



Minutes of the Board of Directors of The Gypsy Moth Slow the Spread Foundation, Inc.

Meeting Specifics

Purpose	Time	STS Foundation Board Chair
Monthly Board Meeting	10:00AM Central	Kimberly Thielen Cremers (Minnesota)
Date	11:00AM Eastern	Location
May 5, 2021	Minutes Approved: August 4, 2021	Virtual Meeting via Microsoft Teams
<i>Proper notice having been duly given to each Board member; a conference call of the Board of Directors was held on the above date.</i>		

Board Members

President: <input type="checkbox"/> Kimberly Thielen Cremers (MN)	Vice-President / Treasurer: <input checked="" type="checkbox"/> Joy Goforth (NC)	Secretary: <input checked="" type="checkbox"/> Carl Harper (KY)
<input checked="" type="checkbox"/> Scott Schirmer (IL)	<input checked="" type="checkbox"/> Phil Marshall (IN)	<input type="checkbox"/> Tivon Feeley (IA)
<input checked="" type="checkbox"/> Chris Foelker (WI)		<input checked="" type="checkbox"/> Larry Nichols (VA)
		<input checked="" type="checkbox"/> Tim Brown (WV)

Others Participating in the Meeting

Ohio: <input checked="" type="checkbox"/> Dave Adkins	Illinois <input checked="" type="checkbox"/> Nancy Johnson	Indiana <input type="checkbox"/> Megan Abraham	Iowa <input type="checkbox"/>	Kentucky <input type="checkbox"/>
North Carolina <input checked="" type="checkbox"/> Phil Wilson <input type="checkbox"/> Allison Ballantyne	Tennessee <input type="checkbox"/> Cameron Stauder <input checked="" type="checkbox"/> Nathan Hoover	Virginia <input checked="" type="checkbox"/> David Gianino <input checked="" type="checkbox"/> Larry Bradfield	West Virginia <input checked="" type="checkbox"/> Andy Stotts	Wisconsin <input type="checkbox"/>
GMSTS, Inc. <input checked="" type="checkbox"/> Georgia Brock	US Forest Service <input checked="" type="checkbox"/> Tom Coleman <input checked="" type="checkbox"/> John Kyhl <input checked="" type="checkbox"/> Patrick Engelken <input checked="" type="checkbox"/> Derek Puckett <input checked="" type="checkbox"/> Chris Hayes	Virginia Tech <input checked="" type="checkbox"/> Mannin Dodd	USDA APHIS <input checked="" type="checkbox"/> Paul Chaloux <input type="checkbox"/> Kathryn Bronsky <input type="checkbox"/> Anthony Man-Son-Hing	Michigan State <input type="checkbox"/> Travis Perkins
Williams Overman Pierce, LLC <input type="checkbox"/> Ryan Hill <input type="checkbox"/> Lauren Henry				

Whereas, the above noted directors constitute a quorum, and there is no objection to this proceeding, the following business was conducted:

Agenda (all times listed are in Eastern time)

Time	Agenda Item	Presenter/Facilitator
11:00a	Call to order: Roll call Approval of minutes	Joy Goforth Carl Harper Joy Goforth
	Grant and Budget Spreadsheets, 2021 Award	Tom Coleman/Georgia Brock



STS Updates	Tom Coleman
Miscellaneous business	Joy Goforth
Adjournment	Joy Goforth

Status Update of Grant Agreements and Action Items

2020-21 APHIS Regulatory Grant Info as of 16-FEB-21

2020-21 Regulatory Grant	Awarded	Disbursed	Pending	Deobligated	Balance
Illinois	\$22,600.00	\$22,600.00	\$0.00	\$0.00	\$0.00
Minnesota	\$50,000.00	\$6,550.85	\$0.00	\$0.00	\$43,449.15
West Virginia	\$30,000.00	\$25,451.93	\$0.00	\$0.00	\$4,548.07
Wisconsin	\$40,400.00	\$40,400.00	\$0.00	\$0.00	\$0.00
Total Regulatory	\$143,000.00	\$95,002.78	\$0.00	\$0.00	\$47,997.22

Item	Assigned to	Due Date
2020-21 APHIS Regulatory Grant Reporting		
FSR (7/1/20 – 12/31/20)	All receiving funds	1/15/2021
Accomplishment Report (7/1/20 – 12/31/20)		1/15/2021
Final FSR (7/1/20 – 6/30/21)		8/15/2021
Final Accomplishment Report (7/1/20 – 6/30/21)		8/15/2021
2020-21 APHIS Regulatory Grant Action Items: <i>No action items</i>		

