

Minutes of the Board of Directors of The Gypsy Moth Slow the Spread Foundation, Inc.

Meeting Specifics

Purpose	Time	STS Foundation Board Chair
Annual Face to Face Board Meeting	7:00AM Central	Kimberly Thielen Cremers (MN)
Date	8:00AM Eastern	Location
February 22, 2023	Minutes Approved: April 5, 2023	Raleigh, NC (Annual Meeting)

Proper notice having been duly given to each Board member; a conference call of the Board of Directors was held on the above date.

Board Members 22-FEB-23

President: <input checked="" type="checkbox"/> Kimberly Thielen Cremers (MN)		Vice-President / Treasurer: <input checked="" type="checkbox"/> Joy Goforth (NC)		Secretary: <input checked="" type="checkbox"/> Carl Harper (KY)	
<input checked="" type="checkbox"/> Scott Schirmer (IL)	<input checked="" type="checkbox"/> Phil Marshall (IN)	<input checked="" type="checkbox"/> Tivon Feeley (IA)	<input checked="" type="checkbox"/> Jonathan Shields (OH)	<input checked="" type="checkbox"/> Larry Nichols (VA)	
<input checked="" type="checkbox"/> Tim Brown (WV)	<input checked="" type="checkbox"/> Renee Pinski (WI)				

Others Participating in the Meeting

Illinois <input type="checkbox"/> Nancy Johnson	Indiana <input type="checkbox"/> Megan Abraham	Iowa <input type="checkbox"/>	Kentucky <input type="checkbox"/> JD Loan	Minnesota <input type="checkbox"/>
North Carolina <input checked="" type="checkbox"/> Sara Lalk <input checked="" type="checkbox"/> James Goethe	Ohio: <input type="checkbox"/>	Tennessee <input type="checkbox"/> Hannah Hollowell	Virginia <input checked="" type="checkbox"/> David Gianino	West Virginia <input type="checkbox"/> Andy Stotts
Wisconsin <input type="checkbox"/> Brian Kuhn (WI)	GMSTS, Inc. <input checked="" type="checkbox"/> Georgia Brock	US Forest Service <input checked="" type="checkbox"/> Tom Coleman <input type="checkbox"/> John Kyhl <input type="checkbox"/> Patrick Engelken <input type="checkbox"/> Derek Puckett <input type="checkbox"/> Chris Hayes <input type="checkbox"/> David Mausel <input type="checkbox"/> Tim Tomon	USDA APHIS <input checked="" type="checkbox"/> Kathryn Bronsky <input checked="" type="checkbox"/> Anthony Man-Son-Hing	Virginia Tech <input type="checkbox"/> Mannin Dodd
Michigan State <input type="checkbox"/> Travis Perkins	MPC (Auditors) <input checked="" type="checkbox"/> Michael Palazzo			

Whereas, the above noted directors constitute a quorum, and there is no objection to this proceeding, the following business was conducted:

Agenda (all times listed are in Eastern time)

Time	Agenda Item	Presenter/Facilitator
8:00a	Call to order: Roll call Call for additional discussion items Approval of minutes Elect new slate of officers	Kimberly Thielen Cremers Carl Harper Kimberly Thielen Cremers Kimberly Thielen Cremers Kimberly Thielen Cremers
8:15a	FS Report 2022 STS Accomplishment Report 2023 Budget and Program of Work	Tom Coleman

9:00a	Break	
9:10a	FS Report (continued) 2023 work: mating disruption contract year 2; racemic disparlure RFP, etc.	Tom Coleman
9:30a	Quality Control/Quality Assurance Report and Technical Committee Update (VT, VCU, SRS)	Tom Coleman
9:50a	Break	
10:00a	Audit Report	Joy Goforth/Georgia Brock/MP Company, LLP
11:30a	Lunch	
1:00p	APHIS Report 2022 program accomplishments, regulatory committee discussions	Kathryn Bronsky
1:50p	Break	
2:00p	Miscellaneous items: Desk guide, grant reimbursements/advancements, state audits (P. Marshall work), STS annual calendar, letter of support: Nanosur, current issues/solutions, any additional discussion items.	All
3:30p	Adjournment	

