

Minutes of the Board of Directors of The Spongy Moth Slow the Spread Foundation, Inc.

Meeting Specifics

Purpose	Time	STS Foundation Board Chair
Annual Face to Face Board Meeting	7:00AM Central	Kimberly Thielen Cremers (MN)
Date	8:00AM Eastern	Location
February 22, 2024	Minutes Approved: March 20, 2024	Raleigh, NC (Annual Meeting)

Proper notice having been duly given to each Board member; a conference call of the Board of Directors was held on the above date.

Board Members 22-FEB-24

President: <input checked="" type="checkbox"/> Kimberly Thielen Cremers (MN)		Vice-President / Treasurer: <input checked="" type="checkbox"/> Joy Goforth (NC)		Secretary: <input checked="" type="checkbox"/> Carl Harper (KY)	
<input checked="" type="checkbox"/> Scott Schirmer (IL)	<input checked="" type="checkbox"/> Phil Marshall (IN)	<input checked="" type="checkbox"/> Tivon Feeley (IA) (morning portion)	<input checked="" type="checkbox"/> Jonathan Shields (OH)	<input checked="" type="checkbox"/> David Gianino (VA)	
<input checked="" type="checkbox"/> Tim Brown (WV)	<input checked="" type="checkbox"/> Renee Pinski (WI)				

Others Participating in the Meeting

Illinois <input type="checkbox"/> Nancy Johnson	Indiana <input type="checkbox"/> Megan Abraham	Iowa <input type="checkbox"/>	Kentucky <input type="checkbox"/>	Minnesota <input type="checkbox"/>
North Carolina <input checked="" type="checkbox"/> Sara Lalk <input type="checkbox"/> James Goethe	Ohio: <input type="checkbox"/>	Tennessee <input type="checkbox"/> Hannah Hollowell	Virginia <input type="checkbox"/> Ben Templeton	West Virginia <input type="checkbox"/> Andy Stotts
Wisconsin <input type="checkbox"/>	GMSTS, Inc. <input checked="" type="checkbox"/> Georgia Brock	US Forest Service <input checked="" type="checkbox"/> Tom Coleman <input type="checkbox"/> John Kyhl <input type="checkbox"/> Patrick Engelken <input type="checkbox"/> Derek Puckett <input type="checkbox"/> Chris Hayes <input type="checkbox"/> David Mausel <input type="checkbox"/> Tim Tomon	USDA APHIS <input checked="" type="checkbox"/> Kathryn Bronsky <input checked="" type="checkbox"/> Anthony Man-Son-Hing (joined in the afternoon) <input checked="" type="checkbox"/> David Gruchot	Virginia Tech <input type="checkbox"/> Mannin Dodd
Michigan State <input type="checkbox"/> Travis Perkins	MPC (Auditors) <input checked="" type="checkbox"/> Michael Palazzo <input checked="" type="checkbox"/> Jennifer Cantey	Guests <input type="checkbox"/> <input type="checkbox"/>		

Whereas, the above noted directors constitute a quorum, and there is no objection to this proceeding, the following business was conducted:

Agenda (all times listed are in Eastern time)		
Time	Agenda Item	Presenter/Facilitator
8:00a	Call to order: Roll call Call for additional discussion items Approval of minutes	Kimberly Thielen Cremers Carl Harper Kimberly Thielen Cremers Kimberly Thielen Cremers
8:15a	FS Report: 2023 STS Accomplishment Report, 2024 Budget & Program of Work, Mating disruption contract year 3, Racemic disparlure RFP, Operational costs and treatment projections, Grant award timing	Tom Coleman
9:30a	Quality control/Quality assurance report, technical committee update (VT, VCU, SRS)	Tom Coleman
10:00a	Audit report, QuickBooks overview/transition	Joy Goforth/Georgia Brock/MP Company, LLP
1:00p	APHIS Report: 2023 program accomplishments, regulatory committee discussion	Kathryn Bronsky
2:00p	Miscellaneous items: RFP for administration position, STS annual calendar review, STS contacts review, State audits (P. Marshall work), Aviation training (fall 2024), Current issues/solutions	All
By 3:30p	Adjournment	All

