



**Minutes of the Board of Directors of  
The Gypsy Moth Slow the Spread Foundation, Inc.**

**April 6, 2011  
9:00 CDT – 11:00 CDT  
10:00 EDT – 12:00 EDT**

Proper notice having been duly given to each Board member, a conference call of the Board of Directors was held on the above date.

President Geir Friisoe called the meeting to order and the roll was called.

**BOARD MEMBERS**

Geir Friisoe, Minnesota, President	present
Gene Cross, North Carolina, Vice-President/Treasurer	present
Melody Walker, Wisconsin, Secretary	present
Scott Frank, Illinois	present
Phil Marshall, Indiana	present
Tivon Feeley, Iowa	present
Carl Harper, Kentucky	present
Larry Nichols, Virginia	present
Gary Gibson, West Virginia	present

**OTHERS PARTICIPATING IN THE MEETING**

Dave Adkins, Ohio  
Lucy Hunt, Minnesota  
Jamie Tukiendorf, Chris Lettau, Wisconsin  
Butch Sayers, West Virginia  
Julie Spaulding, USDA APHIS Eastern Region  
Donna Leonard, Amy Hill, Noel Schneeberger, John Kyhl, USDA Forest Service

**Whereas**, the above noted directors constitute a quorum, and there is no objection to this proceeding, the following business was conducted:

**APPROVAL OF THE MINUTES**

Gene Cross (NC) made a motion to approve the minutes of February 16, 2011 one spelling edit. Carl Harper (KY) seconded the motion and the minutes were unanimously approved.

**STATUS UPDATES OF GRANT AGREEMENTS**

**2011 APHIS Regulatory Grant**

The total grant award is \$281,429.00. The amount disbursed as of April 5, 2011 was \$23,995.29 with \$14,738.42 pending. The remaining balance is \$242,695.29. All reports are current.



- ***ACTION: Submit summary reports and FSR's for 10/01/2010 – 3/31/2011 by April 15, 2011.***

Gene Cross (NC) reported on a USDA audit review of our 2005 and 2006 agreements that he recently received. Gene indicated that the Foundation has been sending USDA a single FFR for all the states. Beginning in 2007 and continuing in subsequent years each state's financial information was placed in a separate column. USDA has indicated a separate report for each state would be preferred in order to review each individual state separately. Additionally, an email requesting an extension would be appreciated if reports would be submitted late. Overall the audit determined that everything was in order and no significant problems were revealed.

### **2010 Forest Service Trapping and Treatment Grant**

Donna indicated the total grant award was \$7,609,768. As of April 5, 2011, a total of \$3,263,989.47 has been disbursed leaving a balance of \$931,120.17. Given the current budget situation, Donna recommended all states keep 2010 funds that they may have planned to de-obligate.

ShinEtsu was able to synthesize more racemic disparture than we had ordered and the Foundation purchased all that the company produced. So instead of 4000 kg at \$1,560,000.00 the actual amount purchased was 4,450kg at \$1,735,500.00. After all upcoming obligations are accounted for we will have a balance of \$68,000.00. All reports are current.

- ***ACTION: Submit FSR's for 10/01/10 – 3/31/11 by April 15, 2011.***

### **FS 2011 Budget and Outlook for STS Allocation**

Donna sent out a spread sheet detailing the new plans for funding for treatments for IL, MN and WI and trapping for IL, VA and NC given that we do not yet have a budget and we are still under a Continuing Resolution. An early release of 2.1 million was released in January. This amount will cover the mating disruption treatment and formulation. The pheromone has been shipped.

Gene and Ed applied for \$858,000 of carryover funds and NA will get an award letter out before Friday, April 8, in the event of a government shutdown. This will be applied to state treatment contracts. An additional estimated \$258,384 in the 2010 grant will allow for funding trapping contracts at \$190,000. This leaves \$68,384 as a small cushion for the Foundation.

Valent Biosciences produced the Btk without assurance of orders. The Btk will not be put in tankers until there is assurance of funding.

We have \$268,000 available that are not obligated that we can use for initial outlays for trapping. NC and IL are paid from the Foundation, so these states don't need to do anything extra to acquire these funds. However, VA pays for trapping in-house, so VA will need to revise the 2010 grant request to capture the \$80,000. Nothing else is funded at this time. If Congress passes the budget we will know what the allocation is but we will not have available money to

release until early May. Donna said she will email with final funding amounts for everyone by 4/25.