Status Update of Grant Agreements and Action Items						
2022-23 APHIS Regulatory Grant Info as of 05-DEC-22 (no update at February 2023 meeting)						
2022-23 Regulatory Grant	Awarded	Disbursed	Pending	Deobligated	Balance	
Illinois	\$22,600.00	\$1,391.04	\$0.00	\$0.00	\$21,208.96	
Minnesota	\$50,000.00	\$3,838.64	\$0.00	\$0.00	\$46,161.36	
West Virginia	\$30,000.00	\$12,385.41	\$0.00	\$0.00	\$17,614.59	
Wisconsin	\$40,400.00	\$6,377.14	\$0.00	\$0.00	\$34,022.86	
Total Regulatory	\$143,000.00	\$23,992.23	\$0.00	\$0.00	\$119,007.77	
Item	Assigned to			Due Date		
2022-23 APHIS Regulatory Grant Reporting						
FSR	(07/01/21 – 12/31/22)			01/16/2023		
Accomplishment Report	(07/01/21 – 12/31/22)			01/16/2023		
Final FSR	(07/01/21 – 06/30/23)			08/15/2023		
Final Accomplishment Report	(07/01/21 – 06/30/23)			08/15/2023		
2022-23 APHIS Regulatory Reimbursement Requests Due						
Period: July 1 – September 30, 2022	IL, MN, WV, WI			10/31/2022		
Period: October 1 – December 31, 2022	IL, MN, WV, WI			01/15/2023		
Period: January 1 – March 31, 2023	IL, MN, WV, WI			04/30/2023		
Period: April 1 – June 30, 2023	IL, MN, WV, WI			07/31/2023		
2022-23 APHIS Regulatory Grant Action Items:						
2021 STS Trapping and Treatment Grant Info as of 22-DEC-22 (no update at February 2023 meeting)						
2021: Total of \$4,768,007						

Grant #: 19-DG-11083150-004 Mod. 4

2021 Subgrants to States for STS	Award	Deobligated (subtracted)	Disbursed	Pending	Balance
Illinois STS	\$34,869.00	\$0.00	\$34,869.00	\$0.00	\$0.00
Indiana STS	\$197,568.00	\$0.00	\$197,568.00	\$0.00	\$0.00
Iowa STS	\$80,390.00	\$0.00	\$80,390.00	\$0.00	\$0.00
Kentucky STS	\$44,000.00	\$0.00	\$43,162.70	\$0.00	\$837.30
Michigan - Calibration fly-in	\$9,000.00	\$0.00	\$9,000.00	\$0.00	\$0.00
Minnesota STS	\$650,880.00	\$0.00	\$619,288.69	\$0.00	\$31,591.31
North Carolina STS	\$107,473.00	\$0.00	\$89,094.09	\$0.00	\$18,378.91
Ohio STS	\$480,660.00	\$0.00	\$480,660.00	\$0.00	\$0.00
Tennessee	\$40,958.00	\$0.00	\$40,958.00	\$0.00	\$0.00
Virginia STS	\$675,757.00	\$0.00	\$675,757.00	\$0.00	\$0.00
West Virginia STS	\$323,910.00	\$0.00	\$323,910.00	\$0.00	\$0.00
Wisconsin STS	\$681,716.00	\$0.00	\$681,716.00	\$0.00	\$0.00
Grayson & Perry Proposal SUNY)	\$10,000.00	\$0.00	\$5,591.75	\$0.00	\$4,408.25
Jon Walter (University of VA)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Subtotal STS Grants	\$3,337,181.00	\$0.00	\$3,281,965.23	\$0.00	\$55,215.77

Total Funds in Grant	\$4,768,007.00
Subtotal Disbursed/Pending in subgrants	\$3,281,965.23
Subtotal Foundation Expenses	\$584,788.45
Total Spent	\$3,866,753.68
Balance	\$901,253.32
Obligated but not Spent	\$1,138,253.32

Item	Assigned to	Due Date
2021 STS Trapping and Treatment Grant Reports		
Annual FSR (01/01/21 – 12/31/21)	All receiving funds	01/29/2022
Annual Performance Report (01/01/21 – 12/31/21)		01/29/2022
Final Performance Report (01/01/21 – 12/31/21)		07/15/2022
Final FSR (01/01/21 – 06/01/22)		07/15/2022