2021 STS Trapping and Treatment Grant Info as of 03-MAY-21

2021: Total of \$4,768,007
Grant #: 19-DG-11083150-004 Mod. 4

2021 Subgrants to States for STS	Award	Deobligated (subtracted)	Disbursed	Pending	Balance
Illinois STS	\$34,869.00	\$0.00	\$0.00	\$0.00	\$34,869.00
Indiana STS	\$197,568.00	\$0.00	\$0.00	\$0.00	\$197,568.00
Iowa STS	\$80,390.00	\$0.00	\$0.00	\$0.00	\$80,390.00
Kentucky STS	\$44,000.00	\$0.00	\$0.00	\$0.00	\$44,000.00
Michigan - Calibration fly-in	\$9,000.00	\$0.00	\$0.00	\$0.00	\$9,000.00
Minnesota STS	\$650,880.00	\$0.00	\$0.00	\$0.00	\$650,880.00
North Carolina STS	\$107,473.00	\$0.00	\$0.00	\$0.00	\$107,473.00
Ohio STS	\$480,660.00	\$0.00	\$0.00	\$0.00	\$480,660.00
Tennessee	\$40,958.00	\$0.00	\$0.00	\$0.00	\$40,958.00
Virginia STS	\$675,757.00	\$0.00	\$0.00	\$0.00	\$675,757.00
West Virginia STS	\$323,910.00	\$0.00	\$0.00	\$0.00	\$323,910.00
Wisconsin STS	\$681,716.00	\$0.00	\$0.00	\$0.00	\$681,716.00
Grayson & Perry Proposal SUNY)	\$10,000.00	\$0.00	\$0.00	\$0.00	\$10,000.00

Minnesota
Kimberly Thielen Cremers - President
651-201-6329

North Carolina
Joy Goforth – Vice President/Treasurer
919-707-3753

Kentucky
Carl Harper - Secretary
859-218-3376

Illinois
Scott Schirmer
815-787-5481

Indiana
Phil Marshall
812-358-3621

Iowa
Tivon Feeley
515-725-8453

Virginia
Larry Nichols
804-786-3523

West Virginia
Tim Brown
304-558-2212

Wisconsin
Chris Foelker
608-422-1121



Jon Walter (University of VA)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Subtotal STS Grants	\$3,337,181.00	\$0.00	\$0.00	\$0.00	\$3,337,181.00
Total Funds in Grant	\$4,768,007.00				
Subtotal Disbursed/Pending in subgrants	\$0.00				
Subtotal Foundation Expenses	\$3,180.02				
Total Spent	\$3,180.02				
Balance	\$4,764,826.98				
Obligated but not Spent	\$4,764,826.98				
Subgrants	\$0.00				
Foundation expenses	\$0.00				
Available to Spend	\$0.00				
Item		Assigned to		Due Date	
2021 STS Trapping and Treatment Grant Reports		All receiving funds			
Annual FSR (1/1/21 – 12/31/21)					1/29/2022
Annual Performance Report (1/1/21 – 12/31/21)					1/29/2022
Final Performance Report (1/1/21 – 12/31/21)					7/15/2022
Final FSR (1/1/21 – 6/1/22)					7/15/2022
STS Trapping and Treatment Action Items:					
<i>No action items</i>					
2020 STS Trapping and Treatment Grant Info as of 03-MAY-21					
2020: Total of \$5,253,602					
Grant #: 19-DG-11083150-004 Mod. 2					
2020 Subgrants to States for STS	Award	Deobligated (subtracted)	Disbursed	Pending	Balance
Illinois STS	\$104,597.00	\$0.00	\$104,597.00	\$0.00	\$0.00
Indiana STS	\$165,969.00	\$0.00	\$49,298.16	\$0.00	\$116,670.84
Iowa STS	\$88,683.00	\$0.00	\$65,426.06	\$9,938.81	\$13,318.13
Kentucky STS	\$44,000.00	\$0.00	\$26,974.82	\$817.57	\$16,207.61
Michigan - Calibration fly-in	\$9,000.00	\$0.00	\$4,910.67	\$0.00	\$4,089.33
Minnesota STS	\$485,321.00	\$0.00	\$434,350.65	\$0.00	\$50,970.35
North Carolina STS	\$109,681.00	\$0.00	\$59,810.36	\$5,516.65	\$44,353.99
Ohio STS	\$635,598.00	\$0.00	\$514,471.83	\$0.00	\$121,126.17
Virginia STS	\$761,421.00	\$0.00	\$563,593.54	\$0.00	\$197,827.46
West Virginia STS	\$322,933.00	\$0.00	\$214,989.18	\$0.00	\$107,943.82
Wisconsin STS	\$676,225.00	\$0.00	\$495,878.00	\$0.00	\$180,347.00
Grayson & Perry Proposal SUNY)	\$10,000.00	\$0.00	\$9,999.99	\$0.00	\$0.01
Jon Walter (University of VA)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Subtotal STS Grants	\$3,413,428.00	\$0.00	\$2,544,300.26	\$16,273.03	\$852,854.71
Total Funds in Grant	\$5,253,602.00				

