



**Minutes of the Board of Directors of The Gypsy Moth Slow the Spread Foundation, Inc.**

**Meeting Specifics**

<b>Purpose</b>	<b>Time</b>	<b>STS Foundation Board Chair</b>
Monthly Board Meeting	10:00AM Central	Kimberly Thielen Cremers (Minnesota)
<b>Date</b>	11:00AM Eastern	<b>Location</b>
June 2, 2021	<b>Minutes Approved:</b> August 4, 2021	Virtual Meeting via Microsoft Teams
<i>Proper notice having been duly given to each Board member; a conference call of the Board of Directors was held on the above date.</i>		

**Board Members**

<b>President:</b> <input checked="" type="checkbox"/> Kimberly Thielen Cremers (MN)	<b>Vice-President / Treasurer:</b> <input checked="" type="checkbox"/> Joy Goforth (NC)	<b>Secretary:</b> <input checked="" type="checkbox"/> Carl Harper (KY)
<input checked="" type="checkbox"/> Scott Schirmer (IL)	<input checked="" type="checkbox"/> Phil Marshall (IN)	<input checked="" type="checkbox"/> Tivon Feeley (IA)
<input checked="" type="checkbox"/> Chris Foelker (WI)		<input checked="" type="checkbox"/> Larry Nichols (VA)
		<input checked="" type="checkbox"/> Tim Brown (WV)

**Others Participating in the Meeting**

<b>Ohio:</b> <input checked="" type="checkbox"/> Dave Adkins	<b>Illinois</b> <input type="checkbox"/> Nancy Johnson	<b>Indiana</b> <input type="checkbox"/> Megan Abraham	<b>Iowa</b> <input type="checkbox"/>	<b>Kentucky</b> <input type="checkbox"/>
<b>North Carolina</b> <input checked="" type="checkbox"/> Phil Wilson <input type="checkbox"/> Allison Ballantyne	<b>Tennessee</b> <input type="checkbox"/> Cameron Stauder <input checked="" type="checkbox"/> Nathan Hoover	<b>Virginia</b> <input checked="" type="checkbox"/> David Gianino <input type="checkbox"/> Larry Bradfield	<b>West Virginia</b> <input checked="" type="checkbox"/> Andy Stotts	<b>Wisconsin</b> <input type="checkbox"/>
<b>GMSTS, Inc.</b> <input type="checkbox"/> Georgia Brock	<b>US Forest Service</b> <input type="checkbox"/> Tom Coleman <input type="checkbox"/> John Kyhl <input type="checkbox"/> Patrick Engelken <input type="checkbox"/> Derek Puckett <input type="checkbox"/> Chris Hayes	<b>USDA APHIS</b> <input type="checkbox"/> Kathryn Bronsky <input type="checkbox"/> Anthony Man-Son-Hing	<b>Virginia Tech</b> <input type="checkbox"/> Mannin Dodd	<b>Michigan State</b> <input type="checkbox"/> Travis Perkins
<b>Williams Overman Pierce, LLC</b> <input type="checkbox"/> Ryan Hill <input type="checkbox"/> Lauren Henry				

**Whereas**, the above noted directors constitute a quorum, and there is no objection to this proceeding, the following business was conducted:

**Agenda (all times listed are in Eastern time)**

<b>Time</b>	<b>Agenda Item</b>	<b>Presenter/Facilitator</b>
11:00a	Call to order: Roll call Approval of minutes	Kimberly Thielen Cremers Carl Harper Kimberly Thielen Cremers
	Ohio Application for STS Foundation Board Membership	Kimberly Thielen Cremers



Miscellaneous business	Kimberly Thielen Cremers
Adjournment	Kimberly Thielen Cremers

**Status Update of Grant Agreements and Action Items**

**2020-21 APHIS Regulatory Grant Info as of 16-FEB-21**

2020-21 Regulatory Grant	Awarded	Disbursed	Pending	Deobligated	Balance
Illinois	\$22,600.00	\$22,600.00	\$0.00	\$0.00	\$0.00
Minnesota	\$50,000.00	\$6,550.85	\$0.00	\$0.00	\$43,449.15
West Virginia	\$30,000.00	\$25,451.93	\$0.00	\$0.00	\$4,548.07
Wisconsin	\$40,400.00	\$40,400.00	\$0.00	\$0.00	\$0.00
<b>Total Regulatory</b>	<b>\$143,000.00</b>	<b>\$95,002.78</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$47,997.22</b>

Item	Assigned to	Due Date
<b>2020-21 APHIS Regulatory Grant Reporting</b>	<b>All receiving funds</b>	
FSR <del>(7/1/20 – 12/31/20)</del>		1/15/2021
Accomplishment Report <del>(7/1/20 – 12/31/20)</del>		1/15/2021
Final FSR (7/1/20 – 6/30/21)		8/15/2021
Final Accomplishment Report (7/1/20 – 6/30/21)		8/15/2021
<b>2020-21 APHIS Regulatory Grant Action Items:</b> <i>No action items</i>		

