



Minutes of the Board of Directors of The Gypsy Moth Slow the Spread Foundation, Inc.

Meeting Specifics

Purpose	Time	STS Foundation Board Chair
Monthly Board Meeting	10:00AM Central	Kimberly Thielen Cremers (Minnesota)
Date	11:00AM Eastern	Location
December 1, 2021	Minutes Approved: January 5, 2022	Virtual Meeting via Microsoft Teams
<i>Proper notice having been duly given to each Board member; a conference call of the Board of Directors was held on the above date.</i>		

Board Members

President: <input checked="" type="checkbox"/> Kimberly Thielen Cremers (MN)	Vice-President / Treasurer: <input checked="" type="checkbox"/> Joy Goforth (NC)	Secretary: <input checked="" type="checkbox"/> Carl Harper (KY)
<input checked="" type="checkbox"/> Scott Schirmer (IL)	<input checked="" type="checkbox"/> Phil Marshall (IN)	<input checked="" type="checkbox"/> Tivon Feeley (IA)
<input checked="" type="checkbox"/> Tim Brown (WV)	<input checked="" type="checkbox"/> Chris Foelker (WI)	<input checked="" type="checkbox"/> Dave Adkins (OH)
		<input checked="" type="checkbox"/> Larry Nichols (VA)

Others Participating in the Meeting

Illinois <input checked="" type="checkbox"/> Nancy Johnson	Indiana <input checked="" type="checkbox"/> Megan Abraham	Iowa <input type="checkbox"/>	Kentucky <input type="checkbox"/> JD Loan	North Carolina <input type="checkbox"/> Allison Ballantyne
Ohio: <input checked="" type="checkbox"/> Jonathan Shields	Tennessee <input type="checkbox"/> Hannah Hollowell <input type="checkbox"/> Nathan Hoover	Virginia <input type="checkbox"/> David Gianino <input type="checkbox"/> Larry Bradfield	West Virginia <input checked="" type="checkbox"/> Andy Stotts	Wisconsin <input type="checkbox"/>
GMSTS, Inc. <input type="checkbox"/> Georgia Brock	US Forest Service <input checked="" type="checkbox"/> Tom Coleman <input checked="" type="checkbox"/> John Kyhl <input checked="" type="checkbox"/> Patrick Engelken <input type="checkbox"/> Derek Puckett <input checked="" type="checkbox"/> Chris Hayes <input checked="" type="checkbox"/> David Mausel	USDA APHIS <input checked="" type="checkbox"/> Kathryn Bronsky <input checked="" type="checkbox"/> Anthony Man-Son-Hing	Virginia Tech <input type="checkbox"/> Mannin Dodd	Michigan State <input type="checkbox"/> Travis Perkins
Williams Overman Pierce, LLC <input type="checkbox"/> Ryan Hill <input type="checkbox"/> Lauren Henry				

Whereas, the above noted directors constitute a quorum, and there is no objection to this proceeding, the following business was conducted:

Agenda (all times listed are in Eastern time)

Time	Agenda Item	Presenter/Facilitator
11:00a	Call to order: Roll call Approval of minutes	Kimberly Thielen Cremers Carl Harper Kimberly Thielen Cremers
	Grant and Budget update, Spreadsheets and draft FY22 budget	Tom Coleman
	STS Update	Tom Coleman



Miscellaneous business	Kimberly Thielen Cremers
Adjournment	Kimberly Thielen Cremers

Status Update of Grant Agreements and Action Items

2021-22 APHIS Regulatory Grant Info as of 22-NOV-21

2021-22 Regulatory Grant	Awarded	Disbursed	Pending	Deobligated	Balance
Illinois	\$22,600.00	\$1,893.00	\$0.00	\$0.00	\$20,707.00
Minnesota	\$50,000.00	\$3,145.32	\$0.00	\$0.00	\$46,854.68
West Virginia	\$30,000.00	\$13,304.43	\$0.00	\$0.00	\$16,695.57
Wisconsin	\$40,400.00	\$19,425.58	\$0.00	\$0.00	\$20,974.42
Total Regulatory	\$143,000.00	\$37,768.33	\$0.00	\$0.00	\$105,231.67

Item	Assigned to	Due Date
2021-22 APHIS Regulatory Grant Reporting		
FSR (7/1/21 – 12/31/21)		1/14/2022
Accomplishment Report (7/1/21 – 12/31/21)		1/14/2022
Final FSR (7/1/21 – 6/30/22)		8/15/2022
Final Accomplishment Report (7/1/21 – 6/30/22)		8/15/2022
2021-22 APHIS Regulatory Grant Action Items:		