Status Update of Grant Agreements and Action Items						
2022-23 APHIS Regulatory Grant Info as of 11-DEC-23						
2022-23 Regulatory Grant	Awarded	Disbursed	Pending	Deobligated	Balance	
Illinois	\$22,600.00	\$22,600.00	\$0.00	\$0.00	\$0.00	
Minnesota	\$50,000.00	\$50,000.00	\$0.00	\$0.00	\$0.00	
West Virginia	\$30,000.00	\$30,000.00	\$0.00	\$0.00	\$0.00	
Wisconsin	\$40,400.00	\$40,400.00	\$0.00	\$0.00	\$0.00	
Total Regulatory	\$143,000.00	\$143,000.00	\$0.00	\$0.00	\$0.00	
Item		Assigned to			Due Date	
2022-23 APHIS Regulatory Grant Reporting						
FSR		(07/01/22 – 12/31/22)			01/16/2023	
Accomplishment Report		(07/01/22 – 12/31/22)			01/16/2023	
Final FSR		(07/01/22 – 06/30/23)			08/15/2023	
Final Accomplishment Report		(07/01/22 – 06/30/23)			08/15/2023	
2022-23 APHIS Regulatory Reimbursement Requests Due						
Period: July 1 – September 30, 2022		IL, MN, WV, WI			10/31/2022	
Period: October 1 – December 31, 2022		IL, MN, WV, WI			01/15/2023	
Period: January 1 – March 31, 2023		IL, MN, WV, WI			04/30/2023	
Period: April 1 – June 30, 2023		IL, MN, WV, WI			07/31/2023	
2022-23 APHIS Regulatory Grant Action Items:						

Status Update of Grant Agreements and Action Items

2023-24 APHIS Regulatory Grant Info as of 11-DEC-23

2023-24 Regulatory Grant	Awarded	Disbursed	Pending	Deobligated	Balance
Illinois	\$22,600.00	\$470.23	\$0.00	\$0.00	\$22,129.77
Minnesota	\$50,000.00	\$4,038.45	\$0.00	\$0.00	\$45,961.55
West Virginia	\$30,000.00	\$9,561.94	\$0.00	\$0.00	\$20,438.06
Wisconsin	\$40,400.00	\$13,841.56	\$0.00	\$0.00	\$26,558.44
Total Regulatory	\$143,000.00	\$27,912.18	\$0.00	\$0.00	\$115,087.82

Item	Assigned to	Due Date
2023-24 APHIS Regulatory Grant Reporting		
FSR (07/01/23 – 12/31/23)		01/16/2024
Accomplishment Report (07/01/23 – 12/31/23)		01/16/2024
Final FSR (07/01/23 – 06/30/24)		08/15/2024
Final Accomplishment Report (07/01/23 – 06/30/24)		08/15/2024
2023-24 APHIS Regulatory Reimbursement Requests Due		
Period: July 1 – September 30, 2023	IL, MN, WV, WI	10/31/2023
Period: October 1 – December 31, 2023	IL, MN, WV, WI	01/15/2024
Period: January 1 – March 31, 2024	IL, MN, WV, WI	04/30/2024
Period: April 1 – June 30, 2024	IL, MN, WV, WI	07/31/2024
2023-24 APHIS Regulatory Grant Action Items:		

