

Minutes of the Board of Directors of The Spongy Moth Slow the Spread Foundation, Inc.

Meeting Specifics

| | | |
|-------------------|---|-----------------------------------|
| Purpose | Time | STS Foundation Board Chair |
| Monthly Meeting | 10:00AM Central | Kimberly Thielen Cremers (MN) |
| Date | 11:00AM Eastern | Location |
| September 6, 2023 | Minutes Approved: October 11, 2023 | Virtual (Teams) |

Proper notice having been duly given to each Board member; a conference call of the Board of Directors was held on the above date.

Board Members 06-SEP-23

| | | | | | |
|--|--|--|---|---|--|
| President: <input checked="" type="checkbox"/> Kimberly Thielen Cremers (MN) | | Vice-President / Treasurer: <input checked="" type="checkbox"/> Joy Goforth (NC) | | Secretary: <input checked="" type="checkbox"/> Carl Harper (KY) | |
| <input checked="" type="checkbox"/> Scott Schirmer (IL) | <input checked="" type="checkbox"/> Phil Marshall (IN) | <input type="checkbox"/> Tivon Feeley (IA) | <input checked="" type="checkbox"/> Jonathan Shields (OH) | <input checked="" type="checkbox"/> Larry Nichols (VA) | |
| <input checked="" type="checkbox"/> Tim Brown (WV) | <input checked="" type="checkbox"/> Renee Pinski (WI) | | | | |

Others Participating in the Meeting

| | | | | |
|---|---|--|--|---|
| Illinois <input checked="" type="checkbox"/> Nancy Johnson | Indiana <input type="checkbox"/> Megan Abraham | Iowa <input type="checkbox"/> | Kentucky <input type="checkbox"/> JD Loan | Minnesota <input type="checkbox"/> |
| North Carolina <input checked="" type="checkbox"/> Sara Lalk <input type="checkbox"/> James Goethe | Ohio: <input type="checkbox"/> | Tennessee <input checked="" type="checkbox"/> Hannah Hollowell | Virginia <input checked="" type="checkbox"/> David Gianino <input type="checkbox"/> Ben Templeton | West Virginia <input checked="" type="checkbox"/> Andy Stotts |
| Wisconsin <input type="checkbox"/> Brian Kuhn (WI) | GMSTS, Inc. <input checked="" type="checkbox"/> Georgia Brock | US Forest Service <input checked="" type="checkbox"/> Tom Coleman <input checked="" type="checkbox"/> John Kyhl <input checked="" type="checkbox"/> Patrick Engelken <input checked="" type="checkbox"/> Derek Puckett <input type="checkbox"/> Chris Hayes <input type="checkbox"/> David Mausel <input type="checkbox"/> Tim Tomon | USDA APHIS <input checked="" type="checkbox"/> Kathryn Bronsky <input checked="" type="checkbox"/> Anthony Man-Son-Hing | Virginia Tech <input type="checkbox"/> Mannin Dodd |
| Michigan State <input type="checkbox"/> Travis Perkins | MPC (Auditors) <input type="checkbox"/> Michael Palazzo | Guests <input type="checkbox"/> Sonia Bruck (USFS SRS) <input type="checkbox"/> Matt Sloggy (USFS FWS) | | |

Whereas, the above noted directors constitute a quorum, and there is no objection to this proceeding, the following business was conducted:

Agenda (all times listed are in Eastern time)

| Time | Agenda Item | Presenter/Facilitator |
|--------|---|---|
| 11:00a | Call to order: Roll call Call for additional discussion items Approval of minutes Grant and budget spreadsheets Audit committee report STS Update APHIS Update Miscellaneous business | Kimberly Thielen Cremers Carl Harper Kimberly Thielen Cremers Kimberly Thielen Cremers Georgia Brock/Tom Coleman Phil Marshall Tom Coleman Kathryn Bronsky Kimberly Thielen Cremers |
| | Adjournment | All |

