regulatory Program will be the same as the 2008 amount.

Geir questioned if the Board intended to adjust the state distribution plan for this year's total Foundation funding. Gene and Donna indicated that the Regulatory Workgroup was working on a plan to provide guidance in the redistribution of funds based upon past state Work Plan goals and accomplishments. The Work Group has not yet completed this task; therefore, it is likely that for 2009 the Foundation will need to stay with previous 2008 state grant amounts.

✍ **ACTION:** All states except NC & WV must submit 2009 Regulatory Work Plans and Budgets to Gene by Friday, August 8th.

PLANNING FOR 2009

Ohio Update

Dave Adkins reported that the Ohio situation is currently in limbo. It appears that without some intervention by the state legislature, the Ohio Gypsy Moth STS Program will shut down on December 31, 2008. Ohio industries and nurserymen have been contacting the Governor's office to oppose this action. It was agreed that a letter from the STS Board would be helpful pointing out the impacts to industry, benefits vs. costs ratio, and impacts to neighboring states if the Ohio STS program is eliminated. The Board agreed to send a letter to Ohio Senator Sherrod Brown and Ohio Representative Ralph Regula to request their support of the Ohio STS Program.

Geir and Gene will contact Craig Regelbrugge with the American Nursery and Landscape Association (ANLA) to request that the AIA contact the Ohio Nursery and Landscape Association to encourage their support.

Ohio and West Virginia will also contact Mead-Westvaco to request their support of a continued gypsy moth program in Ohio. Phil Marshall (IN) volunteered to contact relevant parties in the nursery and forestry industries while he is at the Illinois State Fair to solicit additional support by contacting their Ohio counterparts.

2009 Funding from the Forest Service

Donna indicated that it is likely that we will have another Continuing Resolution this year resulting in STS getting about \$8.5 million again this year. However, keep in mind that this is only speculation at this point, however, we should use this figure for planning purposes until something more concrete surfaces in late Fall.

MISCELLANEOUS

Economic Assessment Update

Patrick Tobin reported that the document was essentially completed except for the last part that was added to put a cost estimate on quarantine maintenance.

Northeast Travel Funds

Donna indicated that the Forest Service - Northeastern Area (FS-NA) is having difficulty funding state travel under Common Services. Noel indicated that this could be a problem in 2009. In the past, the Foundation has allowed the FS-NA to retain approximately \$20,000 to utilize for Board members and Operations personnel travel when they could not obtain travel funding through their state grant. Since this could result in the loss of this funding, Donna recommended that in the future the Foundation retain this funding and utilize federal travel policy and guidelines for appropriate reimbursements when needed. States would make their own travel arrangements and seek reimbursements through Ed Holliman. The Board concurred with this recommendation.

Donna indicated that the upcoming Operations Meeting in Michigan is still scheduled to take place. The future Technical Advisory Meeting may likely be cancelled.

2008 STS CONFERENCE CALL & MEETING SCHEDULE

Conference Calls scheduled for 1st Wednesday of each month at 10:00 a.m.

Call-in number for all 2008 Conference Calls: 404-347-7962

JAN 9	Conference Call	Held at 10:00 a.m. EST
FEB 6	Conference Call	Held at 10:00 a.m. EST
FEB 21	STS Annual Mtg	Held in Indianapolis, IN
MAR 5	Conference Call	Cancelled
APR 2	Conference Call	Held at 10:00 a.m. EDT
MAY 7	Conference Call	Held at 10:00 a.m. EDT
JUN 4	Conference Call	Cancelled
JUL 9	Conference Call	Cancelled
AUG 6	Conference Call	Held at 10:00 a.m. EDT
SEP 3	Conference Call	<i>Scheduled for 10:00 a.m. EDT</i>
OCT 8	Conference Call	<i>Scheduled for 10:00 a.m. EDT</i>
NOV 5	Conference Call	<i>Scheduled for 10:00 a.m. EST</i>
DEC 3	Conference Call	<i>Scheduled for 10:00 a.m. EST</i>

The foregoing motions and actions, by unanimous consent, are to have full force and effect as of August 6, 2008, unless otherwise indicated by the Board.

The meeting adjourned at 11:10 a.m. Eastern Daylight Time.

Frank Fulgham, Secretary
 STS Foundation