2021 STS Trapping and Treatment Grant Info as of 11-DEC-23

2021: Total of \$4,768,007
Grant #: 19-DG-11083150-004 Mod. 4

2021 Subgrants to States for STS	Award	Deobligated (subtracted)	Disbursed	Pending	Balance
Illinois STS	\$34,869.00	\$0.00	\$34,869.00	\$0.00	\$0.00
Indiana STS	\$197,568.00	\$0.00	\$197,568.00	\$0.00	\$0.00
Iowa STS	\$80,390.00	\$0.00	\$80,390.00	\$0.00	\$0.00
Kentucky STS	\$44,000.00	\$0.00	\$43,162.70	\$0.00	\$837.30
Michigan - Calibration fly-in	\$9,000.00	\$0.00	\$9,000.00	\$0.00	\$0.00
Minnesota STS	\$650,880.00	\$0.00	\$619,288.69	\$0.00	\$31,591.31
North Carolina STS	\$107,473.00	\$0.00	\$89,094.09	\$0.00	\$18,378.91
Ohio STS	\$480,660.00	\$0.00	\$480,660.00	\$0.00	\$0.00
Tennessee	\$40,958.00	\$0.00	\$40,958.00	\$0.00	\$0.00
Virginia STS	\$675,757.00	\$0.00	\$675,757.00	\$0.00	\$0.00
West Virginia STS	\$323,910.00	\$0.00	\$323,910.00	\$0.00	\$0.00
Wisconsin STS	\$681,716.00	\$0.00	\$681,716.00	\$0.00	\$0.00
Grayson & Perry Proposal SUNY)	\$10,000.00	\$0.00	\$5,591.75	\$0.00	\$4,408.25
Jon Walter (University of VA)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Subtotal STS Grants	\$3,337,181.00	\$0.00	\$3,281,965.23	\$0.00	\$55,215.77

Total Funds in Grant	\$5,005,007.00
Subtotal Disbursed/Pending in subgrants	\$3,281,965.23
Subtotal Foundation Expenses	\$1,476,685.90
Total Spent	\$4,758,651.13
Balance	\$246,355.87
Obligated but not Spent	\$246,355.87

Item	Assigned to	Due Date
2021 STS Trapping and Treatment Grant Reports		
Annual FSR (01/01/21 – 12/31/21)	All receiving funds	01/29/2022
Annual Performance Report (01/01/21 – 12/31/21)		01/29/2022
Final Performance Report (01/01/21 – 12/31/21)		07/15/2022
Final FSR (01/01/21 – 06/01/22)		07/15/2022
2021 STS Trapping and Treatment Action Items:		
Items highlighted in green above in the 2021 balance for each state has been deobligated Reserved \$890,002.08 for Racemic		

2022 STS Trapping and Treatment Grant Info as of 11-DEC-23

2022: Total of \$4,412,357
Grant #: 19-DG-11083150-004 Mod. 7

2022 Subgrants to States for STS	Award	Deobligated (subtracted)	Disbursed	Pending	Balance
Illinois STS	\$109,257.00	\$0.00	\$109,257.00	\$0.00	\$0.00
Indiana STS	\$230,968.00	\$0.00	\$161,235.32	\$0.00	\$69,732.68
Iowa STS	\$80,405.00	\$0.00	\$80,405.00	\$0.00	\$0.00
Kentucky STS	\$44,000.00	\$0.00	\$44,000.00	\$0.00	\$0.00
Michigan - Calibration fly-in	\$9,000.00	\$0.00	\$9,000.00	\$0.00	\$0.00
Minnesota STS	\$508,941.00	\$0.00	\$508,941.00	\$0.00	\$0.00
North Carolina STS	\$107,608.00	\$0.00	\$82,784.71	\$0.00	\$24,823.29
Ohio STS	\$421,705.00	\$0.00	\$236,472.30	\$0.00	\$185,232.70
Tennessee	\$88,658.00	\$0.00	\$72,213.99	\$0.00	\$16,444.01
Virginia STS	\$671,632.00	\$0.00	\$529,709.55	\$0.00	\$141,922.45
West Virginia STS	\$349,031.00	\$0.00	\$349,031.00	\$0.00	\$0.00
Wisconsin STS	\$795,214.00	\$0.00	\$795,214.00	\$0.00	\$0.00
Dylan Parry (SUNY)	\$10,000.00	\$0.00	\$3,917.31	\$0.00	\$6,082.69
Derek Johnson (VCU)	\$29,983.00	\$0.00	\$29,959.57	\$0.00	\$23.43
Subtotal STS Grants	\$3,456,402.00	\$0.00	\$3,012,140.75	\$0.00	\$444,261.25

Total Funds in Grant	\$4,300,944.00
Subtotal Disbursed/Pending in subgrants	\$3,012,140.75
Subtotal Foundation Expenses	\$607,770.58
Total Spent	\$3,619,911.33
Balance	\$681,032.67
Obligated but not Spent	\$681,032.67