Status Update of Grant Agreements and Action Items

2022-23 APHIS Regulatory Grant Info as of 31-AUG-23

| 2022-23 Regulatory Grant | Awarded | Disbursed | Pending | Deobligated | Balance |
|--------------------------|---------------------|---------------------|---------------|---------------|---------------|
| Illinois | \$22,600.00 | \$22,600.00 | \$0.00 | \$0.00 | \$0.00 |
| Minnesota | \$50,000.00 | \$50,000.00 | \$0.00 | \$0.00 | \$0.00 |
| West Virginia | \$30,000.00 | \$30,000.00 | \$0.00 | \$0.00 | \$0.00 |
| Wisconsin | \$40,400.00 | \$40,400.00 | \$0.00 | \$0.00 | \$0.00 |
| Total Regulatory | \$143,000.00 | \$143,000.00 | \$0.00 | \$0.00 | \$0.00 |

| Item | Assigned to | Due Date |
|--|----------------|------------|
| 2022-23 APHIS Regulatory Grant Reporting | | |
| FSR (07/01/22 – 12/31/22) | | 01/16/2023 |
| Accomplishment Report (07/01/22 – 12/31/22) | | 01/16/2023 |
| Final FSR (07/01/22 – 06/30/23) | | 08/15/2023 |
| Final Accomplishment Report (07/01/22 – 06/30/23) | | 08/15/2023 |
| 2022-23 APHIS Regulatory Reimbursement Requests Due | | |
| Period: July 1 – September 30, 2022 | IL, MN, WV, WI | 10/31/2022 |
| Period: October 1 – December 31, 2022 | IL, MN, WV, WI | 01/15/2023 |
| Period: January 1 – March 31, 2023 | IL, MN, WV, WI | 04/30/2023 |
| Period: April 1 – June 30, 2023 | IL, MN, WV, WI | 07/31/2023 |
| 2022-23 APHIS Regulatory Grant Action Items: | | |

Status Update of Grant Agreements and Action Items

2023-24 APHIS Regulatory Grant Info as of 31-AUG-23

| 2023-24 Regulatory Grant | Awarded | Disbursed | Pending | Deobligated | Balance |
|--------------------------|-------------|-------------|---------|-------------|-------------|
| Illinois | \$22,600.00 | \$22,600.00 | \$0.00 | \$0.00 | \$22,600.00 |
| Minnesota | \$50,000.00 | \$50,000.00 | \$0.00 | \$0.00 | \$50,000.00 |
| West Virginia | \$30,000.00 | \$30,000.00 | \$0.00 | \$0.00 | \$30,000.00 |

| | | | | | |
|--|---------------------|---------------------|---------------|-----------------|---------------------|
| Wisconsin | \$40,400.00 | \$40,400.00 | \$0.00 | \$0.00 | \$40,400.00 |
| Total Regulatory | \$143,000.00 | \$143,000.00 | \$0.00 | \$0.00 | \$143,000.00 |
| Item | Assigned to | | | Due Date | |
| 2023-24 APHIS Regulatory Grant Reporting | | | | | |
| FSR (07/01/23 – 12/31/23) | | | | 01/16/2024 | |
| Accomplishment Report (07/01/23 – 12/31/23) | | | | 01/16/2024 | |
| Final FSR (07/01/23 – 06/30/24) | | | | 08/15/2024 | |
| Final Accomplishment Report (07/01/23 – 06/30/24) | | | | 08/15/2024 | |
| 2023-24 APHIS Regulatory Reimbursement Requests Due | | | | | |
| Period: July 1 – September 30, 2023 | IL, MN, WV, WI | | | 10/31/2023 | |
| Period: October 1 – December 31, 2023 | IL, MN, WV, WI | | | 01/15/2024 | |
| Period: January 1 – March 31, 2024 | IL, MN, WV, WI | | | 04/30/2024 | |
| Period: April 1 – June 30, 2024 | IL, MN, WV, WI | | | 07/31/2024 | |
| 2023-24 APHIS Regulatory Grant Action Items: | | | | | |

