

# Gypsy Moth Slow The Spread Foundation, Inc.

P.O. Box 58220 - Raleigh, North Carolina 27658  
Telephone: 919.877.9392 - Web Site: [www.gmsts.org](http://www.gmsts.org)

# STS



## Minutes of the Board of Directors of The Gypsy Moth Slow the Spread Foundation, Inc.

**December 7, 2011**

9:00 CDT – 11:00 CDT

10:00 EDT – 12:00 EDT

Proper notice having been duly given to each Board member, a conference call of the Board of Directors was held on the above date.

President Geir Friisoe called the meeting to order and the roll was called.

### BOARD MEMBERS

Geir Friisoe, Minnesota, President	present
Gene Cross, North Carolina, Vice-President/Treasurer	present
Melody Walker, Wisconsin, Secretary	present
Scott Frank, Illinois	present
Phil Marshall, Indiana	present
Tivon Feeley, Iowa	present
Carl Harper, Kentucky	present
Larry Nichols, Virginia	present
Sherrie Hutchinson, West Virginia	absent

### OTHERS PARTICIPATING IN THE MEETING

Dave Adkins, Ohio  
Lucy Hunt, Minnesota  
Butch Sayers, Tim Brown, Celestine Ervin, Eric Ewing, West Virginia  
Jamie Tukiendorf, Wisconsin  
Ed Holloman, Southeastern Association Services  
Joe Beckwith, Julie Spalding, USDA APHIS Eastern Region  
Donna Leonard, Noel Schneeberger, Amy Hill, John Kyhl, Patrick Tobin, USDA Forest Service

**Whereas**, the above noted directors constitute a quorum, and there is no objection to this proceeding, the following business was conducted:

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<b>Minnesota</b> Geir Friisoe – President 651-297-7174		<b>North Carolina</b> Gene Cross – Vice President/Treasurer 919-733-6930		<b>Wisconsin</b> Melody Walker – Secretary 608-224-4586	
<b>West Virginia</b> Sherrie Hutchinson 304-558-2212	<b>Illinois</b> Scott Frank 217-785-2427	<b>Indiana</b> Phil Marshall 812-358-3621	<b>Iowa</b> Tivon Feeley 515-242-5966	<b>Virginia</b> Larry Nichols 804-786-3515	<b>Kentucky</b> Carl Harper 859-257-5838

## **APPROVAL OF THE MINUTES**

Larry Nichols (VA) made a motion to approve the draft minutes of September 7, 2011. Carl Harper (KY) seconded the motion and the board members voted unanimously to approve the minutes with several edits.

## **STATUS UPDATES OF GRANT AGREEMENTS**

### **2011 APHIS Regulatory Grant**

Ed indicated WV had a pending balance of \$24,808.52 and MN had a remaining balance of \$17,012.45. Currently, one FSR is due from MN. Lucy Hunt and Ed are working to clear out the final balance. The process has been slow due to changes in MN's accounting system.

### **2010 Forest Service Trapping and Treatment Grant**

Ed indicated this grant has a zero balance. All state reports are current. Ed submitted the final financial report. Donna will provide Ed with a final narrative to go with the financial report.

### **2011 Forest Service Trapping and Treatment Grant**

Ed indicated this grant has a balance of \$4,128,047.95. Actually, the balance is \$2,000 more than is recorded on the spreadsheet. Ed will send out a revised spreadsheet showing the additional \$2000. A total of \$1,901,092.80 has been disbursed to the states, leaving an available balance of \$1,637,979.73.

### **2012 APHIS**

Today, Ed received the APHIS agreement for \$45,000. This funding is for the period of October 1, 2011 through December 31, 2011. The amount of funding for the entire grant period is unknown at this time.

Julie Spaulding said APHIS PPQ has not yet received the appropriation from OMB, however, with a 41 percent reduction in funding levels, APHIS PPQ is reprioritizing state awards and PPQ program costs. Overall, gypsy moth funding will drop from \$5 million to an estimated \$3 million. Joe Beckwith will be working with his counterpart in the Western Region on how to allocate the available funds to the regions. Subsequently, Joe will present a plan to the Eastern Region State Plant Health Directors (SPHDS). The SPHDS may discuss with the states, however, as Geir Friisoe pointed out, not all SPHDS work with states, seamlessly. SPHDS in Indiana and Ohio receive the gypsy moth regulatory funds and STS does not know how those funds are spent. Julie invited the Plant Board and the STS Board to provide priorities for consideration by PPQ. Joe emphasized that cuts are being shared by states and APHIS.