Item	Assigned to	Due Date
2022 STS Trapping and Treatment Grant Reports	All receiving funds	
Annual FSR (01/01/22 – 12/31/22)		01/29/2023
Annual Performance Report (01/01/22 – 12/31/22)		01/29/2023
Final Performance Report (01/01/22 – 12/31/22)		07/15/2023
Final FSR (01/01/22 – 05/31/23)		07/15/2023

2022 STS Trapping and Treatment Action Items:		
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2023 STS Trapping and Treatment Grant Info as of 11-DEC-23

2023: Total of \$4,813,741
Grant #: 19-DG-11083150-004 Mod. 9

2023 Subgrants to States for STS	Award	Deobligated (subtracted)	Disbursed	Pending	Balance
Illinois STS	\$297,409.00	\$0.00	\$279,047.11	\$0.00	\$56,101.89
Indiana STS	\$309,743.00	\$0.00	\$215,771.63	\$0.00	\$93,972.37
Iowa STS	\$87,267.00	\$0.00	\$35,277.05	\$0.00	\$51,989.95
Kentucky STS	\$50,642.00	\$0.00	\$10,684.29	\$0.00	\$39,957.71
Michigan - Calibration fly-in	\$9,000.00	\$0.00	\$9,000.00	\$0.00	\$0.00
Minnesota STS	\$535,112.00	\$0.00	\$296,304.55	\$0.00	\$238,807.45
North Carolina STS	\$130,784.00	\$0.00	\$28,489.05	\$0.00	\$102,294.95
Ohio STS	\$371,494.00	\$0.00	\$207,586.94	\$0.00	\$163,907.06
Tennessee	\$49,733.00	\$0.00	\$46,159.18	\$0.00	\$3,573.82
Virginia STS	\$586,840.00	\$0.00	\$263,566.26	\$0.00	\$323,273.74
West Virginia STS	\$430,836.00	\$0.00	\$199,912.69	\$0.00	\$230,923.31
Wisconsin STS	\$749,777.00	\$0.00	\$544,269.60	\$0.00	\$205,507.40
Dylan Parry (SUNY)	\$10,000.00	\$0.00	\$0.00	\$0.00	\$10,000.00
Subtotal STS Grants	\$3,628,637.00	\$0.00	\$2,136,068.35	\$0.00	\$1,520,309.65

Total Funds in Grant	\$4,813,741.00
Subtotal Disbursed/Pending in subgrants	\$2,136,068.35
Subtotal Foundation Expenses	\$489,775.53
Total Spent	\$2,625,843.88
Balance	\$2,187,897.12
Obligated but not Spent	\$2,215,638.12

Item	Assigned to	Due Date
2023 STS Trapping and Treatment Grant Reports	All receiving funds	
Annual FSR (01/01/23 – 12/31/23)		01/29/2024
Annual Performance Report (01/01/23 – 12/31/23)		01/29/2024
Final Performance Report (01/01/23 – 12/31/23)		07/15/2024
Final FSR (01/01/23 – 05/31/24)		07/15/2024

2023 STS Trapping and Treat Funding Requests Due	All receiving funds	
Period: January 1 – June 30, 2023		07/31/2023
Period: July 1 – September 30, 2023		10/31/2023
Period: October 1 – December 31, 2023		01/31/2024
Period: January 1 – March 31, 2024		04/30/2024
Period: April 1 – May 31, 2024		07/15/2024