2021 STS Trapping and Treatment Grant Info as of 31-AUG-23

2021: Total of \$4,768,007

Grant #: 19-DG-11083150-004 Mod. 4

| 2021 Subgrants to States for STS | Award | Deobligated (subtracted) | Disbursed | Pending | Balance |
|---|-----------------------|--------------------------|-----------------------|---------------|--------------------|
| Illinois STS | \$34,869.00 | \$0.00 | \$34,869.00 | \$0.00 | \$0.00 |
| Indiana STS | \$197,568.00 | \$0.00 | \$197,568.00 | \$0.00 | \$0.00 |
| Iowa STS | \$80,390.00 | \$0.00 | \$80,390.00 | \$0.00 | \$0.00 |
| Kentucky STS | \$44,000.00 | \$0.00 | \$43,162.70 | \$0.00 | \$837.30 |
| Michigan - Calibration fly-in | \$9,000.00 | \$0.00 | \$9,000.00 | \$0.00 | \$0.00 |
| Minnesota STS | \$650,880.00 | \$0.00 | \$619,288.69 | \$0.00 | \$31,591.31 |
| North Carolina STS | \$107,473.00 | \$0.00 | \$89,094.09 | \$0.00 | \$18,378.91 |
| Ohio STS | \$480,660.00 | \$0.00 | \$480,660.00 | \$0.00 | \$0.00 |
| Tennessee | \$40,958.00 | \$0.00 | \$40,958.00 | \$0.00 | \$0.00 |
| Virginia STS | \$675,757.00 | \$0.00 | \$675,757.00 | \$0.00 | \$0.00 |
| West Virginia STS | \$323,910.00 | \$0.00 | \$323,910.00 | \$0.00 | \$0.00 |
| Wisconsin STS | \$681,716.00 | \$0.00 | \$681,716.00 | \$0.00 | \$0.00 |
| Grayson & Perry Proposal SUNY) | \$10,000.00 | \$0.00 | \$5,591.75 | \$0.00 | \$4,408.25 |
| Jon Walter (University of VA) | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Subtotal STS Grants | \$3,337,181.00 | \$0.00 | \$3,281,965.23 | \$0.00 | \$55,215.77 |
| Total Funds in Grant | \$5,005,007.00 | | | | |
| Subtotal Disbursed/Pending in subgrants | \$3,281,965.23 | | | | |
| Subtotal Foundation Expenses | \$1,476,645.90 | | | | |
| Total Spent | \$4,758,611.13 | | | | |
| Balance | \$246,395.87 | | | | |
| Obligated but not Spent | \$246,395.87 | | | | |

| Item | Assigned to | Due Date |
|--|----------------------------|------------|
| 2021 STS Trapping and Treatment Grant Reports | | |
| Annual FSR (01/01/21 – 12/31/21) | All receiving funds | 01/29/2022 |
| Annual Performance Report (01/01/21 – 12/31/21) | | 01/29/2022 |
| Final Performance Report (01/01/21 – 12/31/21) | | 07/15/2022 |
| Final FSR (01/01/21 – 06/01/22) | | 07/15/2022 |
| 2021 STS Trapping and Treatment Action Items: | | |
| Items highlighted in green above in the 2021 balance for each state has been deobligated | | |