2021 STS Trapping and Treatment Action Items:
 Items highlighted in green above in the 2021 balance for each state has been deobligated

2022 STS Trapping and Treatment Grant Info as of 22-DEC-22 (no update at February 2023 meeting)

2022: Total of \$4,412,357
Grant #: 19-DG-11083150-004 Mod. 7

2022 Subgrants to States for STS	Award	Deobligated (subtracted)	Disbursed	Pending	Balance
Illinois STS	\$109,257.00	\$0.00	\$102,639.22	\$0.00	\$6,617.78
Indiana STS	\$230,968.00	\$0.00	\$66,156.08	\$0.00	\$164,811.92
Iowa STS	\$80,405.00	\$0.00	\$45,303.55	\$0.00	\$35,101.45
Kentucky STS	\$44,000.00	\$0.00	\$7,420.20	\$12,087.71	\$24,492.09
Michigan - Calibration fly-in	\$9,000.00	\$0.00	\$9,000.00	\$0.00	\$0.00

Minnesota STS	\$508,941.00	\$0.00	\$328,124.33	\$0.00	\$180,816.67
North Carolina STS	\$107,608.00	\$0.00	\$26,185.82	\$0.00	\$81,422.18
Ohio STS	\$421,705.00	\$0.00	\$185,111.77	\$7,906.84	\$228,686.39
Tennessee	\$88,658.00	\$0.00	\$65,199.47	\$0.00	\$23,458.53
Virginia STS	\$671,632.00	\$0.00	\$198,230.05	\$0.00	\$473,401.95
West Virginia STS	\$349,031.00	\$0.00	\$178,788.49	\$0.00	\$170,242.51
Wisconsin STS	\$795,214.00	\$0.00	\$638,400.02	\$0.00	\$156,813.98
Dylan Parry (SUNY)	\$10,000.00	\$0.00	\$0.00	\$0.00	\$10,000.00
Derek Johnson (VCU)	\$29,983.00	\$0.00	\$0.00	\$0.00	\$29,983.00
Subtotal STS Grants	\$3,456,402.00	\$0.00	\$1,850,559.00	\$19,994.55	\$1,585,848.45
Total Funds in Grant	\$4,300,944.00				
Subtotal Disbursed/Pending in subgrants	\$1,870,553.55				
Subtotal Foundation Expenses	\$553,824.80				
Total Spent	\$2,424,378.35				
Balance	\$1,876,565.65				
Obligated but not Spent	\$1,876,565.65				
Item	Assigned to		Due Date		
2022 STS Trapping and Treatment Grant Reports					
Annual FSR (01/01/22 – 12/31/22)	All receiving funds		01/29/2023		
Annual Performance Report (01/01/22 – 12/31/22)			01/29/2023		
Final Performance Report (01/01/22 – 12/31/22)			07/15/2023		
Final FSR (01/01/22 – 06/01/22)			07/15/2023		
2022 STS Trapping and Treatment Action Items:					
Assigned Action Items as of 22-FEB-23					
Item	Assigned to		Due Date		
STS Foundation Board Performance Review of Auditors					
Action: Review of the STS Foundation Board auditors (MPC) performance of the Boards finances at the March 2023 Board meeting.	The STS Foundation Board		March 2023		
Tennessee to join the STS Foundation Board:					
Action: The Board is waiting for SPRO submitted application from TN. Once received, the board will review and vote at the next Board meeting on voting in TN to the STS Foundation Board. It is suggested that Tom Coleman (FS) follow up with TN to see where they might be in the process.	The STS Foundation Board/Tom Coleman (FS)		In Progress		
Action: Once TN has been added as a confirmed Board Member – the STS Foundation Board will update its documentation – send it to the STS Foundation Board member states for signatures to finalize the process for each state individually.					
Action: APHIS Regulatory funding proposals from interested states.	States submitting regulatory grant proposal		By April 2023 Board meeting		