Donna polled the states not covered by contracts, but who are hiring trappers for start work dates. KY will hold training the 1<sup>st</sup> few weeks of May. WV started people last Friday. OH will have training on May 22 with trap setting on May 23, and OH will need a grant. IN will start on May 9 in the south and May 16 in the north. IN is working off of the 2010 grant for trap set. IL is covered by contract paid by the Foundation. WI starts leads on May 10, southern trappers on May 16 and the following week in the north and WI will need a grant. IA is training on April 11 with trappers in the field on May 9. IA has a mix of contract trappers and hired trappers. MN will begin training and trapping in mid-May and MN will need a grant.

Donna indicated that because we don't know what our allocation will be and we will not be able to adjust treatments this late in the season. The 2011 work plan is based on \$9 million, but we don't know for sure if we will get that much money. We may need to take cuts in trapping. Patrick sent out the estimated trapping costs and some considerations for where to make the cuts. The savings could come from cutting the base trapping in the action zone. If we get \$8.5 million we will need to adjust trapping down accordingly. Each state will need to make cuts tailored to their particular situation.

Gene said he would like to have the money at the Foundation level before sending out letters of cost incurrence.

### **Future Meetings**

The next conference call is scheduled for April 21, 2011 at 9:00 AM CDT/10:00 AM EDT.

### **Meeting Adjourned**

A motion was made by Gary Gibson (WV) to adjourn the meeting and seconded by Melody Walker (WI). The motion received unanimous approval and the meeting was adjourned.

### **2011 STS Conference Call and Meeting Schedule**

Conference calls are scheduled for the 1<sup>st</sup> Wednesday of each month at 9:00 CT/10:00 ET unless otherwise scheduled by the Board President. The call in number for the STS monthly conference calls in 2011 is **404-347-7966**.

**January 5                      Conference Call              Held**

<b>February 2</b>	<b>Conference Call</b>	<b>Cancelled</b>
<b>February 16</b>	<b>STS Annual Mtg</b>	<b>Held</b>
<b>March 2</b>	<b>Conference Call</b>	<b>Held March 16</b>
<b>April 6</b>	<b>Conference Call</b>	<b>Held</b>
<b>May 4</b>	<b>Conference Call</b>	
<b>June 1</b>	<b>Conference Call</b>	
<b>July 6</b>	<b>Conference Call</b>	
<b>August 3</b>	<b>Conference Call</b>	
<b>September 7</b>	<b>Conference Call</b>	
<b>October 5</b>	<b>Conference Call</b>	
<b>November 2</b>	<b>Conference Call</b>	
<b>December 7</b>	<b>Conference Call</b>	

The foregoing motions and actions, by unanimous consent are to have full force and effect as of April 21, 2011, unless otherwise indicated by the Board.

Melody Walker, Secretary  
 STS Foundation

**Board Action After the Conference Call**

The STS Board of Directors including NC, WV, IA, IN, KY, IL, WI and MN voted to approve the Illinois contract and employees recommended by Illinois. Eight of the nine member states voted, therefore, this contract proposal is approved.

The Illinois Department of Agriculture is proposing that the Gypsy Moth Slow-the-Spread Foundation contract directly with the Illinois trappers to perform the trapping duties in 2011. This same procedure was implemented in 2008, 2009, and 2010 with great success. Ten trappers are needed to set traps in the 10 designated trapping areas of northern Illinois. Of the ten trappers, eight individuals are repeat performers from previous seasons and two are new candidates. The trappers will be paid on an hourly basis and will be reimbursed for travel on a per-mile basis. The Department will oversee the trappers, compile the time and travel reports, and submit payment requests to the Foundation for each trapper. The Foundation will issue checks to each trapper based upon the Department’s documentation. The trappers will not be employees of the Foundation, but will work on a contractual basis. The trappers will be responsible for the payment of any payroll taxes, etc. The trappers will be responsible for setting traps, recording information, checking traps, recovering traps, and counting moths.

Attached is a copy of the announcement for the trapping positions. This opportunity was advertised with the following entities in the areas where the trapping will occur: Extension offices, community colleges, junior colleges, Illinois Department of Natural Resources area offices, county forest preserves, employment agencies, and on the internet. Instructors of agriculture and horticulture programs at the above-mentioned colleges were made aware of the opportunities.

I am asking for concurrence by the Board for the Foundation to contract with the following individuals to conduct gypsy moth trapping in Illinois:

Territory #1	Mike Malon	Hanover, IL
Territory #2	Kelly Osterberg	Roscoe, IL
Territory #3	Linda Leveille	Belvidere, IL
Territory #4	Tim Whitford	Byron, IL
Territory #5	Mark Jones	Sycamore, IL
Territory #6	Susan Linnell	Elmhurst, IL
Territory #7	Jennifer Allen	Princeton, IL
Territory #8	Zina Sager	Magnolia, IL
Territory #9	Julie Kastel	Wilmington, IL
Territory #10	Linda Massey	Herscher, IL

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