2022 STS Trapping and Treatment Grant Info as of 31-AUG-23

2022: Total of \$4,412,357

Grant #: 19-DG-11083150-004 Mod. 7

| 2022 Subgrants to States for STS | Award | Deobligated (subtracted) | Disbursed | Pending | Balance |
|---|-----------------------|--------------------------|-----------------------|-------------------|---------------------|
| Illinois STS | \$109,257.00 | \$0.00 | \$109,257.00 | \$0.00 | \$0.00 |
| Indiana STS | \$230,968.00 | \$0.00 | \$161,235.32 | \$0.00 | \$69,732.68 |
| Iowa STS | \$80,405.00 | \$0.00 | \$80,405.00 | \$0.00 | \$0.00 |
| Kentucky STS | \$44,000.00 | \$0.00 | \$44,000.00 | \$0.00 | \$0.00 |
| Michigan - Calibration fly-in | \$9,000.00 | \$0.00 | \$9,000.00 | \$0.00 | \$0.00 |
| Minnesota STS | \$508,941.00 | \$0.00 | \$508,941.00 | \$0.00 | \$0.00 |
| North Carolina STS | \$107,608.00 | \$0.00 | \$82,784.71 | \$0.00 | \$24,823.29 |
| Ohio STS | \$421,705.00 | \$0.00 | \$236,472.30 | \$0.00 | \$185,232.70 |
| Tennessee | \$88,658.00 | \$0.00 | \$72,213.99 | \$0.00 | \$16,444.01 |
| Virginia STS | \$671,632.00 | \$0.00 | \$529,709.55 | \$0.00 | \$141,922.45 |
| West Virginia STS | \$349,031.00 | \$0.00 | \$349,031.00 | \$0.00 | \$0.00 |
| Wisconsin STS | \$795,214.00 | \$0.00 | \$795,214.00 | \$0.00 | \$0.00 |
| Dylan Parry (SUNY) | \$10,000.00 | \$0.00 | \$3,917.31 | \$0.00 | \$6,082.69 |
| Derek Johnson (VCU) | \$29,983.00 | \$0.00 | \$0.00 | \$9,994.20 | \$19,988.80 |
| Subtotal STS Grants | \$3,456,402.00 | \$0.00 | \$2,982,181.18 | \$9,994.20 | \$464,226.62 |
| Total Funds in Grant | \$4,300,944.00 | | | | |
| Subtotal Disbursed/Pending in subgrants | \$2,992,175.38 | | | | |
| Subtotal Foundation Expenses | \$604,020.58 | | | | |
| Total Spent | \$3,596,195.96 | | | | |
| Balance | \$704,748.04 | | | | |
| Obligated but not Spent | \$704,748.04 | | | | |

| Item | Assigned to | Due Date |
|--|----------------------------|------------|
| 2022 STS Trapping and Treatment Grant Reports | | |
| Annual FSR (01/01/22 – 12/31/22) | All receiving funds | 01/29/2023 |
| Annual Performance Report (01/01/22 – 12/31/22) | | 01/29/2023 |
| Final Performance Report (01/01/22 – 12/31/22) | | 07/15/2023 |
| Final FSR (01/01/22 – 05/31/23) | | 07/15/2023 |
| 2022 STS Trapping and Treatment Action Items: | | |