Julie stressed the importance of focusing program activities on where gypsy moth is likely to occur. The PPQ goal is preparing a strong program to support early detection and regulatory goals of preventing isolated infestations and finding them when they do occur in the higher priority areas. PPQ needs to evaluate positions previously funded to determine if they meet the goals of the program.

Recently, Gene requested a quick turnaround of budget estimates from the states. He received estimates from IL, WI and NC, and he would like to hear from WV and VA. In addition to budgets, Julie would like a brief description of planned work. States can submit a 424 for the Oct – Dec period. The alternative is to wait to submit one agreement for the entire year.

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- **ACTION:** States planning to participate in the regulatory program should submit budget numbers and a brief summary of proposed accomplishments to Ed and Gene by Friday (12/9/11).

*Geir will draft a letter that emphasizes the importance of the partnership between STS and APHIS in regulating the movement of gypsy moth.*

## Annual Board Meeting

The annual meeting will be held in the NC Department of Agriculture, Hall of Fame Room, Raleigh, NC. Gene will send hotel information soon. One benefit of meeting in Raleigh is the accountants will be available in person. The meeting will start at 8:00 or 8:15 and finish at 3:30. Donna will provide the agenda and a letter to state the requirement to attend the meeting.

Please let Donna and Ed know if you need to have the Foundation pay directly for your travel.

## Bank Routing Mystery

A situation occurred with a bank routing number being changed, resulting in money deposited into an account where it did not belong. Ed and Gene did not change the routing number and they are not sure who did. This error caused a \$1758.14 deposit into an account of a former trapper's husband. The person who received the money has sent a money order of \$250 to the Foundation as partial repayment. He expects to return all the money within three months, or so. Ed and Gene will send this financial activity through the Audit Committee so they can track the inadvertent expenditure and the restoration of the funds.

## Foundation Audit

The audit of the Foundation will begin next week. Ed will be busy with this activity.

## OIG

The states received a letter from OIG how awardees track time spent on grants. The recommendation section states that the Forest Service should require detailed tracking on all grants. Documentation will be required to show staff time spent on grants. The Board will discuss this at the February 16 meeting.

## Operations Meeting

The meeting will be January 30 – February 3. Monday and Friday are travel days; Tuesday and Wednesday will be the standard operations meeting, and spray technology will be offered on Thursday.

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### **Change in Board Membership**

Geir will cycle off the Board. Lucy Hunt will be the new MN representative.

### **Future Meetings**

The next conference call will be on January 4, 2012.

### **Meeting Adjourned**

Dave Adkins (OH) made a motion to adjourn the meeting, which Gene Cross (NC) seconded.

The meeting was adjourned.

### **2011 STS Conference Call and Meeting Schedule**

Conference calls are scheduled for the 1<sup>st</sup> Wednesday of each month at 9:00 CT/10:00 ET unless otherwise scheduled by the Board President. The call in number for the STS monthly conference calls in 2011 is **404-347-7966**.

<b>January 5</b>	<b>Conference Call</b>	<b>Held</b>
<b>February 2</b>	<b>Conference Call</b>	<b>Cancelled</b>
<b>February 16</b>	<b>STS Annual Mtg</b>	<b>Held</b>
<b>March 2</b>	<b>Conference Call</b>	<b>Held March 16</b>
<b>April 6</b>	<b>Conference Call</b>	<b>Held</b>
<b>May 4</b>	<b>Conference Call</b>	<b>Held</b>
<b>June 1</b>	<b>Conference Call</b>	<b>Cancelled</b>
<b>July 6</b>	<b>Conference Call</b>	<b>Cancelled</b>
<b>August 3</b>	<b>Conference Call</b>	<b>Held</b>
<b>September 7</b>	<b>Conference Call</b>	<b>Held</b>
<b>October 5</b>	<b>Conference Call</b>	<b>Cancelled</b>
<b>November 2</b>	<b>Conference Call</b>	<b>Cancelled</b>
<b>December 7</b>	<b>Conference Call</b>	<b>Held</b>

The foregoing motions and actions, by unanimous consent are to have full force and effect as of December 7, 2011, unless otherwise indicated by the Board.

Melody Walker, Secretary  
STS Foundation