**2021 STS Trapping and Treatment Grant Info as of 03-MAY-21**

**2021: Total of \$4,768,007**  
**Grant #: 19-DG-11083150-004 Mod. 4**

2021 Subgrants to States for STS	Award	Deobligated (subtracted)	Disbursed	Pending	Balance
Illinois STS	\$34,869.00	\$0.00	\$0.00	\$0.00	\$34,869.00
Indiana STS	\$197,568.00	\$0.00	\$0.00	\$0.00	\$197,568.00
Iowa STS	\$80,390.00	\$0.00	\$0.00	\$0.00	\$80,390.00
Kentucky STS	\$44,000.00	\$0.00	\$0.00	\$0.00	\$44,000.00
Michigan - Calibration fly-in	\$9,000.00	\$0.00	\$0.00	\$0.00	\$9,000.00
Minnesota STS	\$650,880.00	\$0.00	\$0.00	\$0.00	\$650,880.00
North Carolina STS	\$107,473.00	\$0.00	\$0.00	\$0.00	\$107,473.00
Ohio STS	\$480,660.00	\$0.00	\$0.00	\$0.00	\$480,660.00
Tennessee	\$40,958.00	\$0.00	\$0.00	\$0.00	\$40,958.00
Virginia STS	\$675,757.00	\$0.00	\$0.00	\$0.00	\$675,757.00
West Virginia STS	\$323,910.00	\$0.00	\$0.00	\$0.00	\$323,910.00
Wisconsin STS	\$681,716.00	\$0.00	\$0.00	\$0.00	\$681,716.00
Grayson & Perry Proposal SUNY)	\$10,000.00	\$0.00	\$0.00	\$0.00	\$10,000.00
Jon Walter (University of VA)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Minnesota  
Kimberly Thielen Cremers - President  
651-201-6329

North Carolina  
Joy Goforth – Vice President/Treasurer  
919-707-3753

Kentucky  
Carl Harper - Secretary  
859-218-3376

Illinois  
Scott Schirmer  
815-787-5481

Indiana  
Phil Marshall  
812-358-3621

Iowa  
Tivon Feeley  
515-725-8453

Virginia  
Larry Nichols  
804-786-3523

West Virginia  
Tim Brown  
304-558-2212

Wisconsin  
Chris Foelker  
608-422-1121



<b>Subtotal STS Grants</b>	<b>\$3,337,181.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$3,337,181.00</b>
<b>Total Funds in Grant</b>	\$4,768,007.00				
Subtotal Disbursed/Pending in subgrants	\$0.00				
Subtotal Foundation Expenses	\$3,180.02				
Total Spent	\$3,180.02				
<b>Balance</b>	\$4,764,826.98				
Obligated but not Spent	\$4,764,826.98				
Subgrants	\$0.00				
Foundation expenses	\$0.00				
<b>Available to Spend</b>	\$0.00				
<b>Item</b>		<b>Assigned to</b>	<b>Due Date</b>		
<b>2021 STS Trapping and Treatment Grant Reports</b>		<b>All receiving funds</b>	<div style="background-color: #90EE90; padding: 2px;">1/29/2022</div> <div style="background-color: #90EE90; padding: 2px;">1/29/2022</div> <div style="background-color: #90EE90; padding: 2px;">7/15/2022</div> <div style="background-color: #90EE90; padding: 2px;">7/15/2022</div>		
Annual FSR (1/1/21 – 12/31/21)					
Annual Performance Report (1/1/21 – 12/31/21)					
Final Performance Report (1/1/21 – 12/31/21)					
Final FSR (1/1/21 – 6/1/22)					
<b>STS Trapping and Treatment Action Items:</b> <i>No action items</i>					
<b>2020 STS Trapping and Treatment Grant Info as of 03-MAY-21</b>					
<b>2020: Total of \$5,253,602</b>					
<b>Grant #: 19-DG-11083150-004 Mod. 2</b>					
<b>2020 Subgrants to States for STS</b>	<b>Award</b>	<b>Deobligated (subtracted)</b>	<b>Disbursed</b>	<b>Pending</b>	<b>Balance</b>
Illinois STS	\$104,597.00	\$0.00	\$104,597.00	\$0.00	\$0.00
Indiana STS	\$165,969.00	\$0.00	\$49,298.16	\$0.00	\$116,670.84
Iowa STS	\$88,683.00	\$0.00	\$65,426.06	\$9,938.81	\$13,318.13
Kentucky STS	\$44,000.00	\$0.00	\$26,974.82	\$817.57	\$16,207.61
Michigan - Calibration fly-in	\$9,000.00	\$0.00	\$4,910.67	\$0.00	\$4,089.33
Minnesota STS	\$485,321.00	\$0.00	\$434,350.65	\$0.00	\$50,970.35
North Carolina STS	\$109,681.00	\$0.00	\$59,810.36	\$5,516.65	\$44,353.99
Ohio STS	\$635,598.00	\$0.00	\$514,471.83	\$0.00	\$121,126.17
Virginia STS	\$761,421.00	\$0.00	\$563,593.54	\$0.00	\$197,827.46
West Virginia STS	\$322,933.00	\$0.00	\$214,989.18	\$0.00	\$107,943.82
Wisconsin STS	\$676,225.00	\$0.00	\$495,878.00	\$0.00	\$180,347.00
Grayson & Perry Proposal SUNY)	\$10,000.00	\$0.00	\$9,999.99	\$0.00	\$0.01
Jon Walter (University of VA)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Subtotal STS Grants</b>	<b>\$3,413,428.00</b>	<b>\$0.00</b>	<b>\$2,544,300.26</b>	<b>\$16,273.03</b>	<b>\$852,854.71</b>
<b>Total Funds in Grant</b>	\$5,253,602.00				
Subtotal Disbursed/Pending in subgrants	\$2,560,573.29				