2023 STS Trapping and Treatment Grant Info as of 31-AUG-23

2023: Total of \$4,813,741
Grant #: 19-DG-11083150-004 Mod. 9

| 2023 Subgrants to States for STS | Award | Deobligated (subtracted) | Disbursed | Pending | Balance |
|----------------------------------|-----------------------|--------------------------|---------------------|---------------------|-----------------------|
| Illinois STS | \$297,409.00 | \$0.00 | \$0.00 | \$260,887.70 | \$36,521.30 |
| Indiana STS | \$309,743.00 | \$0.00 | \$0.00 | \$0.00 | \$309,743.00 |
| Iowa STS | \$87,267.00 | \$0.00 | \$14,306.23 | \$0.00 | \$72,960.77 |
| Kentucky STS | \$50,642.00 | \$0.00 | \$0.00 | \$0.00 | \$50,642.00 |
| Michigan - Calibration fly-in | \$9,000.00 | \$0.00 | \$9,000.00 | \$0.00 | \$0.00 |
| Minnesota STS | \$535,112.00 | \$0.00 | \$0.00 | \$32,762.06 | \$502,349.94 |
| North Carolina STS | \$130,784.00 | \$0.00 | \$0.00 | \$7,157.00 | \$123,627.00 |
| Ohio STS | \$371,494.00 | \$0.00 | \$34,661.27 | \$0.00 | \$336,832.73 |
| Tennessee | \$49,733.00 | \$0.00 | \$21,369.63 | \$0.00 | \$28,363.37 |
| Virginia STS | \$586,840.00 | \$0.00 | \$0.00 | \$118,566.69 | \$468,273.31 |
| West Virginia STS | \$430,836.00 | \$0.00 | \$62,702.32 | \$0.00 | \$368,133.68 |
| Wisconsin STS | \$749,777.00 | \$0.00 | \$394,877.15 | \$0.00 | \$354,899.85 |
| Dylan Parry (SUNY) | \$10,000.00 | \$0.00 | \$0.00 | \$0.00 | \$10,000.00 |
| Derek Johnson (VCU) | \$10,000.00 | \$0.00 | \$0.00 | \$0.00 | \$10,000.00 |
| Subtotal STS Grants | \$3,628,637.00 | \$0.00 | \$536,916.60 | \$419,373.45 | \$2,672,346.95 |

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| Total Funds in Grant | \$4,813,741.00 |
| Subtotal Disbursed/Pending in subgrants | \$956,290.05 |
| Subtotal Foundation Expenses | \$375,092.90 |
| Total Spent | \$1,331,382.95 |
| Balance | \$3,482,358.05 |
| Obligated but not Spent | \$3,482,358.05 |

| Item | Assigned to | Due Date |
|--|----------------------------|------------|
| 2023 STS Trapping and Treatment Grant Reports | | |
| Annual FSR (01/01/23 – 12/31/23) | All receiving funds | 01/29/2024 |
| Annual Performance Report (01/01/23 – 12/31/23) | | 01/29/2024 |
| Final Performance Report (01/01/23 – 12/31/23) | | 07/15/2024 |
| Final FSR (01/01/23 – 05/31/24) | | 07/15/2024 |

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| 2023 STS Trapping and Treatment Action Items: | | |
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Assigned Action Items as of 06-SEP-23

| Item | Assigned to | Due Date |
|--|---|-------------|
| <p>Tennessee to join the STS Foundation Board: Action: The Board is waiting for SPRO submitted application from TN. Once received, the board will review and vote at the next Board meeting on voting in TN to the STS Foundation Board. It is suggested that Tom Coleman (FS) follow up with TN to see where they might be in the process.</p> | The STS Foundation Board/Tom Coleman (FS) | In Progress |

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| <p>Action: Once TN has been added as a confirmed Board Member – the STS Foundation Board will update its documentation – send it to the STS Foundation Board member states for signatures to finalize the process for each state individually.</p> | | |
| <p>Action: Georgia will discuss with the auditors on when to purchase the online version of QuickBooks subscription and discontinue the desktop version (expires in April 2024) and report back at next board meeting.</p> | Georgia Brock (STS Foundation) | By the October Board Meeting |

