



**Slow the Spread
of the Gypsy Moth**
Slow the Spread Foundation, Inc.

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**Minutes of the Board of Directors of
The Gypsy Moth Slow the Spread Foundation, Inc.**

September 5, 2012
9:00 CT – 11:00 CT
10:00 ET – 12:00 ET

Proper notice having been duly given to each Board member, a conference call of the Board of Directors was held on the above date.

The meeting was called to order and the roll was taken.

BOARD MEMBERS

Larry Nichols, Virginia, President	present
Gene Cross, North Carolina, Vice-President/Treasurer	present
Melody Walker, Wisconsin, Secretary	present
Scott Frank, Illinois	present
Phil Marshall, Indiana	present
Tivon Feeley, Iowa	present
Carl Harper, Kentucky	present
Lucia Hunt, Minnesota	present
Sherrie Hutchinson, West Virginia	absent

OTHERS PARTICIPATING IN THE MEETING

Dave Adkins, Ohio
Butch Sayers, Tim Brown, Mike Arnold, Shawn McCauley, West Virginia
Jamie Tukiendorf, Wisconsin
Nancy Williams, Scott Schirmer, Illinois
Phil Wilson, North Carolina

Virginia Larry Nichols - President 804-786-3515		North Carolina Gene Cross – Vice President/Treasurer 919-733-3933		Wisconsin Melody Walker - Secretary 608-224-4586	
Illinois Scott Frank 217-785-2427	Indiana Phil Marshall 812-358-3621	Iowa Tivon Feeley 515-281-4915	Kentucky Carl Harper 859-257-5838	Minnesota Lucia Hunt 651-201-6329	West Virginia Sherrie Hutchinson 304-558-2212

Ed Holloman, Southeastern Association Services
Julie Spaulding, Joe Beckwith, USDA APHIS PPQ
Donna Leonard, John Kyhl, Noel Schneeberger, USDA Forest Service

Whereas, the above noted directors constitute a quorum, and there is no objection to this proceeding, the following business was conducted:

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APPROVAL OF THE MINUTES

Phil Marshall (IN) moved to accept the August 1, 2012 minutes as presented. Scott Frank (IL) seconded the motion. The Board voted unanimously to approve the minutes.

STATUS UPDATES OF GRANT AGREEMENTS

2012 APHIS Regulatory Grant

Ed highlighted that the remaining balance was 46 % of the total grant as of August 31, 2012. Ed encouraged states to spend the balance as soon as possible as this grant period ends on September 30th. The current balance is \$78, 552.14.

➤ **Action:** Current 2012 Regulatory Grant state reports are due:

10/15/12 – FSR (04/01/12 – 09/30/12) IL, MN, NC, VA, WV, WI

10/15/12 – Final Report (10/01/11 – 09/30/12) IL, MN, NC, VA, WV, WI

2011 Forest Service Trapping and Treatment Grant

Ed indicated IN, KY and MN had remaining balances totaling \$84,277.13 as of August 31, 2012. Ed has received final FSR's from IN and KY. MN is expected to deobligate their remaining balance, which will bring the final balance to \$241,652.93. States are reminded that all reports and deobligations were due mid-July.

➤ **Action:** Current 2011 T&T Grant state reports past due:

06/15/12 – 424 De-obligation MN

2012 Forest Service Trapping and Treatment Grant Status and Potential Awards to States

Ed indicated the balance was \$3,535,527.85 as of August 31, 2012. This will increase to \$3,777,180, after moving the available balance of \$241,652.93 from the 2011 grant. All reports are current.

Reports will be due as follows:

- **Action:**
01/15/13 – FSR (01/01/12- 12/31/12) All States

- 01/15/13- Annual Performance Report All States
(01/01/12- 12/31/12)

Eradication Projects funded by FS via STS Foundation

Ed indicated TN had applied for all of their available funds leaving a combined balance for OH and NC of \$91,526.98. This grant period ends on 12/31/12.

