



Slow the Spread
of the Gypsy Moth

Slow the Spread Foundation, Inc.

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**Minutes of the Board of Directors of
The Gypsy Moth Slow the Spread Foundation, Inc.**

September 5, 2018
9:00 CDT – 11:00 CDT
10:00 EDT – 12:00 EDT

Proper notice having been duly given to each Board member, a conference call of the Board of Directors was held on the above date.

Larry Nichols called the meeting to order and the roll was taken.

BOARD MEMBERS

Larry Nichols, Virginia, President	present
Phil Wilson, North Carolina, Vice-President/Treasurer	present
Melody Walker, Wisconsin, Secretary	present
Scott Schirmer, Illinois	present
Phil Marshall, Indiana	present
Tivon Feeley, Iowa	absent
Carl Harper, Kentucky	present
Kimberly Thielen Cremers, Minnesota	present
Tim Brown, West Virginia	present

OTHERS PARTICIPATING IN THE MEETING

Chris Elder, North Carolina
Andy Stotts, West Virginia
Nathan Hoover, Tennessee
Linda Kastorff, Wisconsin
Ed Holloman, Southeastern Association Services
Paul Chaloux, Anthony Man Son Hing, USDA APHIS
Donna Leonard, Laurel Haavik, John Kyhl, Noel Schneeberger, USDA Forest Service

Whereas, the above noted directors constitute a quorum, and there is no objection to this proceeding, the following business was conducted:

APPROVAL OF THE MINUTES

Kimberly Thielen Cremers (MN) moved to approve the minutes of the STS Board of Directors Conference call of August 1, 2018. Carl Harper (KY) seconded the motion. The motion carried.

Virginia		North Carolina		Wisconsin	
Larry Nichols - President		Phil Wilson – Vice President/Treasurer		Melody Walker - Secretary	
804-786-3515		919-707-3753		608-224-4586	
Illinois	Indiana	Iowa	Kentucky	Minnesota	West Virginia
Scott Schirmer	Phil Marshall	Tivon Feeley	Carl Harper	Kimberly Thielen	Tim Brown
815-787-5481	812-358-3621	515-725-8453	859-257-5838	Cremers	304-558-2212
				651-201-6329	

STATUS UPDATES OF GRANT AGREEMENTS

2017 APHIS Regulatory Grant

Ed reported a balance of \$23,425.53 as of September 5, 2018. Illinois and Minnesota have pending disbursements totaling \$18,469.01. Balances remain for Virginia (\$14,921.00) and West Virginia (\$8,504.53). Virginia's program plans to spend its remaining balance. West Virginia will need to spend the funds or deobligate the remaining balance.

2018 APHIS Regulatory Grant

Ed reported that the grant has been awarded. The amount of the award is \$110,000.00, and the grant period is July 9, 2018 through June 30, 2019. The award was executed on August 23, 2018 and Ed has sent the award letters to the states. No funds have been requested at this time.

➤ Action: 2018 APHIS Regulatory Grant Reports		Due:
FSR	(7/9/18 – 1/9/19)	2/9/2019
Accomplishment Report	(7/9/18 – 1/9/19)	2/9/2019
Final FSR	(7/9/18 – 6/30/19)	9/1/2019
Final Accomplishment Report	(7/9/18 – 6/30/19)	9/1/2019

2017 Forest Service Trapping and Treatment Grant (Mod 3 & 4)

Ed reported a balance of \$137,805.79 with \$91,138.09 obligated but not spent, which leaves an available balance of \$46,667.70 as of September 5, 2018. Final reports and are overdue for some states and should be submitted as soon as possible. West Virginia has indicated plans to deobligate the sum of \$38,347.28. All remaining funds should be spent or deobligated as soon as possible.

2018 Forest Service Trapping and Treatment Grant (Mod 5)

Ed reported the current balance of \$3,359,359.27 as of September 5, 2018. A remaining balance of \$2,488,085.18 is available to the states. The sum of \$3,324,557.07 has been obligated, leaving a balance of \$34,802.20 available to spend.

➤ Action: 2018 STS Trapping and Treatment Grant Reports		Due:
Annual FSR	(1/1/18 – 12/31/18)	2/15/2019
Annual Performance Report	(1/1/18 – 12/31/18)	2/15/2019
Final FSR	(1/1/18 – 6/1/19)	7/15/2019
Final Performance Report	(1/1/18 – 6/1/19)	7/15/2019

Forest Service FY 2019 – Preliminary Estimate of Funding and Changing from NA to R8 for Foundation Grant

Donna gave an overview of expected funding and led the discussion on changes in grant management. STS program planning for 2019 will include \$7.25 million, which is the anticipated allocation from the Forest Service. The actual allocation may be a bit lower or higher than expected.

In 2019, there will be a location change for STS grants management from NA to the Southern Region where the new position will be located. At present, grant management is in NA with the funding being split between NA and the Southern Region. The 5-year grant cycle that began in 2015 will be closing in 2019 and a new grant cycle will begin in 2019. This will be good timing for the location change. One of the changes with the shift to the Southern Region is that the new STS program manager will have direct access to the grant. As long as the funds are directed from the Washington Office, there should not be a problem with which region the grant is housed in just as there has not been a problem with all of the funds coming to NA and then having some of the funds dispersed to the Southern Region. Neither NA nor the Southern Region can take administrative costs from the grant, so there should be no change in the amount of the grant funding available to STS.

APHIS Updates

Paul indicated that the STS Regulatory Program could expect about the same level of funding in 2019. This is not a guarantee, but it is expected based on the expected normalcy at the federal level for ongoing programs of this nature.

Anthony informed the group that APHIS will be embarking on an outreach effort in partnership with the U.S. Postal Service to target households preparing to move with information on regulations for interstate movement of household articles and with guidance on how to prevent the movement of gypsy moths.

MISCELLANEOUS

Ed Holloman Moves on from STS

Ed has decided to retire from his work with the Gypsy Moth STS Program. He has graciously offered to stay until June 2019 to assist with a transition. Donna thanked Ed for his work and offering to help with the transition. Larry also expressed his gratitude to Ed for his dedication and service as did several Board members. Larry and Phil have begun working on a transition plan as Ed had recently informed them of his plans to step away from the program.

Annual Gypsy Moth Review

Phil Marshall announced the Annual Gypsy Moth Review to take place November 6-8, 2018 in Indiana, Indianapolis. He encouraged everyone to make their reservations before October 9.

Future Meetings

The next conference call is scheduled for Wednesday, October 3, 2018.

Meeting Adjourned

Carl Harper (KY) moved to adjourn the meeting. Phil Marshall (IN) seconded the motion and the motion passed. The meeting was adjourned.

2018 STS Conference Call and Meeting Schedule

Conference calls are scheduled for the 1st Wednesday of each month at 9:00 CT/10:00 ET unless otherwise scheduled by the Board President. The call in number for the STS monthly conference calls in 2018 is **888-844-9904 with access code 2586041.**

January 3	Conference Call	Cancelled
February 7	Conference Call	Held
February 22	STS Annual MT	Held
March 7	Conference Call	Cancelled
April 4	Conference Call	Cancelled
May 2	Conference Call	Held
June 6	Conference Call	Cancelled
July 11	Conference Call	Cancelled
August 1	Conference Call	Held
September 5	Conference Call	Held
October 3	Conference Call	Pending
November 7	Conference Call	Pending
December 5	Conference Call	Pending

The foregoing motions and actions, by unanimous consent are to have full force and effect as of September 5, 2018, unless otherwise indicated by the Board.

Melody Walker, Secretary