Agenda Item Notes

| Topic | Discussion (all times are listed in Eastern time) |
|--|---|
| 1. Call to order | <ul style="list-style-type: none"> Called to order at 11:01a AM by President Kimberly Thielen Cremers (MN) |
| 2. Roll call | <ul style="list-style-type: none"> Secretary Carl Harper (KY) did roll call and quorum was met. |
| 3. Approval of minutes | <ul style="list-style-type: none"> August 14, 2023, Board Minutes <ul style="list-style-type: none"> Motion by Phil Marshall (IN), Seconded by Jonathan Shields (OH), Approved. |
| <p>4. Grant and budget spreadsheets (08312023 spreadsheet_final official.xlsx, STS 2023 budget (8-28-23).xlsx)</p> | <ul style="list-style-type: none"> Tom Coleman (US FS) and Georgia Brock (Foundation) <ul style="list-style-type: none"> 2023 – 2024 Regulatory <ul style="list-style-type: none"> Nothing due until October 1, 2023 2021 FS <ul style="list-style-type: none"> Paid the racemic out of this account. <ul style="list-style-type: none"> \$246,395.87 remaining. 2022 FS <ul style="list-style-type: none"> \$704,748.04 remaining Need deobligation from Indiana. <ul style="list-style-type: none"> Should be in process according to Phil Marshall (IN). 2023 FS <ul style="list-style-type: none"> Need first reimbursement request from Indiana (through June 30). STS 2023 Budget <ul style="list-style-type: none"> On track STS 2024 Budget <ul style="list-style-type: none"> Washington Office is currently planning a “2022 numbers budget” <ul style="list-style-type: none"> Currently at \$7.0 million All preliminary <ul style="list-style-type: none"> Currently pulling from 2021 and 2022 grant to spend as quickly as possible based on upcoming work. It is looking to be busy with treatments next year. Georgia Brock (STS Foundation) highlighted the issues with transferring funds to India for the racemic payment. Funding for treatments for 2024 |

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| | <ul style="list-style-type: none"> • Can use funds from older grants to get funding allocations early. |
| 5. Audit committee report | <ul style="list-style-type: none"> • Phil Marshall (IN) <ul style="list-style-type: none"> ○ Reviewed the August STS Foundation Board books since the last board meeting, and all were in order. |
| 6. STS Update | <ul style="list-style-type: none"> • Tom Coleman (FS) <ul style="list-style-type: none"> ○ Treatments on the decision support page are popping up. <ul style="list-style-type: none"> ▪ More traps still need to be removed. ▪ STS Office hours allow some deep dives in data <ul style="list-style-type: none"> • Catch by year has been low but a spike is showing starting in 2022 and implied with the current 2023 catch data. ▪ Southern states have a lot of final trap removals showing ○ Able to get a hotel for Winter Ops <ul style="list-style-type: none"> ▪ Waiting on final signatures ▪ Located in Savannah, GA ○ Kimberly Thielen Cremers (MN) gave kudos to Tom Coleman (FS) and team <ul style="list-style-type: none"> ▪ For the treatment work over the summer ▪ The detailed aerial application report. |
| 7. APHIS update | <ul style="list-style-type: none"> • Kathryn Bronsky (APHIS) <ul style="list-style-type: none"> ○ Busy season with extra detections this year. <ul style="list-style-type: none"> ▪ Washington State is finding more detections. ▪ Early planning with Oregon and California is on due to higher catches as well. ▪ Office of Management and Budget (OMB) <ul style="list-style-type: none"> • The Moving checklist form expired 2 years ago. • Approved the spongy moth's common name. <ul style="list-style-type: none"> ➤ Approval process is taking a bit to get through so CFR will be updated after approval process is completed. • Have a new spongy moth full checklist. • Have an online short version. <ul style="list-style-type: none"> ➤ In process to be updated ○ APHIS budget is being worked on for the next fiscal year. <ul style="list-style-type: none"> ▪ Looking flat at this point ▪ Likely no allocation until early next year ▪ APHIS staff is likely to get a cost-of-living increase. <ul style="list-style-type: none"> • Equals a slight decrease in the budget. ▪ Budget line items are still being discussed as to how to be used, if needed. <ul style="list-style-type: none"> • Up to management approval ○ Update to the quarantine name change is in process. ○ Manual is in process as well with the new compliance agreement form. |