Agenda Item Notes

Topic	Discussion (all times are listed in Eastern time)
1. Call to order	<ul style="list-style-type: none"> • Called to order at 8:01 AM by President Kimberly Thielen Cremers (MN) • Welcome
2. Roll call	<ul style="list-style-type: none"> • Secretary Carl Harper (KY) did roll call and quorum was met.
3. Approval of minutes	<ul style="list-style-type: none"> • January 4, 2023, Board Minutes <ul style="list-style-type: none"> ○ Motion by Phil Marshall (IN), Seconded by Tivon Feely (IA), Approved.
4. Elect new slate of officers	<ul style="list-style-type: none"> • Election of officers for STS Foundation Board <ul style="list-style-type: none"> ○ President <ul style="list-style-type: none"> ▪ Larry Nichols nominates Kimberly Thielen Cremers, Phil Marshall seconds, motion passes. ○ Vice President/Treasurer <ul style="list-style-type: none"> ▪ Larry Nichols nominates Joy Goforth, Phil Marshall seconds, motion passes. ○ Secretary <ul style="list-style-type: none"> ▪ Phil Marshall nominates Carl Harper, Larry Nichols seconds, motion passes
5. FS report	<ul style="list-style-type: none"> • Tom Coleman (US FS) <ul style="list-style-type: none"> ○ 2022 STS Accomplishment Report <ul style="list-style-type: none"> ▪ Considered a high-level document to go out to summarize the program to the upper administration but also for public view on the website. ▪ Had higher spread rates further north than desired. ▪ Highlighting funding from states and trapping work <ul style="list-style-type: none"> • Trapping Program • Treatment Program • Technology Development and Regulatory Activities • Updated image to incorporate STS boundaries, delimiting grids, and treatments. <ul style="list-style-type: none"> ○ Focuses on Slow the Spread area and not all the state and APHIS trapping data that does run through the STS servers. ▪ 2022 USDA National Spongy Moth Management Program Brief <ul style="list-style-type: none"> • Snapshot of the spongy moth program nationwide. • It is a well-received document. ○ 2023 Budget and Program of Work <ul style="list-style-type: none"> ▪ Funds from FS for spongy moth <ul style="list-style-type: none"> • Budget went up slightly for 2023. • Net available: \$7.2 million from all programs for spongy moth work. • Budget motion

- Motion by Phil Marshall (IN) to accept the 2023 Budget as submitted, seconded by Tim Brown (WV). Motion approved.
- Budget
 - No cuts to treatments for 2023 was required. Budget was able to be adjusted in the racemic disparlure and other line items as needed this year.
 - Trapping costs about 75% and Treatment costs about 25%.
 - Costs are rising and decisions are going to have to be made in the future on expenses.
 - Treatment acres for 2023 currently estimated at \$1.9 million.
 - No treatments in KY, WV, or IA
- Program of Work
 - Increases in spongy moth populations causing increased delimits in new areas.
 - 63,058 traps planned for 2023 (61,925 in 2021, 63,371 in 2022).
 - Treatments – more PPAs with action than the DA recommends.
 - 745 PPAs,
 - 21 PPAs recommend for treatment,
 - 183 PPA recommended for pre- or post-treatment delimiting,
 - 541 PPAs recommended for no action.
 - Very few *Btk* treatments for 2023 helped reduce cost.
 - Normally, 30-40,000 but about 10,000 for 2023.
 - Total treatment acres for all types (*Btk*, Mimic, Dimilin, Gypcheck, Mating Disruption)
 - 248,551 acres
 - The trapping costs are taking up more costs than treatment. More discussion on trying to get this back to approximately 50:50.
 - Spread rates by zone.
 - Zone 1 had zeros in 2018 – 2020 but now are showing spread in 2021 and 2022.
 - Total program spread rate.
 - Above the target (7.8 km/yr). It is 12.1 km for 2022, but hopefully it will come back down.
 - 2023 annual budget
 - Treatments
 - Planning out the use of disparlure for 2023, 2024, and 2025.