Minnesota  
Kimberly Thielen Cremers - President  
651-201-6329

Illinois  
Scott Schirmer  
815-787-5481

Indiana  
Phil Marshall  
812-358-3621

North Carolina  
Joy Goforth - Vice President/Treasurer  
919-707-3753

Iowa  
Tivon Feeley  
515-725-8453

Virginia  
Larry Nichols  
804-786-3523

Kentucky  
Carl Harper - Secretary  
859-218-3376

West Virginia  
Tim Brown  
304-558-2212

Wisconsin  
Chris Foelker  
608-422-1121



Subtotal Foundation Expenses	\$1,446,044.81		
Total Spent	\$4,006,618.10		
<b>Balance</b>	\$1,246,983.90		
Obligated but not Spent	\$1,246,983.90		
Subgrants	\$0.00		
Foundation expenses	\$0.00		
<b>Available to Spend</b>	\$0.00		
Item		Assigned to	Due Date
<b>2020 STS Trapping and Treatment Grant Reports</b>			
Annual FSR	(1/1/20 – 12/31/20)	<b>All receiving funds</b>	1/29/2021
Annual Performance Report	(1/1/20 – 12/31/20)		1/29/2021
Final Performance Report	(1/1/20 – 12/31/20)		7/15/2021
Final FSR	(1/1/20 – 6/1/21)		7/15/2021
<b>STS Trapping and Treatment Action Items:</b>			
<i>No action items</i>			
<b>Assigned Action Items as of 02-JUN-21</b>			
Item		Assigned to	Due Date
<b>STS Desk Guide:</b>			
<b>Action:</b> Committee to continue work on Desk Guide		Chris Foelker, Larry Nichols, Carl Harper	In Progress
<b>Tennessee and Ohio to join the STS Foundation Board:</b>			
<b>Action:</b> The Board is waiting for SPRO submitted application from TN. Once received, the board will review and vote at the next Board meeting on voting in the TN to the STS Foundation Board.		The STS Foundation Board	In Progress
<b>Action:</b> Once OH and TN have been added as a confirmed Board Member – the STS Foundation Board will update its documentation – send it to the Foundation Board member states for signatures to finalize the process for each state individually. Let each signatory know that this may come again for TN's joining of the board.			In Progress
<b>Email your phenology sightings:</b>			
<b>Action:</b> Continue using an email chain (similar to last year), list all state program managers, etc. and keep each other informed of what you are finding! ie: egg hatch, larval stages, flight, etc. Keep the email chain going!		Gypsy moth states	In Progress