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| | <ul style="list-style-type: none"> ○ Samples of new spongy moth door hanger will be out by the upcoming meeting. ○ Phil Marshall (IN) gave an update on their testing of the new red traps. <ul style="list-style-type: none"> ▪ Out and holding up ▪ Moth catch seems to be on par as well. ▪ Like the sticky type vs tanglefoot ▪ Trap does fade but sharpie writing seems to stay ○ |
| 8. Miscellaneous | <ul style="list-style-type: none"> • Discussion Items <ul style="list-style-type: none"> ○ QuickBooks Discussion <ul style="list-style-type: none"> ▪ Looking to move from desktop to online version. <ul style="list-style-type: none"> • Phil Marshall (IN) has experience with this and gave an update on using the online version vs desktop version. • A monthly fee (~\$75/month) for online version vs annual fee (~\$500 per year) for desktop version. • Change over should be quick and easy from desktop to online. • Suggest a changeover on the fiscal year <ul style="list-style-type: none"> ➢ Unless auditors suggest otherwise. • Georgia Brock (STS Foundation) agrees to wait until subscription ends <ul style="list-style-type: none"> ➢ Will do what the board suggests. • Board believes that this is the way to migrate towards <ul style="list-style-type: none"> ➢ Georgia Brock (STS Foundation) believes it will make the work better with the auditors. ➢ Just getting over the learning curve will be the challenge. • Action Item: Georgia will discuss with the auditors on when to purchase the online version of QuickBooks subscription and discontinue the use of the desktop version and report back at next board meeting. (Desktop subscription expires in April 2024) ○ Tom Coleman: February Annual Meeting Date/Location <ul style="list-style-type: none"> ▪ Wednesday, February 21, 2024 <ul style="list-style-type: none"> • Tuesday and Thursday as travel dates ▪ Site to be determined in North Carolina. ○ Meeting updates <ul style="list-style-type: none"> ▪ ALDR <ul style="list-style-type: none"> • Agenda is coming along; Jonathan Shields (OH). |

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| | <ul style="list-style-type: none"> ➤ Going to have some panel discussions for more interaction. ➤ Have some time for break out options. ➤ Speakers locked in ➤ Official invitation coming soon to speakers. • Local arrangements; Nancy Johnson-Timmons (IL)/Andy Stotts (WV) <ul style="list-style-type: none"> ➤ Low interest at this time but email notifications about meeting are going out. ➤ 20 registered so far ➤ All is moving along. ➤ SWAG items and door prizes are being gathered. • Need to get those attending registered and can pay later. <ul style="list-style-type: none"> ➤ Just need numbers (by October 7th) to help in the planning. ▪ Aerial Safety Training (AASC); Kimberly Thielen Cremers (MN) <ul style="list-style-type: none"> • 30 registered • Coming along very nicely |
| 9. Adjournment | <ul style="list-style-type: none"> • Phil Marshall (IN) made a motion to adjourn, Carl Harper (KY) seconded the motion. The motion passed. • Adjourned 12:17p |

2023 STS Conference Call and Meeting Schedule

Conference calls are scheduled for the 1st Wednesday of each month at 10:00 CT/11:00 ET unless otherwise scheduled by the Board President. The call-in was via Microsoft Teams.

| Date | Meeting Type | Held / Cancelled / Pending |
|-------------------|-----------------------------|---|
| January 4, 2023 | Microsoft Teams Call | Held |
| February 22, 2023 | Annual Face-to-Face Meeting | Held (Raleigh, NC and via Teams) |
| March 1, 2023 | Microsoft Teams Call | Cancelled |
| April 5, 2023 | Microsoft Teams Call | Held |
| May 3, 2023 | Microsoft Teams Call | Cancelled |
| June 7, 2023 | Microsoft Teams Call | Held |
| July 5, 2023 | Microsoft Teams Call | Cancelled |
| August 2, 2023 | Microsoft Teams Call | Held on August 14, 2023, due to scheduling needs |
| September 6, 2023 | Microsoft Teams Call | Held |
| October 4, 2023 | Microsoft Teams Call | Pending (Tentative date moved to October 11 th) |

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|------------------|----------------------|---------|
| November 1, 2023 | Microsoft Teams Call | Pending |
| December 6, 2023 | Microsoft Teams Call | Pending |

The foregoing motions and actions, by unanimous consent, are to have full force and effect as of September 6, 2023, unless otherwise indicated by the Board.

Carl Harper, Secretary