

Minutes of the Board of Directors of The Spongy Moth Slow the Spread Foundation, Inc.

Meeting Specifics

Purpose	Time	STS Foundation Board Chair
Monthly Meeting	10:00AM Central	Kimberly Thielen Cremers (MN)
Date	11:00AM Eastern	Location
January 3, 2024	Minutes Approved: February 22, 2024	Virtual (Teams)

Proper notice having been duly given to each Board member; a conference call of the Board of Directors was held on the above date.

Board Members 03-JAN-24

President: <input checked="" type="checkbox"/> Kimberly Thielen Cremers (MN)		Vice-President / Treasurer: <input checked="" type="checkbox"/> Joy Goforth (NC)		Secretary: <input checked="" type="checkbox"/> Carl Harper (KY)	
<input checked="" type="checkbox"/> Scott Schirmer (IL)	<input checked="" type="checkbox"/> Phil Marshall (IN)	<input type="checkbox"/> Tivon Feeley (IA)	<input checked="" type="checkbox"/> Jonathan Shields (OH)	<input checked="" type="checkbox"/> Larry Nichols (VA)	
<input type="checkbox"/> Tim Brown (WV)	<input checked="" type="checkbox"/> Renee Pinski (WI)				

Others Participating in the Meeting

Illinois <input checked="" type="checkbox"/> Nancy Johnson	Indiana <input type="checkbox"/> Megan Abraham	Iowa <input type="checkbox"/>	Kentucky <input type="checkbox"/>	Minnesota <input type="checkbox"/>
North Carolina <input type="checkbox"/> Sara Lalk <input type="checkbox"/> James Goethe	Ohio: <input type="checkbox"/>	Tennessee <input checked="" type="checkbox"/> Hannah Hollowell	Virginia <input checked="" type="checkbox"/> David Gianino <input checked="" type="checkbox"/> Ben Templeton	West Virginia <input checked="" type="checkbox"/> Andy Stotts
Wisconsin <input type="checkbox"/>	GMSTS, Inc. <input checked="" type="checkbox"/> Georgia Brock	US Forest Service <input checked="" type="checkbox"/> Tom Coleman <input checked="" type="checkbox"/> John Kyhl <input checked="" type="checkbox"/> Patrick Engelken <input type="checkbox"/> Derek Puckett <input checked="" type="checkbox"/> Chris Hayes <input type="checkbox"/> David Mausel <input checked="" type="checkbox"/> Tim Tomon	USDA APHIS <input type="checkbox"/> Kathryn Bronsky <input checked="" type="checkbox"/> Anthony Man-Son-Hing	Virginia Tech <input type="checkbox"/> Mannin Dodd
Michigan State <input type="checkbox"/> Travis Perkins	MPC (Auditors) <input type="checkbox"/> Michael Palazzo	Guests <input type="checkbox"/> <input type="checkbox"/>		

Whereas, the above noted directors constitute a quorum, and there is no objection to this proceeding, the following business was conducted:

Agenda (all times listed are in Eastern time)		
Time	Agenda Item	Presenter/Facilitator
11:00a	Call to order: Roll call Call for additional discussion items Approval of minutes Grant and budget spreadsheets Audit committee report STS Update APHIS Update Miscellaneous business	Kimberly Thielen Cremers Carl Harper Kimberly Thielen Cremers Kimberly Thielen Cremers Georgia Brock/Tom Coleman Phil Marshall Tom Coleman Kathryn Bronsky Kimberly Thielen Cremers
	Adjournment	All

Status Update of Grant Agreements and Action Items					
2022-23 APHIS Regulatory Grant Info as of 11-DEC-23					
2022-23 Regulatory Grant	Awarded	Disbursed	Pending	Deobligated	Balance
Illinois	\$22,600.00	\$22,600.00	\$0.00	\$0.00	\$0.00
Minnesota	\$50,000.00	\$50,000.00	\$0.00	\$0.00	\$0.00
West Virginia	\$30,000.00	\$30,000.00	\$0.00	\$0.00	\$0.00
Wisconsin	\$40,400.00	\$40,400.00	\$0.00	\$0.00	\$0.00
Total Regulatory	\$143,000.00	\$143,000.00	\$0.00	\$0.00	\$0.00
Item	Assigned to			Due Date	
2022-23 APHIS Regulatory Grant Reporting					
FSR	(07/01/22 – 12/31/22)			01/16/2023	
Accomplishment Report	(07/01/22 – 12/31/22)			01/16/2023	
Final FSR	(07/01/22 – 06/30/23)			08/15/2023	
Final Accomplishment Report	(07/01/22 – 06/30/23)			08/15/2023	
2022-23 APHIS Regulatory Reimbursement Requests Due					
Period: July 1 – September 30, 2022	IL, MN, WV, WI			10/31/2022	
Period: October 1 – December 31, 2022	IL, MN, WV, WI			01/15/2023	
Period: January 1 – March 31, 2023	IL, MN, WV, WI			04/30/2023	
Period: April 1 – June 30, 2023	IL, MN, WV, WI			07/31/2023	
2022-23 APHIS Regulatory Grant Action Items:					