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Subtotal Disbursed/Pending in subgrants	\$2,560,573.29		
Subtotal Foundation Expenses	\$1,446,044.81		
Total Spent	\$4,006,618.10		
Balance	\$1,246,983.90		
Obligated but not Spent	\$1,246,983.90		
Subgrants	\$0.00		
Foundation expenses	\$0.00		
Available to Spend	\$0.00		
Item	Assigned to	Due Date	
2020 STS Trapping and Treatment Grant Reports			
Annual FSR (1/1/20 – 12/31/20)	All receiving funds	4/29/2021	
Annual Performance Report (1/1/20 – 12/31/20)		4/29/2021	
Final Performance Report (1/1/20 – 12/31/20)		7/15/2021	
Final FSR (1/1/20 – 6/1/21)		7/15/2021	
STS Trapping and Treatment Action Items: <i>No action items</i>			
Assigned Action Items as of 05-MAY-21			
Item	Assigned to	Due Date	
STS Desk Guide: Action: Committee to continue work on Desk Guide			
	Chris Foelker, Larry Nichols, Carl Harper	In Progress	
Tennessee and Ohio to join the STS Foundation Board: Action: The Board is waiting for SPRO submitted application from OH and TN. Once received, the board will review and vote at the June Board meeting on voting in the state(s) to the STS Foundation Board. Action: Once OH and TN have been added as a confirmed Board Member – the STS Foundation Board will update its documentation – send it to the Foundation Board member states for signatures to finalize the process.			
	The STS Foundation Board	June 2, 2021	
		In Progress	
Email your phenology sightings: Action: Continue using an email chain (similar to last year), list all state program managers, etc. and keep each other informed of what you are finding! ie: egg hatch, larval stages, flight, etc. Keep the email chain going!			
	Gypsy moth states	In Progress	

Agenda Item Notes

Minnesota
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Topic	Discussion (all times are listed in Eastern time)
1. Call to order	<ul style="list-style-type: none"> • Called to order at 11:01AM by Vice-President/Treasurer Joy Goforth • Joy Goforth is presiding over this meeting in Kimberly Thielen Cremer's absence
2. Roll call	<ul style="list-style-type: none"> • Secretary Harper did roll call and quorum was met.
3. Approval of minutes	<ul style="list-style-type: none"> • February 2020 Annual Board Meeting Minutes: <ul style="list-style-type: none"> ○ Need to officially approve the minutes. • February 17-18, 2021 Annual Board Minutes: <ul style="list-style-type: none"> ○ Need to officially approve the minutes. ○ Tom Coleman talked to Kimberly <ul style="list-style-type: none"> ▪ Kimberly plans to have the minutes available at the next board meeting for approval. • April 7, 2021 Minutes: <ul style="list-style-type: none"> ○ Motion: Phil Marshall (IN); Second: Larry Nichols (VA) <ul style="list-style-type: none"> ▪ Approved <ul style="list-style-type: none"> • With suggested revision to clarify the conversation about adding TN and OH to the Foundation Board. <ul style="list-style-type: none"> ○ "Had a conversation but no official vote."
4. Grant spreadsheets: Financial details on the Excel spreadsheet <i>[05032021spreadsheet_final official.xlsx]</i>	<ul style="list-style-type: none"> • 2020-21 Regulatory <ul style="list-style-type: none"> ○ Award ends June 30, 2021 ○ Nothing has changed since last month. <ul style="list-style-type: none"> ▪ MN and WV need to send in request for reimbursement. ▪ IL and WI have spent all funds. • 2019 FS <ul style="list-style-type: none"> ○ Shows that all money spent except for \$34,212.93; which is obligated to be spent. • 2020 FS <ul style="list-style-type: none"> ○ If states haven't sent out reimbursement requests since December, they need to do so now. • 2021 FS <ul style="list-style-type: none"> ○ Charges are starting to come in on this grant. ○ All 424's have been received by all states. • No reports due on any grants at this time.
5. Budget spreadsheet: Financial details on the Excel spreadsheet <i>[STS 2021 Budget (4-26-21).xlsx]</i>	<ul style="list-style-type: none"> • STS 2021 Budget Spreadsheet: <ul style="list-style-type: none"> ○ Tom gave a quick overview of the budget spreadsheet of where things are to date. <ul style="list-style-type: none"> ▪ Any changes for funds went down. ▪ The state match actually went up. ▪ VT did ask for more for salary coverage