	<ul style="list-style-type: none"> ▪ Need 2,046 kg for 2023. ▪ RFQ: 2,900 kg (Aug 2023) ▪ Currently have 2,400 kg + 300 kg at ISCA. ▪ For 2024, estimating up to 2,450 kg on the high side. ▪ 5 yr avg for racemic disparlure is 2,199 kg. Should be good on inventory. ○ CBC (Shin Etsu) is no longer producing racemic disparlure. <ul style="list-style-type: none"> ▪ Need to look for other companies to produce racemic disparlure to replace CBC. ○ ATGC Biotech is currently still interested in continuing producing racemic disparlure. <ul style="list-style-type: none"> ▪ ISCA is subcontracting with ATGC. • Trapping supply cost <ul style="list-style-type: none"> ○ Most all southern states have gotten their traps. ○ A shipment of traps will be coming soon.
<p>6. Quality control/quality assurance report and technical committee update</p>	<ul style="list-style-type: none"> • Tom Coleman (US FS) <ul style="list-style-type: none"> ○ Quality Control/Quality Assurance Report <ul style="list-style-type: none"> ▪ Showed a summary of the full report. <ul style="list-style-type: none"> • Continuing to be on target with the program goals • A couple were a couple of tenths under the goal. • .04% of unaddressed traps due to new personnel • QC of 11.7% with goal of 10% quality control checks • Trapping errors were up to 14,808 for 2022. Most during trap inspections. Being addressed. <ul style="list-style-type: none"> ○ Most were related to InvalidCatch, InvalidConditionCatch, and NoPermissionToEdit errors were the biggest errors. VT is working on the workflow to help prevent errors in the future. • BioSIM report of traps placed late/taken up early, etc. <ul style="list-style-type: none"> ○ It seems we are within the parameters so that we are not missing flight. • Winter Ops did discuss expanding the QA/QC report to pull in more information to review. It is being worked on. • Thanks to Denise Dodd/Mannin Dodd for the creation of this report! ○ Technical Committee Update (VT, VCU, SRS) <ul style="list-style-type: none"> ▪ Summary

	<ul style="list-style-type: none"> • Ksenia Onufrevia (\$165K) research. <ul style="list-style-type: none"> ○ Test operational formulation of SPLAT in study plots. ○ Monitor persistent effects of SPLAT (2-3 yr effects). ○ Assess efficacy of drone applications with SPLAT and possibly <i>Btk</i>. ○ Dispersal detection in environment. ○ Manage Plurasense traps. • Derek Johnson (\$10K) <ul style="list-style-type: none"> ○ Adjust DA to track manager's decisions and complete Bayesian modeling work. • Dylan Parry (\$10K) <ul style="list-style-type: none"> ○ Assess phenology in northern latitudes. • Sonia Bruck (\$20K) <ul style="list-style-type: none"> ○ Benefit : Cost Assessment. <ul style="list-style-type: none"> ▪ Interested in invasive species. ▪ Sonia Bruck is an SRS Research Economist. ○ SRS may also approve funds (\$85K was requested) towards this along with STS Funding. As a new scientist, this funding is highly likely to be approved. This would go mostly towards a post doc to help with data gathering. ○ Plan to invite Sonia to the next Board meeting in April to give an overview of her work in this endeavor. ▪ DA discussion from Technical Committee <ul style="list-style-type: none"> • Ideas that were brought forth at the meeting to address the unbalanced trapping and treatment costs. <ul style="list-style-type: none"> ○ Decrease action area width. ○ Decrease the number of traps in the base grid. ○ Decrease delimits. ○ Take advantage of geographical areas with historical less catches and treatments. ○ Risk map overlay • Lack of agreement between the DA and managers discussion <ul style="list-style-type: none"> ○ Derek Johnson will work with VT this summer to evaluate the discrepancies and adjust the DA to match our decisions.
7. Audit Report	<ul style="list-style-type: none"> • Joy Goforth, Georgia Brock, MP Company, LLP <ul style="list-style-type: none"> ○ Put out for bid for auditors and MP Company, LLP won the bid. Michael Palazzo presented the audit report of the Board. ○ Review Highlights of Audit from Michael Palazzo