2021 STS Trapping and Treatment Grant Info as of 22-NOV-21

2021: Total of \$4,768,007
Grant #: 19-DG-11083150-004 Mod. 4

2021 Subgrants to States for STS	Award	Deobligated (subtracted)	Disbursed	Pending	Balance
Illinois STS	\$34,869.00	\$0.00	\$0.00	\$0.00	\$34,869.00
Indiana STS	\$197,568.00	\$0.00	\$0.00	\$47,041.20	\$150,526.80
Iowa STS	\$80,390.00	\$0.00	\$31,537.84	\$28,782.69	\$20,069.47
Kentucky STS	\$44,000.00	\$0.00	\$6,070.22	\$9,327.62	\$28,602.16
Michigan - Calibration fly-in	\$9,000.00	\$0.00	\$0.00	\$0.00	\$9,000.00
Minnesota STS	\$650,880.00	\$0.00	\$71,286.13	\$367,223.94	\$212,369.93
North Carolina STS	\$107,473.00	\$0.00	\$0.00	\$30,671.08	\$76,801.92
Ohio STS	\$480,660.00	\$0.00	\$297,443.89	\$0.00	\$183,216.11
Tennessee	\$40,958.00	\$0.00	\$31,770.28	\$9,187.72	\$0.00
Virginia STS	\$675,757.00	\$0.00	\$319,556.38	\$76,571.92	\$279,628.70
West Virginia STS	\$323,910.00	\$0.00	\$65,720.15	\$113,359.19	\$144,830.66
Wisconsin STS	\$681,716.00	\$0.00	\$416,511.28	\$61,240.21	\$203,964.51
Grayson & Perry Proposal SUNY)	\$10,000.00	\$0.00	\$0.00	\$5,591.75	\$4,408.25
Jon Walter (University of VA)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Subtotal STS Grants	\$3,337,181.00	\$0.00	\$1,239,896.17	\$748,997.32	\$1,348,287.51
Total Funds in Grant	\$4,768,007.00				

Minnesota Kimberly Thielen Cremers - President 651-201-6329	North Carolina Joy Goforth – Vice President/Treasurer 919-707-3753	Kentucky Carl Harper - Secretary 859-218-3376
Illinois Scott Schirmer 815-787-5481	Indiana Phil Marshall 812-358-3621	Iowa Tivon Feeley 515-725-8453
Ohio David Adkins 614-387-0907	Virginia Larry Nichols 804-786-3523	West Virginia Tim Brown 304-558-2212
		Wisconsin Chris Foelker 608-422-1121



Subtotal Disbursed/Pending in subgrants	\$1,988,893.49				
Subtotal Foundation Expenses	\$461,506.36				
Total Spent	\$2,450,399.85				
Balance	\$2,317,607.15				
Obligated but not Spent	\$2,554,607.15				
Item		Assigned to		Due Date	
2021 STS Trapping and Treatment Grant Reports		All receiving funds			
Annual FSR (1/1/21 – 12/31/21)					1/29/2022
Annual Performance Report (1/1/21 – 12/31/21)					1/29/2022
Final Performance Report (1/1/21 – 12/31/21)					7/15/2022
Final FSR (1/1/21 – 6/1/22)					7/15/2022
2021 STS Trapping and Treatment Action Items:					
<i>No action items</i>					
2020 STS Trapping and Treatment Grant Info as of 22-NOV-21					
2020: Total of \$5,253,602					
Grant #: 19-DG-11083150-004 Mod. 2					
2020 Subgrants to States for STS	Award	Deobligated (subtracted)	Disbursed	Pending	Balance
Illinois STS	\$104,597.00	\$0.00	\$104,597.00	\$0.00	\$0.00
Indiana STS	\$165,969.00	\$0.00	\$161,755.40	\$0.00	\$4,213.60
Iowa STS	\$88,683.00	\$0.00	\$78,815.84	\$0.00	\$9,867.16
Kentucky STS	\$44,000.00	\$0.00	\$43,480.62	\$0.00	\$519.38
Michigan - Calibration fly-in	\$9,000.00	\$0.00	\$4,910.67	\$0.00	\$4,089.33
Minnesota STS	\$485,321.00	\$0.00	\$485,321.00	\$0.00	\$0.00
North Carolina STS	\$109,681.00	\$0.00	\$79,013.46	\$0.00	\$30,667.54
Ohio STS	\$635,598.00	\$0.00	\$635,598.00	\$0.00	\$0.00
Virginia STS	\$761,421.00	\$0.00	\$733,069.28	\$0.00	\$28,351.72
West Virginia STS	\$322,933.00	\$0.00	\$322,933.00	\$0.00	\$0.00
Wisconsin STS	\$676,225.00	\$0.00	\$676,225.00	\$0.00	\$0.00
Grayson & Perry Proposal SUNY)	\$10,000.00	\$0.00	\$9,999.99	\$0.00	\$0.01
Jon Walter (University of VA)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Subtotal STS Grants	\$3,413,428.00	\$0.00	\$3,335,719.26	\$0.00	\$77,708.74
Total Funds in Grant	\$5,803,602.00				
Subtotal Disbursed/Pending in subgrants	\$3,335,719.26				
Subtotal Foundation Expenses	\$1,453,522.98				
Total Spent	\$4,789,242.24				
Balance	\$1,014,359.76				
Obligated but not Spent	\$464,359.76				



