



Slow the Spread
of the Gypsy Moth
Slow the Spread Foundation, Inc.

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**Minutes of the Board of Directors of
The Gypsy Moth Slow the Spread Foundation, Inc.**

April 26, 2017
9:00 CDT – 11:00 CDT
10:00 EDT – 12:00 EDT

Proper notice having been duly given to each Board member, a conference call of the Board of Directors was held on the above date.

Larry Nichols called the meeting to order and the roll was taken.

BOARD MEMBERS

Larry Nichols, Virginia, President	present
Phil Wilson, North Carolina, Vice-President/Treasurer	present
Melody Walker, Wisconsin, Secretary	present
Scott Schirmer, Illinois	present
Phil Marshall, Indiana	present
Tivon Feeley, Iowa	present
Carl Harper, Kentucky	present
Kimberly Thielen Cremers, Minnesota	present
Tim Brown, West Virginia	present

OTHERS PARTICIPATING IN THE MEETING

Dave Adkins, Ohio
Scott Frank, Illinois
Megan Abraham, Indiana
Chris Elder, North Carolina
Deb Martin, Virginia
Butch Sayers, West Virginia
Linda Kastorff, Wisconsin
Ed Holloman, Southeastern Association Services
Donna Leonard, Amy Hill, John Kyhl, Laurel Haavik, Dennis Haugen, Noel Schneeberger,
USDA Forest Service

Whereas, the above noted directors constitute a quorum, and there is no objection to this proceeding, the following business was conducted:

APPROVAL OF THE MINUTES

Virginia Larry Nichols - President 804-786-3515	North Carolina Phil Wilson – Vice President/Treasurer 919-707-3753	Wisconsin Melody Walker - Secretary 608-224-4586
Illinois Scott Schirmer 815-787-5481	Indiana Phil Marshall 812-358-3621	Iowa Tivon Feeley 515-725-8453
Kentucky Carl Harper 859-257-5838	Minnesota Kimberly Thielen Cremers 651-201-6329	West Virginia Tim Brown 304-558-2212

Carl Harper (KY) made a motion to approve the February 16, 2017 meeting minutes with minor edits. The motion was seconded by Phil Marshall (IN) and approved by a unanimous vote.

STATUS UPDATES OF GRANT AGREEMENTS

2016 APHIS Regulatory Grant

Ed reported a balance of \$13,675.19 as of April 25, 2017. All reports are current. Ed indicated states could submit 424's for the 2017 grant for the same amounts as in the 2016 grant (\$110,000).

➤ Action: 2016 APHIS Regulatory Grant Reports	Due:
Final Annual Performance Report (5/24/16 – 5/23/17)	8/15/17
Final FSR (5/24/16 – 5/23/17)	8/15/17

2015 Forest Service Trapping and Treatment Grant

Ed reported a balance of \$131,941.62 as of April 25, 2017. Ed submitted a few corrections to Donna. She will send these out after the conference call. Most of the remaining funds have been obligated for the racemic disparlure purchase. The sum of \$106,720.40 was deobligated by states and a total of \$2,866,715.60 was disbursed to the states to achieve a zero balance in subgrants. All reports are current.

➤ Action: 2015 FS Trapping and Treatment Grant Reports	Due:
Final Performance Report (1/1/15– 6/1/17)	7/15/17

2016 Forest Service Trapping and Treatment Grant

Ed reported a balance of \$1,575,865.55 as of April 25, 2017. The amount of \$1,551,228.23 has been obligated but not spent, leaving a balance of \$24,637.32 available to spend. The balance remaining for the states to spend is \$564,253.54. All reports are current.

➤ Action: 2016 FS Trapping and Treatment Grant Reports	Due:
Final FSR (1/1/16– 6/1/17)	7/15/17
Final Performance Report (1/1/16– 12/31/16)	7/15/17

New Drawdown System and Potential Impacts

Ed explained the new plan for submitting expenses to the Forest Service. The Foundation may submit a 270 drawdown once a month for each agreement beginning April 1st. In the past, a drawdown could be submitted at any time. It is not entirely clear how this will work; trapper payments may be delayed with the new procedures. Noel suggested the Foundation could request a waiver from the once-a-month submittal process if there are difficulties with timely payments to the trappers. There may be more to discuss if the new procedures fall short of the desired reimbursement timelines.