Status Update of Grant Agreements and Action Items					
2023-24 APHIS Regulatory Grant Info as of 11-DEC-23					
2023-24 Regulatory Grant	Awarded	Disbursed	Pending	Deobligated	Balance
Illinois	\$22,600.00	\$470.23	\$0.00	\$0.00	\$22,129.77
Minnesota	\$50,000.00	\$4,038.45	\$0.00	\$0.00	\$45,961.55
West Virginia	\$30,000.00	\$9,561.94	\$0.00	\$0.00	\$20,438.06
Wisconsin	\$40,400.00	\$13,841.56	\$0.00	\$0.00	\$26,558.44
Total Regulatory	\$143,000.00	\$27,912.18	\$0.00	\$0.00	\$115,087.82

Item	Assigned to	Due Date
2023-24 APHIS Regulatory Grant Reporting		
FSR (07/01/23 – 12/31/23)		01/16/2024
Accomplishment Report (07/01/23 – 12/31/23)		01/16/2024
Final FSR (07/01/23 – 06/30/24)		08/15/2024
Final Accomplishment Report (07/01/23 – 06/30/24)		08/15/2024
2023-24 APHIS Regulatory Reimbursement Requests Due		
Period: July 1 – September 30, 2023	IL, MN, WV, WI	10/31/2023
Period: October 1 – December 31, 2023	IL, MN, WV, WI	01/15/2024
Period: January 1 – March 31, 2024	IL, MN, WV, WI	04/30/2024
Period: April 1 – June 30, 2024	IL, MN, WV, WI	07/31/2024
2023-24 APHIS Regulatory Grant Action Items:		

2021 STS Trapping and Treatment Grant Info as of 11-DEC-23

2021: Total of \$4,768,007
Grant #: 19-DG-11083150-004 Mod. 4

2021 Subgrants to States for STS	Award	Deobligated (subtracted)	Disbursed	Pending	Balance
Illinois STS	\$34,869.00	\$0.00	\$34,869.00	\$0.00	\$0.00
Indiana STS	\$197,568.00	\$0.00	\$197,568.00	\$0.00	\$0.00
Iowa STS	\$80,390.00	\$0.00	\$80,390.00	\$0.00	\$0.00
Kentucky STS	\$44,000.00	\$0.00	\$43,162.70	\$0.00	\$837.30
Michigan - Calibration fly-in	\$9,000.00	\$0.00	\$9,000.00	\$0.00	\$0.00
Minnesota STS	\$650,880.00	\$0.00	\$619,288.69	\$0.00	\$31,591.31
North Carolina STS	\$107,473.00	\$0.00	\$89,094.09	\$0.00	\$18,378.91
Ohio STS	\$480,660.00	\$0.00	\$480,660.00	\$0.00	\$0.00
Tennessee	\$40,958.00	\$0.00	\$40,958.00	\$0.00	\$0.00
Virginia STS	\$675,757.00	\$0.00	\$675,757.00	\$0.00	\$0.00
West Virginia STS	\$323,910.00	\$0.00	\$323,910.00	\$0.00	\$0.00
Wisconsin STS	\$681,716.00	\$0.00	\$681,716.00	\$0.00	\$0.00
Grayson & Perry Proposal SUNY)	\$10,000.00	\$0.00	\$5,591.75	\$0.00	\$4,408.25
Jon Walter (University of VA)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Subtotal STS Grants	\$3,337,181.00	\$0.00	\$3,281,965.23	\$0.00	\$55,215.77

Total Funds in Grant	\$5,005,007.00
Subtotal Disbursed/Pending in subgrants	\$3,281,965.23
Subtotal Foundation Expenses	\$1,476,685.90
Total Spent	\$4,758,651.13
Balance	\$246,355.87
Obligated but not Spent	\$246,355.87