- Independent Auditors' Report
 - New standard went into effect this year that requires more information to be written and disclosed. Also, the order is different.
- Financial Statements
 - Pretty standard from year to year.
 - Incur expense, submit payment request to grantor, make payments to subrecipients to the Foundation.
- Footnotes (Notes to Financial Statements)
 - No new standards, so all will look similar as past audit reports.
 - Inventory – points out the inventory purchases/needs. To get this listed 'in the books', you need a processes and controls procedure and document the inventory. Already being done but it needs to be formalized. Needs to be observed by the CPA firm. This can be done virtually but must be live; i.e. FaceTime, Zoom, Teams. Must be interactive. This is required by GAP but is it fully necessary moving forward? Disparlure is managed/stored by APHIS in MA. Board will work on figuring this arrangement out.
- Uniform Guidance (Single Audit Section)
 - Similar to what we have seen in the past.
 - 2 comments (same as in the past).
 - Structure of board regarding financial preparations. To get rid of this comment, the board would have to hire someone or have someone on the board with GAP training.
 - Segregation of duties. More separation of duties would be required to get rid of this comment.
 - Report on Compliance
 - No comments, we are meeting the standard.
 - Summary of Results
 - 1 comment and 1 deficiency.
 - Two other letters were issued by the auditors.
 - First letter discusses the auditor responsibilities.
 - Second letter summarizes the comments and recommendation from the auditors. Also, further comments on more documentation i.e. with credit card use.
- Phil Marshall (IN) of the STS Foundation Audit Committee requests, annually, whether the funds provided by the STS

	<p>Foundation to the subrecipients, within the past 4 years, have been included in a financial audit.</p> <ul style="list-style-type: none"> All states reported no audit findings related to STS Foundation funds for the past 4 years. Report submitted to Michael Palazzo, MPC, LLC for consideration.
<p>8. APHIS report</p>	<ul style="list-style-type: none"> Kathryn Bronsky (APHIS) <ul style="list-style-type: none"> 2022 - 2023 Program Accomplishments <ul style="list-style-type: none"> Overview of 2022 Program Activities <ul style="list-style-type: none"> Trapping: 30 states, 16,605 trap locations (STS data not included) <ul style="list-style-type: none"> Pulling from IPHIS and APHIS GIS Portal Diagnostic Lab: 11,562 specimens from 29 states. Compare to 6,117 in 2021. <ul style="list-style-type: none"> 88% increase from 2021. Many states outside of STS to conduct delimiting due to increased detections in 2022 2022 expansion of quarantine map. Fiscal Year 2023 <ul style="list-style-type: none"> APHIS received a 'flat' appropriation but waiting on the allocation in the Tree and Wood Pest Line Item <ul style="list-style-type: none"> \$4.7 million for 2023 Increase from \$4.6 million due to rise in costs. Spending plan for PPA 7721 and Forest Pest received ~\$1.1 million. Similar to FY22. A supposed rule went out to have rules change point to most up to date changes. Some planned website updates will help point to these regulations easier. Name change updates from gypsy moth to current common name. <ul style="list-style-type: none"> It is an ongoing process for the name change updates; faster in some areas and slower in others (up to 2 years at least overall) Updating the CFR (grammatical since it is just a name change) and won't require public comment. Once updated, will then move forward with other documents. Regulatory Committee Discussion <ul style="list-style-type: none"> Anthony Man-Son-Hing <ul style="list-style-type: none"> Regulatory: <ul style="list-style-type: none"> Increase in a number of outreach events in the regulatory areas