2023 STS Trapping and Treatment Action Items:		
Assigned Action Items as of 22-FEB-24		
Item	Assigned to	Due Date
<p>Support Letter: Action: Consider a letter from the Foundation supporting the request of additional funds – send to Plant Boards, FHP Director, FS Chief with CCs those under the Chief?</p> <ul style="list-style-type: none"> Agreed that it would be the FS Chief and cc'd to those under the Chief as appropriate. Also, consider a letter (or combined – whatever is appropriate) to APHIS due to their efforts in the program. 	Kimberly Thielen Cremers, Joy Goforth, Scott Schirmer, David Gianino, with technical support from Tom Coleman (FS), Kathryn Bronsky (APHIS)	By April 2024
<p>Update Slow the Spread website: Action: Review the board and contact information for accuracy. Report any update requests to Travis Perkins.</p>	STS Foundation Board	February 2024
<p>RFP for STS Foundation Board Administrator: Action: Review the contract by the next board meeting to fully determine the proper steps regarding the RFP. Action: October 2024 review the salary of Georgia Brock STS Foundation Board for 2025.</p>	Kimberly Thielen Cremers STS Foundation Board	March 2024 October 2024
<p>Quickbooks Online Account Review: Action (11-OCT-23): Review whether or not to move to our own QuickBooks Online Account or continue with MPC's sub account, nine (9) months after the transition date.</p>	STS Foundation Board	9 months after transition date – Nov or Dec 2024
<p>Tennessee to join the STS Foundation Board: Action: The Board is waiting for SPRO submitted application from TN. Once received, the board will review and vote at the next Board meeting on voting in TN to the STS Foundation Board. It is suggested that Tom Coleman (FS) follow up with TN to see where they might be in the process.</p> <p>Action: Once TN has been added as a confirmed Board Member – the STS Foundation Board will update its documentation – send it to the STS Foundation Board member states for signatures to finalize the process for each state individually.</p>	The STS Foundation Board/Tom Coleman	In Progress

Agenda Item Notes

Topic	Discussion (all times are listed in Eastern time)
1. Call to order	<ul style="list-style-type: none"> • Called to order at 8:34 AM due to delay in getting into the meeting room by President Kimberly Thielen Cremers (MN) • Welcome <ul style="list-style-type: none"> ○ Welcome everyone to the Annual Face-To-Face meeting in Raleigh, NC. ○ Welcome to David Gianino (VA) for officially taking the place of Larry Nichols (VA) as he steps down from this role.
2. Roll call	<ul style="list-style-type: none"> • Secretary Carl Harper (KY) did roll call and quorum was met.
3. Approval of minutes	<ul style="list-style-type: none"> • January 3, 2024, Board Minutes <ul style="list-style-type: none"> ○ Motion by Phil Marshal (IN), Seconded by Tivon Feeley (IA), Approved.
4. Elect new slate of officers	<ul style="list-style-type: none"> • Election of officers for STS Foundation Board <ul style="list-style-type: none"> ○ Discussion of the officer roles and how to consider future succession steps to make sure we have continuity for the long-term. The board will work on this process. The executive director position can be looked at and define the role more to see how it might work within our organization. The Vice President/Treasurer are typically a dual role but can be separate roles. ○ Office of the President <ul style="list-style-type: none"> ▪ David Gianino (VA) nominates Kimberly Thielen Cremers (MN), Phil Marshall (IN) seconds, motion passes. ○ Office of the Vice President <ul style="list-style-type: none"> ▪ Phil Marshall (IL) nominates Joy Goforth (NC), Jonathan Shields (OH) seconds, motion passes. ○ Office of the Secretary <ul style="list-style-type: none"> ▪ Phil Marshall (IL) nominates Carl Harper (KY), Tivon Feeley (IA) seconds, motion passes. ○ Office of the Treasurer <ul style="list-style-type: none"> ▪ Jonathan Shields (OH) nominates Joy Goforth (NC), Scott Schirmer (IL) seconds, motion passes.
5. FS report: 2023 STS Accomplishment Report, 2024 Budget and Program of Work, 2024 Work	<ul style="list-style-type: none"> • Tom Coleman (US FS) <ul style="list-style-type: none"> ○ 2023 STS Accomplishment Report (<i>refer to the 2023 Accomplishment Report for detailed information – www.slowthespread.org</i>) <ul style="list-style-type: none"> ▪ Was presented at the Winter Operations meeting in January with minor tweaks since then. ▪ Focus to keep it on the high points of the program in a two page or less document. ▪ The reduction in budget is affecting our program. ▪ Look at all the partnerships this program embodies. ▪ Consider incorporating future challenges that Slow the Spread is facing? ▪ Led into a lot of discussion about budgets. ○ 2024 Budget and Program of Work

