



Slow the Spread  
of the Gypsy Moth  

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Slow the Spread Foundation, Inc.

P.O. Box 58220 Raleigh, North  
Carolina 27658  
Telephone: 919.877.9392 Fax:  
919.887.0940  
Internet: [www.gmsts.org](http://www.gmsts.org)

**Minutes of the Board of Directors of  
The Gypsy Moth Slow the Spread Foundation, Inc.**

**October 21, 2016**  
9:00 CDT – 11:00 CDT  
10:00 EDT – 12:00 EDT

Proper notice having been duly given to each Board member, a conference call of the Board of Directors was held on the above date.

Larry Nichols called the meeting to order and the roll was taken.

**BOARD MEMBERS**

Larry Nichols, Virginia, President	present
Phil Wilson, North Carolina, Vice-President/Treasurer	present
Melody Walker, Wisconsin, Secretary	present
Scott Frank, Illinois	present
Phil Marshall, Indiana	present
Tivon Feeley, Iowa	present
Carl Harper, Kentucky	present
Kimberly Thielen Cremers, Minnesota	present
Eric Ewing, West Virginia	absent

**OTHERS PARTICIPATING IN THE MEETING**

Scott Schirmer, Illinois  
Megan Abraham, Indiana  
Chris Elder, North Carolina  
Tim Brown, Butch Sayers, West Virginia  
Linda Kastorff, Wisconsin  
Ed Holloman, Southeastern Association Services  
Paul Chaloux, Anthony Man-Son-Hing, USDA APHIS  
Donna Leonard, Noel Schneeberger, USDA Forest Service

**Whereas**, the above noted directors constitute a quorum, and there is no objection to this proceeding, the following business was conducted:

Virginia		North Carolina		Wisconsin	
Larry Nichols - President		Phil Wilson – Vice President/Treasurer		Melody Walker - Secretary	
804-786-3515		919-707-3753		608-224-4586	
Illinois	Indiana	Iowa	Kentucky	Minnesota	West Virginia
Scott Frank	Phil Marshall	Tivon Feeley	Carl Harper	Kimberly Thielen	Eric Ewing
217-785-2427	812-358-3621	515-725-8453	859-257-5838	Cremers	304-558-2212
				651-201-6329	

## **APPROVAL OF THE MINUTES**

Carl Harper (KY) made a motion to approve the conference calls meeting minutes of September 16, 2016 with minor edits. The motion was seconded by Phil Marshall (IN) and approved by a unanimous vote.

## **STATUS UPDATES OF GRANT AGREEMENTS**

### **2016 APHIS Regulatory Grant**

Ed reported a balance of \$62,710.45 as of October 19, 2016 with an amount of \$47,289.55 pending but not yet fully disbursed. All reports are current.

- |  |         |
|--|---------|
| ➤ <b>Action:</b> 2016 APHIS Regulatory Grant Reports | Due:    |
| Semiannual Performance Report (5/24/16– 12/31/16)    | 1/20/17 |

### **2015 Forest Service Trapping and Treatment Grant**

Currently, the spreadsheet shows a negative balance of \$8,058.38 along with the sum of \$6,263.76 as an out-of-balance amount. As usual the overall plan is to finish the grant cycle with a zero balance; estimated planned expenses will be adjusted for that purpose. The planned expenditure of \$140,000 to purchase racemic disparlure is being used as a place holder to draw down all the funds for 2015. This amount is adjustable and it will be tailored to fit the amount remaining in the budget.

No reports are due at this time.

### **2016 Forest Service Trapping and Treatment Grant**

Ed reported a balance of \$3,729,915.37 as of October 19, 2016. A total of \$435,998.47 has been disbursed. All reports are current.

### **New Project Brief and Spread Map**

Donna has received comments on the STS project brief that she emailed out to everyone. The acres of infestation have been updated and the projected spread map depicting spread rates for 2015 through 2045 now shows the variable rates along the front throughout the entire project area. Carl Harper made a motion to post the program brief with updated map on the STS website. Kimberly Thielen Cremers seconded the motion and the motion carried.

### **Update on Continuation of FS Review of Foundation's Grants**

Ed is continuing to work with the Forest Service (FS) audit team. They have requested copies of all paperwork associated with all ongoing transactions. The transactions for October will be provided to the FS by November 15. They have requested this for 12 months. It is uncertain what level of detail may be required from the states. Ed will work with each individual state if additional information is needed. The

FS will follow-up with comments and questions by the 30<sup>th</sup> of each month. Phil Marshall requested that the feedback from the audit team also be shared with the Audit Committee.

### **STS Administrative RFP**

It should be noted that Ed left the call just before this discussion. Phil Marshall represented the RFP review committee. The committee recommends retaining Ed Holloman's company at a fee of \$25,000 annually. Larry and Phil Wilson are finalizing official letters to the two companies who have been selected to work with Foundation on financial matters.

### **MISCELLANEOUS**

#### **Tennessee Joining STS**

Donna has been working with TN for several years as the gypsy moth population front moves west. Recently the Decision Algorithm has indicated that the eastern part of TN should be part of STS. Donna suggested Heather Slayton would be the potential Board member and Nathan Hoover, FH specialist, would be a potential OPS member. The Board will need to determine how to reach out to Tennessee to invite them to officially join the STS Foundation.

Originally, there was a formal agreement between the Foundation and member states. A signature page was sent to each state. As we move forward, we could have a membership agreement that states who the current members are and then we could just add new states. This should be discussed further.

Donna requested KY, IA and MN submit copies of the letters from their states nominating their representatives to the Board.

#### **APHIS and FS Funding**

Donna indicated an awkward funding year with short term continuing resolutions. She will be requesting an early release of funds to setup a new MD contract.

Paul Chaloux seconded the concept of an awkward funding year and also indicated a commitment to working toward the effective procurement of survey supplies in spite of funding difficulties.

#### **February Board Meeting**

Phil Wilson has reserved rooms at the Holiday Inn - Downtown Raleigh for the nights of February 15 and 16. Those who are planning to stay at the Holiday Inn should make reservations early because they will release the rooms within 30 days of the meeting. The single room rate will be \$89.00 per night. Donna will send out a draft agenda for travelers who need the agenda for approval to travel.

#### **Future Meetings**

The next conference call is scheduled for Friday, November 2, 2016.

#### **Meeting Adjourned**

Phil Marshall (IN) moved to adjourn the meeting. Carl Harper (KY) seconded the motion and the motion passed. The meeting was adjourned.

### 2016 STS Conference Call and Meeting Schedule

Conference calls are scheduled for the 1<sup>st</sup> Wednesday of each month at 9:00 CT/10:00 ET unless otherwise scheduled by the Board President. The call in number for the STS monthly conference calls in 2016 is **888-844-9904 with access code 658 3639**.

January 6	Conference Call	Held
February 3	Conference Call	Cancelled
February 17	STS Annual MT	Held
March 2	Conference Call	Cancelled
April 6	Conference Call	Held
May 4	Conference Call	Cancelled
June 1	Conference Call	Held
July 6	Conference Call	Cancelled
July 29	Conference Call	Held
September 7	Conference Call	Cancelled
September 16	Conference Call	Held
October 21	Conference Call	Held
November 2	Conference Call	Cancelled
December 7	Conference Call	Pending

The foregoing motions and actions, by unanimous consent are to have full force and effect as of October 21, 2016, unless otherwise indicated by the Board.

Melody Walker, Secretary