<p>9. Miscellaneous</p>	<ul style="list-style-type: none"> • Discussion Items <ul style="list-style-type: none"> ○ Desk Guide <ul style="list-style-type: none"> ▪ Updated as of October 2022 and posted to STS website. ▪ Inventory process be incorporated in the Desk Guide once in place. ▪ Credit card process incorporated. ▪ Updated Indirect policy is posted as well. ○ Updated Foundation Logo is being implemented across documentation. ○ Grant Reimbursements/Advancements <ul style="list-style-type: none"> ▪ Delays in FS payments are continuing. <ul style="list-style-type: none"> • 3% < 7 days late. • 24% 8-14 days late. • 26% 15-21 days late. • 21% are 22-30 days late. • 26% are >30 days late. ▪ Going to continue submitting this information so that those in charge can see this and move it to the appropriate personnel. ○ State Audits (Phil Marshall, Tivon Feeley, Jonathan Shields) <ul style="list-style-type: none"> ▪ Reappointed for the next 12 months by the Board. ▪ Review the financials monthly for the Board. ▪ January 2023 financials reviewed and passed. ○ STS Annual Calendar <ul style="list-style-type: none"> ▪ Created to give a timeline of deadlines the Board needs to be aware of, so we don't miss them. ○ Letter of Support: NanoSUR <ul style="list-style-type: none"> ▪ RNAi for spongy moth ▪ Pest specific pesticides ▪ Have funding from ARS and NSF for lab trials, etc. ▪ NanoSUR is looking for a letter of support from the Board for future collaboration but not funding. ▪ The officers will review the revision from Tom Coleman (FS) and afterwards will forward to the rest of the EC for review and comments. ○ Permission to use Slow the Spread website: <ul style="list-style-type: none"> ▪ Forest Health Anthology: Chad Diedrick) ▪ Looking for pictures of 'in the field' work for spongy moth. ▪ The video would like to use the website. ▪ It is a public site, and the board is ok with it as long as it is used in a favorable fashion and not directly promoting a particular product. ○ Legal Name Change
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	<ul style="list-style-type: none"> ▪ STS Foundation’s articles of incorporation list us as Gypsy Moth Slow the Spread Foundation, Inc. ▪ Joy Goforth is going to talk with their office lawyer to get a legal opinion as to the importance of updating the articles of incorporation. ○ Williams Overman & Pierce Invoice <ul style="list-style-type: none"> ▪ Joy Goforth asked if there would be a cost of transitioning from Williams, Overman, and Pierce to MP Company, LLC. No written communication. ▪ An invoice (\$1,452.50) from Williams, Overman, and Pierce was sent and the Board was unaware this was going to happen. ▪ Williams, Overman, and Pierce said that they would absorb \$500 of the cost and leaving the remaining balance for the Board to pay. ▪ Proposal of the board to just pay the balance and just be done with it; \$952.50. All agree. ○ Aerial Applicator Safety Committee (AASC) Request to Board <ul style="list-style-type: none"> ▪ AASC is requesting funds to help with a training targeted for 1st of October or Late September. ▪ A registration fee could be assessed for those attending to help off-set the cost if needed. ▪ Also, requesting some funds from National Lymantria Management Board as well. ▪ Budgeting is still a work in progress. ▪ The STS Foundation is in support of providing funds towards this training. The AASC will work at getting a more final request to bring to the board for consideration. ○ Summer Ops Managers Meeting <ul style="list-style-type: none"> ▪ Phil Marshall (IN) is working on the meeting location and discussion on how the financial process needs to proceed. ▪ Looking at August 8-9, 2023, for the meeting time. ○ Logos <ul style="list-style-type: none"> ▪ Multiple logos out there. <ul style="list-style-type: none"> • Foundation Name: Slow the Spread Foundation • T-shirt logo design, “spongy moth” <ul style="list-style-type: none"> ○ Slow the Spread of Spongy Moth ▪ Board will consider some logo ideas from the body and make a decision of a standard logo to be used by the April 2023 board meeting.
10. Adjournment	<ul style="list-style-type: none"> • Carl Harper (KY) made a motion to adjourn, Phil Marshall (IN) seconded the motion. The motion passed. • Adjourned 3:29p

2023 STS Conference Call and Meeting Schedule		
Conference calls are scheduled for the 1 st Wednesday of each month at 10:00 CT/11:00 ET unless otherwise scheduled by the Board President. The call-in was via Microsoft Teams.		
Date	Meeting Type	Held / Cancelled / Pending
January 4, 2023	Microsoft Teams Call	Held
February 22, 2023	Annual Face-to-Face Meeting	Held (Raleigh, NC and via Teams)
March 1, 2023	Microsoft Teams Call	Pending
April 5, 2023	Microsoft Teams Call	Pending
May 3, 2023	Microsoft Teams Call	Pending
June 7, 2023	Microsoft Teams Call	Pending
July 5, 2023	Microsoft Teams Call	Pending
August 2, 2023	Microsoft Teams Call	Pending
September 6, 2023	Microsoft Teams Call	Pending
October 4, 2023	Microsoft Teams Call	Pending
November 1, 2023	Microsoft Teams Call	Pending
December 6, 2023	Microsoft Teams Call	Pending

The foregoing motions and actions, by unanimous consent are to have full force and effect as of February 22, 2023, unless otherwise indicated by the Board.

Carl Harper, Secretary