



**Minutes of the Board of Directors of
The Gypsy Moth Slow the Spread Foundation, Inc.**

April 4, 2012

9:00 CDT – 11:00 CDT

10:00 EDT – 12:00 EDT

Proper notice having been duly given to each Board member, a conference call of the Board of Directors was held on the above date.

The meeting was called to order and the roll was taken.

BOARD MEMBERS

Larry Nichols, Virginia, President	present
Gene Cross, North Carolina, Vice-President/Treasurer	present
Melody Walker, Wisconsin, Secretary	present
Scott Frank, Illinois	present
Phil Marshall, Indiana	present
Tivon Feeley, Iowa	absent
Carl Harper, Kentucky	present
Lucia Hunt, Minnesota	present
Sherrie Hutchinson, West Virginia	present

OTHERS PARTICIPATING IN THE MEETING

Dave Adkins, Ohio
Butch Sayers, Celestine Ervin, Tim Brown, West Virginia
Nancy Williams, Scott Schirmer, Illinois
Jamie Tukiendorf, Wisconsin
Ed Holloman, Southeastern Association Services
Julie Spaulding, Joe Beckwith, USDA APHIS PPQ
Donna Leonard, Noel Schneeberger, USDA Forest Service

Whereas, the above noted directors constitute a quorum, and there is no objection to this proceeding, the following business was conducted:

Virginia Larry Nichols - President 804-786-3515	North Carolina Gene Cross – Vice President/Treasurer 919-733-3933	Wisconsin Melody Walker - Secretary 608-224-4586
Illinois Scott Frank 217-785-2427	Iowa Tivon Feeley 515-281-4915	Minnesota Lucia Hunt 651-201-6329
Indiana Phil Marshall 812-358-3621	Kentucky Carl Harper 859-257-5838	West Virginia Sherrie Hutchinson 304-558-2212

APPROVAL OF THE MINUTES

Phil Marshall (IN) moved to accept the March 7, 2012 minutes. Scott Frank (IL) seconded the motion. The minutes were approved.

STATUS UPDATES OF GRANT AGREEMENTS

2012 APHIS Regulatory Grant

Ed indicated the total grant award as of April 4 was \$171,000. There was a previous notice of award for \$45,000. Ed is working on the revision to add \$126,000. The match from participating states will be \$6336. MN needs to submit an application.

- **Action:** Current 2012 Regulatory Grant state reports past due:
04/01/12 - 424 A&B MN

2011 Forest Service Trapping and Treatment Grant

Ed indicated the balance as of 4/4/2012 was \$3,820,841.61. Ohio has deobligated \$27,000.00. NC has a pending deobligation of \$4,823.79. States with estimated future deobligations include: MN (\$135,000), NC (\$14,000), VA (\$90,000) and WI (\$50,000).

The deobligated funds will be added to the contingency budget line, which often support racemic purchases. This year, Donna ordered 4,500 kg, and she received 5,380 kg because there was extra racemic available. The contingency line, which is currently at \$782.47, will get a needed boost from the deobligated funds.

- **Action:** Current 2011 T&T Grant state reports due:
04/15/12 – FSR (10/01/11 – 03/31/12) All States

2012 Forest Service Trapping and Treatment Grant Status and Potential Awards to States

Ed indicated the potential balance as of 4/4/2012 was \$4,584,150.00. WI should check the draft budget with the 424 form, and fix the discrepancies so that both have the same numbers. IL and OH will need letters of cost incurrence.

- **Action:** WI will verify 424 numbers and resubmit as needed.
- **Action:** Gene will send letters of cost incurrence to IL and Ohio.

FS Funded Eradication Projects via STS Foundation

The FS will pay for eradication for TN, OH & NC. The money will come through the Foundation. Phil Marshall, IN, made a motion seconded by Lucia Hunt, MN, stating that the Foundation agrees to accept \$94,000 from USDA-FS to support eradication projects in TN, OH and NC. Gene added an award of \$94,000 for eradication in Tennessee, North Carolina and Ohio. Each of these states must submit a separate 424 for eradication.