Item	Assigned to	Due Date			
2021 STS Trapping and Treatment Grant Reports					
Annual FSR (01/01/21 – 12/31/21)	All receiving funds	01/29/2022			
Annual Performance Report (01/01/21 – 12/31/21)		01/29/2022			
Final Performance Report (01/01/21 – 12/31/21)		07/15/2022			
Final FSR (01/01/21 – 06/01/22)		07/15/2022			
2021 STS Trapping and Treatment Action Items:					
Items highlighted in green above in the 2021 balance for each state has been deobligated					
Reserved \$890,002.08 for Racemic					
2022 STS Trapping and Treatment Grant Info as of 11-DEC-23					
2022: Total of \$4,412,357					
Grant #: 19-DG-11083150-004 Mod. 7					
2022 Subgrants to States for STS	Award	Deobligated (subtracted)	Disbursed	Pending	Balance
Illinois STS	\$109,257.00	\$0.00	\$109,257.00	\$0.00	\$0.00
Indiana STS	\$230,968.00	\$0.00	\$161,235.32	\$0.00	\$69,732.68
Iowa STS	\$80,405.00	\$0.00	\$80,405.00	\$0.00	\$0.00
Kentucky STS	\$44,000.00	\$0.00	\$44,000.00	\$0.00	\$0.00
Michigan - Calibration fly-in	\$9,000.00	\$0.00	\$9,000.00	\$0.00	\$0.00
Minnesota STS	\$508,941.00	\$0.00	\$508,941.00	\$0.00	\$0.00
North Carolina STS	\$107,608.00	\$0.00	\$82,784.71	\$0.00	\$24,823.29
Ohio STS	\$421,705.00	\$0.00	\$236,472.30	\$0.00	\$185,232.70
Tennessee	\$88,658.00	\$0.00	\$72,213.99	\$0.00	\$16,444.01
Virginia STS	\$671,632.00	\$0.00	\$529,709.55	\$0.00	\$141,922.45
West Virginia STS	\$349,031.00	\$0.00	\$349,031.00	\$0.00	\$0.00
Wisconsin STS	\$795,214.00	\$0.00	\$795,214.00	\$0.00	\$0.00
Dylan Parry (SUNY)	\$10,000.00	\$0.00	\$3,917.31	\$0.00	\$6,082.69
Derek Johnson (VCU)	\$29,983.00	\$0.00	\$29,959.57	\$0.00	\$23.43
Subtotal STS Grants	\$3,456,402.00	\$0.00	\$3,012,140.75	\$0.00	\$444,261.25
Total Funds in Grant	\$4,300,944.00				
Subtotal Disbursed/Pending in subgrants	\$3,012,140.75				
Subtotal Foundation Expenses	\$607,770.58				
Total Spent	\$3,619,911.33				
Balance	\$681,032.67				
Obligated but not Spent	\$681,032.67				
Item	Assigned to	Due Date			
2022 STS Trapping and Treatment Grant Reports					
Annual FSR (01/01/22 – 12/31/22)	All receiving funds	01/29/2023			
Annual Performance Report (01/01/22 – 12/31/22)		01/29/2023			
Final Performance Report (01/01/22 – 12/31/22)		07/15/2023			
Final FSR (01/01/22 – 05/31/23)		07/15/2023			
2022 STS Trapping and Treatment Action Items:					

2023 STS Trapping and Treatment Grant Info as of 11-DEC-23

2023: Total of \$4,813,741
Grant #: 19-DG-11083150-004 Mod. 9

2023 Subgrants to States for STS	Award	Deobligated (subtracted)	Disbursed	Pending	Balance
Illinois STS	\$297,409.00	\$0.00	\$279,047.11	\$0.00	\$56,101.89
Indiana STS	\$309,743.00	\$0.00	\$215,771.63	\$0.00	\$93,972.37
Iowa STS	\$87,267.00	\$0.00	\$35,277.05	\$0.00	\$51,989.95
Kentucky STS	\$50,642.00	\$0.00	\$10,684.29	\$0.00	\$39,957.71
Michigan - Calibration fly-in	\$9,000.00	\$0.00	\$9,000.00	\$0.00	\$0.00
Minnesota STS	\$535,112.00	\$0.00	\$296,304.55	\$0.00	\$238,807.45
North Carolina STS	\$130,784.00	\$0.00	\$28,489.05	\$0.00	\$102,294.95
Ohio STS	\$371,494.00	\$0.00	\$207,586.94	\$0.00	\$163,907.06
Tennessee	\$49,733.00	\$0.00	\$46,159.18	\$0.00	\$3,573.82
Virginia STS	\$586,840.00	\$0.00	\$263,566.26	\$0.00	\$323,273.74
West Virginia STS	\$430,836.00	\$0.00	\$199,912.69	\$0.00	\$230,923.31
Wisconsin STS	\$749,777.00	\$0.00	\$544,269.60	\$0.00	\$205,507.40
Dylan Parry (SUNY)	\$10,000.00	\$0.00	\$0.00	\$0.00	\$10,000.00
Subtotal STS Grants	\$3,628,637.00	\$0.00	\$2,136,068.35	\$0.00	\$1,520,309.65