**Agenda Item Notes**



Topic	Discussion (all times are listed in Eastern time)
1. Call to order	<ul style="list-style-type: none"> <li>• Called to order at 11:08AM by President Kimberly Thielen Cremers</li> </ul>
2. Roll call	<ul style="list-style-type: none"> <li>• Secretary Harper did roll call and quorum was met.</li> </ul>
3. Approval of minutes	<ul style="list-style-type: none"> <li>• <b>Post-poned</b> the approval of minute to next board meeting               <ul style="list-style-type: none"> <li>○ February 2020 Annual Board Meeting Minutes:                   <ul style="list-style-type: none"> <li>▪ Need to officially approve the minutes.</li> </ul> </li> <li>○ February 17-18, 2021 Annual Board Minutes:                   <ul style="list-style-type: none"> <li>▪ Need to officially approve the minutes.</li> <li>▪ Tom Coleman talked to Kimberly                       <ul style="list-style-type: none"> <li>• Kimberly plans to have the minutes available at the next board meeting for approval.</li> </ul> </li> </ul> </li> <li>○ May 5, 2021 Minutes</li> </ul> </li> </ul>
4. Ohio Application for STS Foundation Board Membership	<ul style="list-style-type: none"> <li>• Ohio Application for STS Foundation Board Membership               <ul style="list-style-type: none"> <li>○ Kimberly Thielen Cremers (MN)                   <ul style="list-style-type: none"> <li>▪ Read what the regulations state for becoming a member.</li> </ul> </li> <li>○ Motion to accept Ohio as an STS Foundation Board Member:                   <ul style="list-style-type: none"> <li>▪ Larry Nichols (VA) moved Tim Brown (WV) seconded</li> </ul> </li> <li>○ Discussion:                   <ul style="list-style-type: none"> <li>▪ Phil Marshall (IN): Originally OH couldn't join because, based on OH legal interpretation of their constitution at the time, couldn't officially join. Looks like interpretations have changed.</li> <li>▪ Dave Adkins (OH): Looking forward to being <b>officially</b> part of the board.</li> </ul> </li> <li>○ Motion passed</li> </ul> </li> <li>• STS Foundation Board Membership State Signed Agreement Revision/Update Process               <ul style="list-style-type: none"> <li>○ Kimberly Thielen Cremers (MN)                   <ul style="list-style-type: none"> <li>▪ To make it official, the board reviewed the process of getting an updated State Agreement. It was last revised and signed in 2017.</li> </ul> </li> <li>○ Scott Schirmer (IL):                   <ul style="list-style-type: none"> <li>▪ Do we move forward with OH's request or see about TN request to become a member and try to do the signed agreement all at once for both states?</li> <li>▪ Dave Adkins asked for it to move forward with signatures while OH is still on board with doing so because TN isn't guaranteed at this point.</li> <li>▪ All agreed</li> </ul> </li> <li>○ Kimberly Thielen Cremers (MN)</li> </ul> </li> </ul>



	<ul style="list-style-type: none"> <li>▪ Reviewed the state agreement and will get each state with updated typed name/signature/title/date</li> <li>▪ Should we do electronic signatures or live signature?             <ul style="list-style-type: none"> <li>• Discussion:                 <ul style="list-style-type: none"> <li>○ If electronic you would get signatures from the highest level required and work your way down within the state.</li> <li>○ After some concerns of not knowing who all needs to sign depending on the workflow within each state. It was decided that live signatures are needed.</li> </ul> </li> <li>• Kimberly will send out signed agreement and will request each states representative that signs; their name/signature/title/date.</li> </ul> </li> </ul>
5. Miscellaneous business	<ul style="list-style-type: none"> <li>• None</li> </ul>
6. Adjournment	<ul style="list-style-type: none"> <li>• Carl Harper (KY) made a motion to adjourn, Phil Marshall (IN) seconded the motion. The motion passed.</li> <li>• Adjourned 11:36a</li> </ul>

**2021 STS Conference Call and Meeting Schedule**

Conference calls are scheduled for the 1<sup>st</sup> Wednesday of each month at 10:00 CT/11:00 ET unless otherwise scheduled by the Board President. The call-in was via Microsoft Teams.

Date	Meeting Type	Held / Cancelled / Pending
January 6, 2021	Microsoft Teams Call	Cancelled
February 17, 2021	Microsoft Teams Call Annual Meeting (Day 1)	Held
February 18, 2021	Microsoft Teams Call Annual Meeting (Day 2)	Held
March 3, 2021	Microsoft Teams Call	Held
April 7, 2021	Microsoft Teams Call	Held
May 5, 2021	Microsoft Teams Call	Held
June 2, 2021	Microsoft Teams Call	Held
July 7, 2021	Microsoft Teams Call	Pending
August 4, 2021	Microsoft Teams Call	Pending
September 1, 2021	Microsoft Teams Call	Pending

Minnesota  
Kimberly Thielen Cremers - President  
651-201-6329

Illinois  
Scott Schirmer  
815-787-5481

Indiana  
Phil Marshall  
812-358-3621

North Carolina  
Joy Goforth – Vice President/Treasurer  
919-707-3753

Iowa  
Tivon Feeley  
515-725-8453

Virginia  
Larry Nichols  
804-786-3523

Kentucky  
Carl Harper - Secretary  
859-218-3376

West Virginia  
Tim Brown  
304-558-2212

Wisconsin  
Chris Foelker  
608-422-1121



October 6, 2021	Microsoft Teams Call	Pending
November 3, 2021	Microsoft Teams Call	Pending
December 1, 2021	Microsoft Teams Call	Pending

The foregoing motions and actions, by unanimous consent are to have full force and effect as of June 2, 2021, unless otherwise indicated by the Board.

Carl Harper, Secretary