Changes at North Carolina Department of Agriculture

Larry congratulated Gene on his upcoming retirement. Gene was a founding member of the Board. He has served the Foundation well and has contributed much in time and skill at managing the books. We will miss him a great deal. Larry received a letter appointing Phil Wilson to the Board of Directors replacing Gene as of November 1st. Effective November 1st the Vice President/Treasurer position will be open.

- **Action:** Larry will schedule a meeting to discuss how to handle the vacancy left by Gene's retirement.

2013 Regulatory Grant

Julie said there was no news on the budget. States will likely have about as much activity as last year. Eradication estimates will be available around mid-November. The future of the regulatory committee is unknown, however, there will be a conference call next Thursday. States summed up their contingency plans as follows. VA will keep an employee on quarterly. MN plans to roll regulatory trapping into regular grid and campgrounds might be excluded from trapping. The State will cover compliance agreements. WI will combine regulatory trapping with the regular grid. Full-time staff will pick up compliance work and some work may shift to APHIS. NC will continue all functions with permanent staff. OH and IN regulatory funds have gone directly to APHIS, and these responsibilities will remain with APHIS. IN regulatory surveys have been incorporated into existing surveys. IL will keep their part-time employee on until the end of the year and then roll as much work as possible into existing workloads of full-time staff. WV will tentatively go through the end of September and then will wait and see what funds come through.

Letter to APHIS

Larry discussed the progress on the letter to APHIS, which will outline what the impact of cutting the APHIS funding will be. It will affect the FS and states as well as APHIS. Larry will have it ready in the next week or two. Julie would like a heads-up just before Larry sends the letter.

MISCELLANEOUS

Future Meetings

The next conference call will be on October 3, 2012.

Meeting Adjourned

Carl Harper, KY, made a motion to adjourn the meeting, which Phil Marshall, IN, seconded. The meeting was adjourned.

2012 STS Conference Call and Meeting Schedule

Conference calls are scheduled for the 1st Wednesday of each month at 9:00 CT/10:00 ET unless otherwise scheduled by the Board President. The call in number for the STS monthly conference calls in 2012 is **404-347-7966**.

January 4	Conference Call	Held
February 1	Conference Call	Cancelled
February 16	STS Annual Mtg	Held
March 7	Conference Call	Held
April 4	Conference Call	Held
May 2	Conference Call	Cancelled
June 6	Conference Call	Cancelled
July 4	Conference Call	Cancelled
August 1	Conference Call	Held
September 5	Conference Call	Held
October 3	Conference Call	
November 7	Conference Call	
December 5	Conference Call	

The foregoing motions and actions, by unanimous consent are to have full force and effect as of September 5, 2012, unless otherwise indicated by the Board.

Melody Walker, Secretary

Post Board Meeting Activities

Larry Nichols provided the following summary of the Executive Committee meeting.

The STS Executive Committee held a conference call on Tuesday, September 18, 2012 to discuss the upcoming vacancy of the office of Vice President/Treasurer of the STS BOD and to select a candidate for this position. Meeting notes from this conference call are attached.

The Executive Committee considered several factors in selecting the nominee for VP/Treasurer. Consideration was given to the workload of this office (see attached file), the ease in which the duties can be transitioned from Gene to the new VP/Treasurer, and the advantages offered by the VP/Treasurer being in close proximity to the STS Administrative Office. After considering these factors, Phil Wilson, North Carolina State Plant Regulatory Official was the unanimous choice of the Executive Committee. Phil was previously appointed by NCDA&CS to represent North Carolina on the STS BOD, effective November 1, 2012. On September 18, I contacted Phil and he accepted the nomination.

During our next (October) conference call, an election for the office of VP/Treasurer will be held. If you wish to nominate yourself or another BOD member for VP/Treasurer, the opportunity for nominations will be provided during the conference call.

The person who is elected as VP/Treasurer will fill the position from November 1 until the annual election of officers is held at our February meeting.