Total Funds in Grant	\$4,813,741.00
Subtotal Disbursed/Pending in subgrants	\$2,136,068.35
Subtotal Foundation Expenses	\$489,775.53
Total Spent	\$2,625,843.88
Balance	\$2,187,897.12
Obligated but not Spent	\$2,215,638.12

Item	Assigned to	Due Date
2023 STS Trapping and Treatment Grant Reports		
Annual FSR (01/01/23 – 12/31/23)	All receiving funds	01/29/2024
Annual Performance Report (01/01/23 – 12/31/23)		01/29/2024
Final Performance Report (01/01/23 – 12/31/23)		07/15/2024
Final FSR (01/01/23 – 05/31/24)		07/15/2024

2023 STS Trapping and Treat Funding Requests Due	All receiving funds	
Period: January 1 – June 30, 2023		07/31/2023
Period: July 1 – September 30, 2023		10/31/2023
Period: October 1 – December 31, 2023		01/31/2024
Period: January 1 – March 31, 2024		04/30/2024
Period: April 1 – May 31, 2024	07/15/2024	

2023 STS Trapping and Treatment Action Items:		
--	--	--

Assigned Action Items as of 03-JAN-24		
Item	Assigned to	Due Date
<p>RFP for STS Foundation Board Administrator: <i>Action: Develop a new RFP for the STS Foundation Board Administrator.</i></p>	The STS Foundation Board	February 2024
<p>Quickbooks Online Account Review: Action (11-OCT-23): Review whether or not to move to our own QuickBooks Online Account or continue with MPC's sub account, nine (9) months after the transition date.</p>	STS Foundation	9 months after transition date
<p>Tennessee to join the STS Foundation Board: Action: The Board is waiting for SPRO submitted application from TN. Once received, the board will review and vote at the next Board meeting on voting in TN to the STS Foundation Board. It is suggested that Tom Coleman (FS) follow up with TN to see where they might be in the process.</p> <p>Action: Once TN has been added as a confirmed Board Member – the STS Foundation Board will update its documentation – send it to the STS Foundation Board member states for signatures to finalize the process for each state individually.</p>	The STS Foundation Board/Tom Coleman (FS)	In Progress

Agenda Item Notes

Topic	Discussion (all times are listed in Eastern time)
1. Call to order	<ul style="list-style-type: none"> Called to order at 11:02 AM by Vice President Joy Goforth (NC) for President Kimberly Thielen Cremers (MN) who is having technology issues
2. Roll call	<ul style="list-style-type: none"> Secretary Carl Harper (KY) did roll call and quorum was met.
3. Approval of minutes	<ul style="list-style-type: none"> December 6, 2023, Board Minutes <ul style="list-style-type: none"> Motion by Phil Marshall (IN), Seconded by Larry Nichols (VA), Approved.
4. Grant and budget spreadsheets (12112023 spreadsheet_final official.xlsx, STS 2024 budget (1-2-24a).xlsx)	<ul style="list-style-type: none"> Tom Coleman (US FS)/Georgia Brock (Foundation) <ul style="list-style-type: none"> 2023-2024 Regulatory <ul style="list-style-type: none"> Need ASAP the reimbursement requests for October – December as well as the annual financial report and the accomplishment report. <ul style="list-style-type: none"> Due before January 15, 2024. 2023 FS <ul style="list-style-type: none"> Need ASAP the reimbursement requests for October – December as well as the annual financial report and the accomplishment report. <ul style="list-style-type: none"> Due before January 31, 2024. With the audit, it needs to be earlier so that the auditors can do their work. Georgia Brock (STS Foundation Administrator)