- 2024 Budget:
 - Looked at the budget spreadsheet:
 - Walked through the itemizations.
 - Treatments are \$3 million over budget and states worked across the program by reducing treatment areas/treatment types/etc. to get it within budget.
 - Budget discussion generated during the 2023 STS Accomplishment Report:
 - Asking for additional funding would need to go up to the Chief (FS) – FS funding is spread thin right now.
 - Federal funding is being requested for a lot of different pest programs this year (eradication programs, suppression programs, etc.), making it more difficult for additional funding requests.
 - Look at bringing in the Plant Boards (regional/national) for backing?
 - A lot of modifications within STS have been happening over the years to try to accomplish the work while facing budget shortfalls.
 - Budget discussion continued:
 - The databases (VT and MSU) have been working to keep as tight as possible, but costs continually increase.
 - Mating disruption costs are increasing, the research costs are increasing. A lot of costs are rising.
 - When budgets are decreasing – the program has made changes in trapping and treatment designs and the program has learned what the bare minimums are in trapping and treatment and make the new cuts based on what is appropriate in the order of significance.
 - Research is about 3% of the budget but is an important piece and has helped us be more efficient in our efforts.
 - Tom Coleman (FS) has a list of all the cuts made for 2024 and will try to track for future to see how things change due to those cuts.
 - Reviewed the purchase needs of racemic disparture through 2026 based on funding available along with proposed usage.

○ ACTION ITEMS:

	<ul style="list-style-type: none"> • The current MD contract is in year 3 of possible 5) ▪ TN: Hannah Hollowell is no longer in this position and TDF is looking to hire the position. ▪ Racemic disparlure RFP <ul style="list-style-type: none"> • For 2024, Tom Coleman (FS) is planning to get it out a bit earlier than normal. • Will order based on storage and funding. ▪ Operational costs and treatment projections <ul style="list-style-type: none"> • Moving forward and things are holding steady at this point. ▪ Grant award timing <ul style="list-style-type: none"> • Moving forward and holding steady
<p>6. Quality Control/Quality Assurance Report, Technical Committee Update (VT, VCU, SRS)</p>	<ul style="list-style-type: none"> • Tom Coleman (US FS) <ul style="list-style-type: none"> ○ Quality Control/Quality Assurance Report (<i>refer to the 2023 Quality Control/Quality Assurance Report for detailed information – www.slowthespread.org</i>) <ul style="list-style-type: none"> ▪ A lot of this was discussed at the Winter Operations meeting in January 2024 (Savannah, GA) ▪ Reviewed the Standards/Measurement/Target for 2023 ▪ Reviewed Omit reasons for trapping. ▪ QC for program was above the 10% threshold (12%) ▪ Most error codes were taken care of in a timely manner. ▪ Placement and Pull date based on BioSIM review. All seems to be OK by the states. ▪ Discussion: <ul style="list-style-type: none"> • How many states look at this report? • How is it used? • It is believed that states take it back and use it. • Encourage states to be sure to reach/exceed 10% QC. ○ Technical Committee Update <ul style="list-style-type: none"> ▪ SRS - Sonia Bruck and Matt Sloggy - \$20,000 to fund a post doc. <ul style="list-style-type: none"> • Tourism and recreation impacts of defoliation events • Assessment of willingness to pay for private management. • Dynamic optimization of management of spongy moth infestation • An updated benefit-cost analysis through 2045 ▪ VCU - Derek Johnson - \$10,000 <ul style="list-style-type: none"> • Adjust the decision algorithm to better fit the actual decisions on L. dispar treatment in STS. ▪ VCU - Sam Ward - \$30,000 <ul style="list-style-type: none"> • Quantify drivers of (in)accuracies of phenology models