	<ul style="list-style-type: none"> • It came out of the FS Expenses (highlighted yellow).
6. STS updates	<ul style="list-style-type: none"> • Tom Coleman (FS): <ul style="list-style-type: none"> ○ Budget for Virginia Tech: <ul style="list-style-type: none"> ▪ Got submitted to the grants office. ▪ In review phase. ▪ Give them about 2 weeks for review. ○ Foundation Grant Timeline (future): <ul style="list-style-type: none"> ▪ Be sure to give about a month of time for grants office to process for schedules for next year ○ Mating Disruption <ul style="list-style-type: none"> ▪ All looks good for aircraft. ▪ Carding should have gone out. <ul style="list-style-type: none"> • Tom is working on this with AI at AI's Aerial. • Look for that in next couple of days ○ Racemic <ul style="list-style-type: none"> ▪ Arrived on time. ▪ Samples cleared by APHIS at OTIS. ▪ Has been shipped. ○ Treatments <ul style="list-style-type: none"> ▪ Starting up!
7. Miscellaneous business	<ul style="list-style-type: none"> • Joy Goforth (NC): <ul style="list-style-type: none"> ○ Action Items Reminder: <ul style="list-style-type: none"> ▪ Remember to use the email chain on the phenology stuff ▪ TN and OH joining the Foundation ○ TN and OH joining the Foundation <ul style="list-style-type: none"> ▪ Discussion: <ul style="list-style-type: none"> • Ohio: OH is ready to join the Foundation • Tennessee: TN is still pending. <ul style="list-style-type: none"> ○ TN has approval to move forward. The ball is rolling. Once approval from the commissioner they should be pretty quick to move forward with the request. • Where do we stand? <ul style="list-style-type: none"> ○ The bylaws indicate that the state applies for membership. The state just sends a request (to President and Vice-President/Treasurer) and the board votes on that.



	<ul style="list-style-type: none"> ○ SPRO needs to send the request. Just verify who all needs to sign within your state to join a board. ● Once OH and TN request to join and who would be the board member. STS Foundation Board will update the agreement where all current members sign it to make it official. Each state has their own sheet to sign and return to the board. It will be compiled and the final package will be sent to states for filing. ● Chris Foelker (WI): <ul style="list-style-type: none"> ○ STS Regulatory Grant <ul style="list-style-type: none"> ▪ The grant will be funded at \$143,000. ▪ Discussion: Georgia wants the grant request from the states ASAP; would like it by May 14, 2021 or sooner for those states requesting funding. ● Tom Coleman (FS): <ul style="list-style-type: none"> ○ Next Board Meeting: <ul style="list-style-type: none"> ▪ Tom Coleman said that he would probably be on the road with treatments by the next board meeting. ▪ Discussion: <ul style="list-style-type: none"> ● We usually cancel the June, July meetings ● But with the state of OH wanting to join the STS Foundation Board, <ul style="list-style-type: none"> ○ We will plan to have our next meeting to officially vote in OH. ○ We will also vote on TN's admission to the board at that time if they are able to get all the signatures in place by then ● Paul Chaloux (USDA APHIS): <ul style="list-style-type: none"> ○ Retiring May 22nd. ○ Gave some parting comments. ○ Happy upcoming retirement, Paul! Congratulations! ● John Kyhl (FS): <ul style="list-style-type: none"> ○ National Pest Suppression tracking spreadsheet update. <ul style="list-style-type: none"> ▪ John request for states to review and look for errors! ▪ Keep him updated on what you are doing in your state.
8. Adjournment	<ul style="list-style-type: none"> ● Carl Harper (KY) made a motion to adjourn, Scott Schirmer (IL) seconded the motion. The motion passed. ● Adjourned 11:44a



2021 STS Conference Call and Meeting Schedule		
Conference calls are scheduled for the 1 st Wednesday of each month at 10:00 CT/11:00 ET unless otherwise scheduled by the Board President. The call-in was via Microsoft Teams.		
Date	Meeting Type	Held / Cancelled / Pending
January 6, 2021	Microsoft Teams Call	Cancelled
February 17, 2021	Microsoft Teams Call Annual Meeting (Day 1)	Held
February 18, 2021	Microsoft Teams Call Annual Meeting (Day 2)	Held
March 3, 2021	Microsoft Teams Call	Held
April 7, 2021	Microsoft Teams Call	Held
May 5, 2021	Microsoft Teams Call	Held
June 2, 2021	Microsoft Teams Call	Pending
July 7, 2021	Microsoft Teams Call	Pending
August 4, 2021	Microsoft Teams Call	Pending
September 1, 2021	Microsoft Teams Call	Pending
October 6, 2021	Microsoft Teams Call	Pending
November 3, 2021	Microsoft Teams Call	Pending
December 1, 2021	Microsoft Teams Call	Pending

The foregoing motions and actions, by unanimous consent are to have full force and effect as of May 5, 2021, unless otherwise indicated by the Board.

Carl Harper, Secretary