Item	Assigned to	Due Date
2020 STS Trapping and Treatment Grant Reports		
Annual FSR (1/1/20 – 12/31/20)	All receiving funds	4/29/2021
Annual Performance Report (1/1/20 – 12/31/20)		4/29/2021
Final Performance Report (1/1/20 – 12/31/20)		7/15/2021
Final FSR (1/1/20 – 6/1/21)		7/15/2021
2020 STS Trapping and Treatment Action Items:		
Assigned Action Items as of 01-DEC-21		
Item	Assigned to	Due Date
STS Desk Guide:		
Action: Board members to review the desk guide and submit (via track changes) and comments/edits to Chris before the January 5, 2022 board meeting.	The STS Foundation Board	In Progress
Tennessee to join the STS Foundation Board:		
Action: The Board is waiting for SPRO submitted application from TN. Once received, the board will review and vote at the next Board meeting on voting in TN to the STS Foundation Board. It is suggested that Tom Coleman (FS) follow up with TN to see where they might be in the process.	The STS Foundation Board Tom Coleman	In Progress
Action: Once TN has been added as a confirmed Board Member – the STS Foundation Board will update its documentation – send it to the STS Foundation Board member states for signatures to finalize the process for each state individually.		In Progress
Send out notice to states regarding any audits		
Action: A letter from the STS Foundation Board will be sent to the receiving states. States need to ask their financial office if the state STS awards from the STS Foundation has been part of any audits.	STS Foundation Board Audit Committee in cooperation with the STS BOD President	In Progress
Contact ESA regarding an extension to comment on common name change of gypsy moth		
Action: The board president is to reach out to Josh Lancette to request that ESA give an extension to the common name so that The Slow the Spread Foundation Board is able to make a STS Foundation Board response.	STS Foundation Board President	Before December 8, 2021

Agenda Item Notes

Topic	Discussion (all times are listed in Eastern time)
1. Call to order	<ul style="list-style-type: none"> Called to order at 11:01 AM by President Kimberly Thielen Cremers (MN)



<p>2. Roll call</p>	<ul style="list-style-type: none"> Secretary Carl Harper (KY) did roll call and quorum was met.
<p>3. Approval of minutes</p>	<ul style="list-style-type: none"> Approval of minutes <ul style="list-style-type: none"> October 6, 2021 Minutes <ul style="list-style-type: none"> Phil Marshall (IN) moved to approve with corrections; Dave Adkins (OH) second. Minutes approved.
<p>4. Grant and Budget Spreadsheets. Refer to 11222021spreadsheet_final_official.xlsx and STS 2022 Budget (11-30-21).xlsx for more details.</p>	<ul style="list-style-type: none"> Grant and Budget Spreadsheets: <ul style="list-style-type: none"> 2021-2022 Reg.: <ul style="list-style-type: none"> Tom Coleman (FS): <ul style="list-style-type: none"> In process. Report due coming up in January. 2019 FS: <ul style="list-style-type: none"> Tom Coleman (FS): <ul style="list-style-type: none"> Fully spent. 2020 FS: <ul style="list-style-type: none"> Tom Coleman (FS): <ul style="list-style-type: none"> All remaining funds not obligated will be spent except for racemic purchase. 2021 FS: <ul style="list-style-type: none"> Tom Coleman (FS): <ul style="list-style-type: none"> Invoices in queue are being addressed. There are only 2 for us that haven't been paid. STS 2022 Draft Budget Sheet: <ul style="list-style-type: none"> Tom Coleman (FS): <ul style="list-style-type: none"> If you see any items under the STATE GRANTS in red – no draft budget was sent to Tom. Refer to STS 2022 Budget (11-30-21).xlsx spreadsheet for details. Not expecting a lot of changes to the current budget. Draft solicitation contract for mating disruption went out. Hopefully, by Winter Ops numbers will be in. Action Items: <ul style="list-style-type: none"> No action items.
<p>5. STS Update:</p>	<ul style="list-style-type: none"> Road Shows: <ul style="list-style-type: none"> Tom Coleman (FS): All are complete. Tom tried to do some initial planning before meeting with the states to help speed the process. Mating disruption: <ul style="list-style-type: none"> Tom Coleman (FS): Soliciting contract has gone out. No response at this point. Full solicitation is going out on December 14th and have roughly one month to reply. Trap orders: <ul style="list-style-type: none"> Tom Coleman (FS): All south of OH should have gotten order confirmation. Other states should see one soon. Should get the traps delivered in early March. Winter Ops:



	<ul style="list-style-type: none"> ○ Tom Coleman (FS): Reservation information is available. You can reserve and still be able to cancel if need be by the meeting time.
<p>6. Miscellaneous business:</p>	<ul style="list-style-type: none"> ● STS Foundation Desk Guide: <ul style="list-style-type: none"> ○ Chris Foelker (WI): Gave an overview of the Desk Guide major changes made. The board will still have the opportunity to review and make comments on the changes. <ul style="list-style-type: none"> ▪ Action Item: Board to review this document and send comments/edits via Track Changes to Chris before the January board meeting so that a potential final version be presented at the February meeting. ● February 8, 2022 Annual Board Meeting <ul style="list-style-type: none"> ○ Joy Goforth (NC): To be held in Raleigh, NC. Meeting will be at the NCDA Ag Building with hotel rooms reserved for overnight stays. A virtual option will be available for those unable to attend in person. Hotel information will be sent out next week. ● ESA Name Change of Gypsy Moth Common Name <ul style="list-style-type: none"> ○ Kimberly Thielen Cremers (MN): ESA came out with a poll of suggested common names to order. Coleman (FS) gave a little background on the smaller steering committee/working group. Bronsky (APHIS) gave some information about the poll. You can submit as an individual and as a group. As the board, can we come to an agreement to the list of names given or request a better common name from the board's perspective. The chair would like to respond as a board regarding the common name change. <ul style="list-style-type: none"> ▪ The list to choose from that have been suggested by ESA: <ul style="list-style-type: none"> ● disparate moth: "Disparate" refers to the sexual dimorphism in the insect. This word, along with words with similar meanings (e.g., "dissimilar," "dimorphic"), have been used in common names for the insects in parts of Europe, such as Ukraine, Russia, France, Italy, and elsewhere. ● disparate tussock moth: Reasons listed above, with "tussock" added to reflect the taxonomic group that L. dispar belongs in. Tussock is descriptive of the hair tufts (tussocks) seen on larvae. ● great defoliator moth: Descriptive of the insect's behavior. "Great" included to differentiate from other moths that defoliate. ● grizzled caterpillar: "Grizzled" references the coloring of the larvae. Translated and modified from a common name used in Turkey.



	<ul style="list-style-type: none"> • spongy moth: "Spongy" describes the egg mass. Derived from the common name used in France and parts of Canada (la spongieuse). Related names have been used in Germany (schwammspinner) and Turkey (trans: sponge knitter). • spongy tussock moth: Reasons listed above, with "tussock" added to reflect the taxonomic group that L. dispar belongs in. Tussock is descriptive of the hair tufts (tussocks) seen on larvae. • vesper moth: "Vesper" is an English word for dusk or evening and is descriptive of the behavior of L. dispar in some life stages of eating and flying in the evening. A translation of a common name in Turkey could be "crepuscular," active at dawn and dusk. As the L. dispar male moth is active at dusk but not dawn, we chose to use the more specific English term, vesper. ▪ Action item: The board president is to reach out to Josh Lancette to request that ESA give an extension to the common name so that The Slow the Spread Foundation Board is able to make a STS Foundation Board response.
7. Adjournment	<ul style="list-style-type: none"> • Carl Harper (KY) made a motion to adjourn, Phil Marshall (IN) seconded the motion. The motion passed. • Adjourned 12:33p

2021 STS Conference Call and Meeting Schedule		
Conference calls are scheduled for the 1 st Wednesday of each month at 10:00 CT/11:00 ET unless otherwise scheduled by the Board President. The call-in was via Microsoft Teams.		
Date	Meeting Type	Held / Cancelled / Pending
January 6, 2021	Microsoft Teams Call	Cancelled
February 17, 2021	Microsoft Teams Call Annual Meeting (Day 1)	Held
February 18, 2021	Microsoft Teams Call Annual Meeting (Day 2)	Held
March 3, 2021	Microsoft Teams Call	Held
April 7, 2021	Microsoft Teams Call	Held
May 5, 2021	Microsoft Teams Call	Held
June 2, 2021	Microsoft Teams Call	Held



July 7, 2021	Microsoft Teams Call	Cancelled
August 4, 2021	Microsoft Teams Call	Held
September 1, 2021	Microsoft Teams Call	Held
October 6, 2021	Microsoft Teams Call	Held
November 3, 2021	Microsoft Teams Call	Cancelled
December 1, 2021	Microsoft Teams Call	Held

The foregoing motions and actions, by unanimous consent are to have full force and effect as of December 1, 2021, unless otherwise indicated by the Board.

Carl Harper, Secretary