	<ul style="list-style-type: none"> • Determine the role of long-distance migration in spongy moth trap catch. • Incorporate male longevity in the model. ▪ VT: Ksenia Onufrieva - \$224,000 <ul style="list-style-type: none"> • Operational SPLAT GM Organic efficacy test • Efficacy of wide swath treatments • Residual effect of SPLAT GM Organic pheromone formulation beyond the year of application • The impacts of broadcast aerial applications of SPLAT GM Organic on aquatic ecosystems • Catches in traps baited (-) disparlure. • Surveillance and management techniques for invasive species <i>Lymantria dispar dispar</i> (Spongy Moth), collaboration with Scion (New Zealand Forest Research Institute Limited Christchurch New Zealand) • Monitoring Phenology in STS Action Area ○ STS Lure Inventory <ul style="list-style-type: none"> ▪ Lure longevity testing. ▪ States that have received order for 2023 have received 2020-year lure. ▪ Would like to get 2024 (or newest) lure and test against previous years lure.
<p>7. Audit report: The auditors arrived around 9:54a eastern and the agenda was adjusted to accommodate them. After a break they went through the report.</p>	<ul style="list-style-type: none"> • Joy Goforth (NC) / Georgia Brock (STS Foundation) / MP Company, LLP <ul style="list-style-type: none"> ○ Audit Report (MP Company, LLP) <ul style="list-style-type: none"> ▪ Review of the financials (<i>STS 2023 Financial Statements Report</i>) <ul style="list-style-type: none"> • Balance Sheet is all funds in and funds out. <ul style="list-style-type: none"> a. Not a lot of assets b. Review the flow of funds (down about \$200,000 from last year) • Being a grant, what is received is spent during the grant. • No new accounting policies this year. Same as last year. • Board members are considered to be related parties. Nothing unusual in this practice, it just has to be disclosed. • Comment on Internal Control over Financial Reporting <ul style="list-style-type: none"> a. Deficiency is ongoing because we don't have a CPA hired to manage the financials. • Report on Compliance for Each Major Federal Program <ul style="list-style-type: none"> a. Deficiency is ongoing related to segregation of duties.

	<ul style="list-style-type: none"> • The Treasurer and Administrator received praise from the auditors for their work and cooperation with the auditors to be sure they receive all requested items. • For the Racemic in storage – will work with the Auditors to verify the product is current and correct for future. Kathryn Bronsky (APHIS) and Tom Coleman (FS) will work on coordinating this. ○ QuickBooks overview transition <ul style="list-style-type: none"> ▪ Going through MP Company, LLP for the QuickBooks app. ▪ They just pass the monthly cost directly and there is a group rate that will reduce the monthly fee. <ul style="list-style-type: none"> • \$45 monthly fee (currently) • Auditor’s services for any services rendered for training, etc. ▪ Gives the auditors real time access to the transactions. ▪ You are able to attach documents directly within the app for better record keeping. ▪ Online app is more holistic than the desktop version. ▪ If ever decide for board to have its own QuickBooks subscription – it will be an easy transfer. ▪ You are able to link bank accounts and offers a more seamless update of transactions into the app.
<p>8. APHIS report</p>	<ul style="list-style-type: none"> • Kathryn Bronsky (USDA APHIS) <ul style="list-style-type: none"> ○ David Gruchot (APHIS) plans to join future STS Foundation Board calls – Welcome David! ○ 2023 program accomplishments <ul style="list-style-type: none"> ▪ Gave update of trapping numbers across the US for spongy moth trapping. ▪ Spongy Moth (SM & FSMC) Reporting Dashboard has been created (maps.mrp.usda.gov) via ArcGIS. <ul style="list-style-type: none"> • Access is currently internal to APHIS-PPQ • Working with states to start the sharing more with states where data is missing. • 45 states that participate in spongy moth trapping in some fashion. • Science and Technology Forest Pest Methods screened spongy moth traps and no flighted spongy moth complex were detected to date. <ol style="list-style-type: none"> a. Looking at more efficient ways to sample b. Considering contracting with outside molecular labs (certified labs) for preliminary and then have the S&T FPM lab be the final authority. ▪ No treatments in 2023 but there are planned treatments for 2024 (Washington State)