Continued CR's or Government Shutdown

There continues to be uncertainty concerning funding. The current CR is scheduled to expire this Friday (April 28), and as of today there is not a clear plan for what comes next. The approval of a CR that would extend to end of the federal FY would be welcome. However, for the present, states that have funds to deobligate could consider submitting a revision to utilize the funds. It should be noted that the work stated in the original narrative would be considered to be unfinished and would be completed with the extension of the funding. If there is a CR through the end of the federal FY, then deobligation would be the easier process for handling the remaining funds.

2017 Grants to States

Ed has received 424's for the 2017 grants from all states except Illinois and Wisconsin. The full amount should be requested at this time. A letter of cost incurrence will suffice for most states until the funds are available. A 424 for a partial award may be submitted for the states that cannot use the letter of cost incurrence.

2017 Program Budget

Additional Expenditures

Donna highlighted three additional planned expenditures that were not discussed at the Board meeting. The first is an increase for the Otis Lab from \$15,000 to the sum of \$30,000 for supplies and to fix or replace the refrigeration unit used for storing the disparlure. Donna just learned that it can be fixed, which will be less expensive than purchasing a new unit. Donna also set aside an additional \$20,000 for the Purchase Order to Al's Aerial Spraying to cover study plot work. These plots were not included in the original contract, and now that the contract is under protest, a revision is unlikely. The full cost is uncertain. It may be somewhat expensive because Disrupt II is required for the study plots and Al's will be using all SPLAT for their work. They will need to bring along additional equipment and switch things around to treat the plots. The third budget increase to note is a small grant for \$20,000 to the University of Richmond for Christine Grayson, who is on the Technical Committee, to update and expand rearing facilities and to perform work related to STS.

New Spreadsheet - Early Release of Funds

There is a new tab in the budget called Early Release. This spread sheet summarizes for each category, the original award, how much has been allocated, and what has not been funded. This covers awards to the states, funds allocated for contracts and other obligations, and funds distributed directly by the Forest Service.

Update on MD Contract Protest

The MD contract protest continues. The protest automatically stopped the work of the STS MD project. After receiving all necessary documentation to show the work needed to continue, the Forest Service Chief signed an override which allowed the STS MD project to continue. Meanwhile, the protest is still active and can continue until June 14th after which time the GAO must make a decision.

MD is expected to begin in North Carolina the week of Memorial Day. Indiana predicts beginning near May 7 and Illinois may start as early as May 1. Wisconsin is on a normal schedule as is northern Ohio. Southern Ohio will likely be a few days early. Treatment will begin a week early in eastern Virginia and

North Carolina and a few days early in the mountains. This is the prediction so far. Schedules will be getting set soon.

Update on Member Agreements

States that have signed the member agreement include Illinois, Indiana, Iowa, Kentucky, Virginia, West Virginia and Wisconsin. Minnesota expects to get their agreement signed in the next few weeks or so.

MISCELLANEOUS

Board Member Promotion

Congratulations to Phil Wilson who was recently promoted to the Division Director of Plant Industry! Fortunately, he will continue as the Vice President and Treasurer for the time being, although he may delegate duties later.

Update of Letterhead and Website

The letterhead and website both need to be updated with the changes in Board members. West Virginia will send a letter soon announcing their official Board member. All other states have voting members in place.

Future Meetings

The next conference call is scheduled for Wednesday, May 3, 2017.

Meeting Adjourned

Kimberly Thielen Cremers (MN) moved to adjourn the meeting. Phil Marshall (IN) seconded the motion and the motion passed. The meeting was adjourned.

2017 STS Conference Call and Meeting Schedule

Conference calls are scheduled for the 1st Wednesday of each month at 9:00 CT/10:00 ET unless otherwise scheduled by the Board President. The call in number for the STS monthly conference calls in 2017 is **888-844-9904 with access code 4050800**.

January 4	Conference Call	Cancelled
February 1	Conference Call	Cancelled
February 16	STS Annual MT	Held
March 1	Conference Call	Cancelled
April 5	Conference Call	Pending
May 3	Conference Call	Rescheduled to April 26
June 7	Conference Call	Pending
July 5	Conference Call	Pending
August 2	Conference Call	Pending
September 6	Conference Call	Pending
October 4	Conference Call	Pending
November 1	Conference Call	Pending
December 6	Conference Call	Pending

The foregoing motions and actions, by unanimous consent are to have full force and effect as of April 26, 2017, unless otherwise indicated by the Board.

Melody Walker, Secretary