	<ul style="list-style-type: none"> ▪ Haven't heard anything from the auditors during the month of December. ○ 2024 STS Program Budget <ul style="list-style-type: none"> ▪ No changes for net available for the STS Program since the initial release. ▪ Still holding around the \$7 million budget range. ▪ Still haven't heard about funding for suppression work. ▪ Hopes to hear something next week. It is probably mid-February by the time funding numbers start becoming available. ▪ Tom Coleman (US FS) is working with some remaining funds on older grants to spend those out for treatments. ▪ States need to go ahead and fill out their treat acres in the planning editor so that pre-work can be done to help with the budget planning process. <ul style="list-style-type: none"> • Even with trimming the work – it is still well over budget (~\$3.5 million). <ul style="list-style-type: none"> ○ More work to be done due to lack of funding for it. ○ There will be some challenges and trade-offs due to the current planning budget. ○ Especially to states with very little to cut. • Plan to finalize the treat acres at the Winter Operation meeting. ▪ The states have suspected more budget challenges this year (and future) based on potential treatment needs. ▪ Right now, not expecting any funding increase. ▪ Would moving the higher rate mating disruption into a Bt site help in costs? It doesn't seem so as a long term cost savings. <ul style="list-style-type: none"> • May have to let some of the treatment sites go until next year. • President Kimberly Thielen Cremers (MN) was able to establish a good internet connection to preside over the remainder of the meeting. <ul style="list-style-type: none"> ▪ With the projected future of funding – hard decisions on treatments may become the norm. ▪ May have to start projecting further out based on prospective future funding.
5. Audit committee report	<ul style="list-style-type: none"> • Phil Marshall (IN) <ul style="list-style-type: none"> ○ Reviewed December 2023 financial statement and all was in order. ○ Received a reply from a few states on the audit request information. <ul style="list-style-type: none"> ▪ Be sure to get a response for the requested information back to Phil Marshall (IN).
6. STS Update	<ul style="list-style-type: none"> • Tom Coleman (US FS) <ul style="list-style-type: none"> ○ Winter Operations meeting is coming up. <ul style="list-style-type: none"> ▪ Send information to Tom Coleman (US FS)

7. APHIS Update	<ul style="list-style-type: none"> • Anthony Man Son Hing (USDA APHIS) in for Kathryn Bronsky (USDA APHIS) <ul style="list-style-type: none"> ○ No report
8. Miscellaneous	<ul style="list-style-type: none"> • Discussion Items <ul style="list-style-type: none"> ○ Larry Nichols (VA): <ul style="list-style-type: none"> ▪ Changes in VA <ul style="list-style-type: none"> • Larry Nichols (VA) is stepping down from the board. • He will be turning it over to David Gianino. • An official letter from VA will be coming to the board. ○ Joy Goforth (NC) <ul style="list-style-type: none"> ▪ February 2024 Board Meeting <ul style="list-style-type: none"> • Space is reserved. • As time gets closer more local arrangements like shuttling and dining will be arranged. ○ Kimberly Thielen Cremers (MN) <ul style="list-style-type: none"> ▪ Send her or Tom Coleman (US FS) discussion items for February meeting above and beyond the standard agenda items.
9. Adjournment	<ul style="list-style-type: none"> • Phil Marshall (IN) made a motion to adjourn, Carl Harper (KY) seconded the motion. The motion passed. • Adjourned 11:48a

2024-2025 STS Conference Call and Meeting Schedule

Conference calls are scheduled for the 1st Wednesday of each month at 10:00 CT/11:00 ET unless otherwise scheduled by the Board President. The call-in was via Microsoft Teams.

Date	Meeting Type	Held / Cancelled / Pending
January 3, 2024	Microsoft Teams Call	Held
February 22, 2024	Annual Face-to-Face Meeting	Pending (Raleigh, NC and via Teams)
March 6, 2024	Microsoft Teams Call	Pending
April 3, 2024	Microsoft Teams Call	Pending
May 1, 2024	Microsoft Teams Call	Pending
June 5, 2024	Microsoft Teams Call	Pending
July 3, 2024	Microsoft Teams Call	Pending
August 7, 2024	Microsoft Teams Call	Pending
September 4, 2024	Microsoft Teams Call	Pending
October 2, 2024	Microsoft Teams Call	Pending

November 6, 2024	Microsoft Teams Call	Pending
December 4, 2024	Microsoft Teams Call	Pending
*January 8, 2025	Microsoft Teams Call	Pending <i>*moved to second Wednesday due to holiday.</i>
*February 19, 2025	Annual Face-to-Face Meeting	Pending <i>*Approximate date, pending availability of members.</i>

The foregoing motions and actions, by unanimous consent, are to have full force and effect as of January 3, 2024, unless otherwise indicated by the Board.

Carl Harper, Secretary