- Is there an industry standard that is risk based for number of treatments or is it based on 'comfort level'.
- How can you use the funding more efficiently to accomplish your eradication goal.
 - a. A lot is knowing your history, site location, public perception, comfort level, politics. It weighs heavily towards the treatment approach.
 - b. It is a cost:benefit in all aspects.
- Delimit Programs
 - Are taking place – potentially due to 'blow ins' last year.
 - California will be doing some extra delimits because of some positive catches in 2023.
- Federal Spongy Moth Quarantine Expansion
 - There was an expansion in 2023.
 - Nothing listed for 2024 at this time.
- Budget for 2024
 - In continuing resolution
 - Holding flat currently
 - Agreements will be similar to the 2023 program.
 - STS Regulatory Agreement will be the same for 2024.
- On going tools
 - Hard glue delta traps testing is going on.
 - a. Overall showed good results in 2023
 - b. The glue formulation didn't interfere with the pheromone.
 - c. Moths tend to have easier denigration and predation increases for a full season use. Probably better used for regular seasonal checking.
 - d. Tina can be available for a future board meeting to give an update.
- Name change update.
 - CFR rules and pending changes are slow but in the works.
 - Updated the Household Moves checklist form.
- Looking at getting a national call set up on a roughly quarterly basis for a 'check in' with PPQ and state-side.
- Regulatory Committee discussion
 - Anthony Man-Son-Hing joined this afternoon.
 - Report was put together for last year by Anthony Man-Son-Hing.
 - Regularly meeting via calls (roughly quarterly)

<p>9. Miscellaneous items</p>	<ul style="list-style-type: none"> • Discussion Items <ul style="list-style-type: none"> ○ RFP for Administration position (All) <ul style="list-style-type: none"> ▪ Upon review of the signed contract – the board can agree to renew annually through December 6, 2028. ▪ ACTION: Review the contract by the next board meeting to fully determine the proper steps regarding the RFP. ▪ ACTION: October 2024 review the salary of Georgia Brock STS Foundation Board for 2025. ○ STS annual calendar review (All) <ul style="list-style-type: none"> ▪ Discussion and updates were made. ○ STS contacts review (All) <ul style="list-style-type: none"> ▪ Carl Harper (KY) is gathering and will update the form and send to Joy Goforth (NC) / Georgia Brock (STS Foundation). ○ State audits - Phil Marshall (IN) <ul style="list-style-type: none"> ▪ Sent out audit report and all were in order. ○ Aviation training – Kimberly Thielen Cremers (MN) <ul style="list-style-type: none"> ▪ Meeting last year October 2023 with 40+ attendees. <ul style="list-style-type: none"> • 3-day training/half day classroom. • Lots of hands-on training with the equipment. • The cost of training was just over \$26,000. ▪ Meeting for September 2024 planned. <ul style="list-style-type: none"> • Hold the date for September 23-27, 2024, is the tentative date range. • Helicopter applicators show interest and will plan to focus on rotary wing vs fixed wing. ○ Current issues/solutions <ul style="list-style-type: none"> ▪ Issue: review the www.slowthespread.org website and review the contact information to be sure it is correct. <ul style="list-style-type: none"> • Solution: please refer updates either to Travis Perkins (MSU), Kimberly Thielen Cremers (MN), or Tom Coleman (FS).
<p>10. Adjournment</p>	<ul style="list-style-type: none"> • Carl Harper (KY) made a motion to adjourn, Phil Marshall (IN) seconded the motion. The motion passed. • Adjourned 3:59p

2024-2025 STS Conference Call and Meeting Schedule

Conference calls are scheduled for the 1st Wednesday of each month at 10:00 CT/11:00 ET unless otherwise scheduled by the Board President. The call-in was via Microsoft Teams.

Date	Meeting Type	Held / Cancelled / Pending
January 3, 2024	Microsoft Teams Call	Held
February 22, 2024	Annual Face-to-Face Meeting	Pending (Raleigh, NC and via Teams)
March 6, 2024	Microsoft Teams Call	Pending
April 3, 2024	Microsoft Teams Call	Pending
May 1, 2024	Microsoft Teams Call	Pending
June 5, 2024	Microsoft Teams Call	Pending
July 3, 2024	Microsoft Teams Call	Pending
August 7, 2024	Microsoft Teams Call	Pending
September 4, 2024	Microsoft Teams Call	Pending
October 2, 2024	Microsoft Teams Call	Pending
November 6, 2024	Microsoft Teams Call	Pending
December 4, 2024	Microsoft Teams Call	Pending
*January 8, 2025	Microsoft Teams Call	Pending <i>*moved to second Wednesday due to holiday.</i>
*February 19, 2025	Annual Face-to-Face Meeting	Pending <i>*Approximate date, pending availability of members.</i>

The foregoing motions and actions, by unanimous consent, are to have full force and effect as of February 22, 2024, unless otherwise indicated by the Board.

Carl Harper, Secretary