- **Board Action:** The Board unanimously agreed to accept \$94,000 from USDA-FS to eradicate selected gypsy moth infestations in TN, OH and NC.
- **Action:** TN, OH and NC will need to submit a separate 424 for eradication projects.

MISCELLANEOUS

Approval of Contract Trapping Bids

On 4/3/2012, Gene Cross sent an email to foundation Board members requesting approval on trapping bids for North Carolina's trapping program. The bids submitted for consideration were the lowest bids per trapping unit.

- **BOARD ACTION:** Effective 4/3/12, 8 of the 9 Board Members responded with an approval for NC to contract with the trappers with the lowest bid for each trapping unit. NC did not vote.

Scott Frank, IL, indicated that he planned to contract with trappers through the Foundation again and he would be submitting his list of trappers soon.

Future Meetings

The next conference call will be on May 2, 2012.

Meeting Adjourned

Carl Harper, KY made a motion to adjourn. Phil Marshall, IN, seconded the motion. The meeting was adjourned.

2012 STS Conference Call and Meeting Schedule

Conference calls are scheduled for the 1st Wednesday of each month at 9:00 CT/10:00 ET unless otherwise scheduled by the Board President. The call in number for the STS monthly conference calls in 2012 is **404-347-7966**.

January 4	Conference Call	Held
February 1	Conference Call	Cancelled
February 16	STS Annual Mtg	Held
March 7	Conference Call	Held
April 4	Conference Call	Held
May 2	Conference Call	Cancelled
June 6	Conference Call	Cancelled
July 4	Conference Call	Cancelled
August 1	Conference Call	Held
September 5	Conference Call	
October 3	Conference Call	
November 7	Conference Call	
December 5	Conference Call	

The foregoing motions and actions, by unanimous consent are to have full force and effect as of April 4, 2012, unless otherwise indicated by the Board.

Melody Walker, Secretary

AFTER THE CALL ACTIVITIES

Approval of the Illinois Contract Trapping Bids

On 4/12/2012, Scott Frank proposed via email that the Gypsy Moth Slow the Spread Foundation contract directly with eight individuals to perform the IL trapping duties in 2012.

This is Scott's request. I am asking for concurrence by the Board for the Foundation to contract with the following individuals to conduct gypsy moth trapping in Illinois. Eight trappers are needed to set traps in the 8 designated trapping areas of northern Illinois. Of the eight trappers, six individuals are repeat performers from previous seasons and two are new candidates.

The proposal was approved through email.

- **BOARD ACTION:** Effective 4/16/12, all 9 Board Members responded with an approval for IL to contract with the 8 trappers chosen by IL.

Request for the Board's Consideration

On 6/21/12, Donna Leonard sent an email to Foundation Board members requesting additional funds for overages. At about 2/3 complete with the mating disruption contracts, Donna estimated there would be an overrun due to several factors (performance bonuses, clauses for fuel adjustment or product buy-back and any mis-estimates of treatable acres inside the treatment polygons). She had about \$40K available, but it was depleted through a known underestimate of treat acres in VA and a potential underestimate of treat acres in MN. There were also overruns in IL and WI and fuel prices increased further to the north.

This is Donna's request. "I am requesting approval from the Board to issue a purchase order to pay for any overages on the 2nd contract with Al's Aerial Spraying. I estimate the overage will be at least \$50K but no more than \$70K. The funds would come out of the dollars we have set aside for purchase of racemic disparlure for the 2013 projects."

- **BOARD ACTION:** Effective 6/21/12, 8 of the 9 Board Members responded with an approval to issue a purchase order to pay for any overages estimated at least \$50K but no more than \$70K on the 2nd contract with Al's Aerial Spraying. The funds will come out of the dollars set aside for purchase of racemic disparlure for the 2013 projects.