



**Minutes of the Annual Meeting  
Of the Board of Directors  
Of  
The Gypsy Moth Slow the Spread Foundation, Inc.**

**Indianapolis, Indiana  
February 21, 2007  
8:00 a.m. – 3:30 p.m. EST**

Proper notice having been duly given to each Board member, a conference call of the Board of Directors was held on the above date.

President Geir Friisoe called the meeting to order and Secretary Frank Fulgham called the roll.

**BOARD MEMBERS**

Geir Friisoe, Minnesota, President	present
Gene Cross, North Carolina, Vice-President/Treasurer	present
Frank Fulgham, Virginia, Secretary	present
Scott Frank, Illinois	present
Phil Marshall, Indiana	present
John Walkowiak, Iowa	present
Mike Philip, Michigan	present
Gary Gibson, West Virginia	present
Melody Walker, Wisconsin	present

**OTHERS PARTICIPATING IN THE MEETING**

Carl Harper and John Obrycki, Kentucky  
David Adkins, Ohio  
Brian Kuhn, Wisconsin  
Ed Holloman, Southeastern Association Services  
JoAnn Cruise, USDA APHIS  
Jerry Boughton, Donna Leonard, Patrick Tobin and Amos Zigler, USDA Forest Service

**APPOINTMENT OF NEW BOARD MEMBERS**

Geir Friisoe informed the Board that official letters of appointment to the Gypsy Moth STS Board of Directors have been received from the following:

- Effective December 20, 2006, Robert E. Carter, Jr., Director, Indiana Department of Natural Resources, appointed Philip Marshall as Indiana's representative to the Board replacing Bob Waltz.
- Effective February 16, 2007, Robin Pruisner (SPRO), State Entomologist and Entomology and Plant Science Bureau Chief, Iowa Department of Agriculture and Land Stewardship, appointed John Walkowiak as Iowa's representative to the Board.



**Whereas**, the above noted directors constitute a quorum, and there is no objection to this proceeding, the following business was conducted:

### **APPROVAL OF THE MINUTES**

The minutes of the Gypsy Moth Slow the Spread (STS) Foundation Board of Directors' Conference Call on December 6, 2006 were approved and ratified by unanimous vote and shall be filed in the Minute Book.

### **ELECTION OF OFFICERS**

Melody Walker, WI, made a motion to nominate the current slate of officers to continue for 2007:

President: Geir Friisoe, Minnesota  
Vice-President: Gene Cross, North Carolina  
Treasurer: Gene Cross, North Carolina  
Secretary: Frank Fulgham, Virginia

The motion was seconded by Gary Gibson, WV, and there being no further nominations from the floor, nominations were closed and the motion to elect the current officers for another term was passed unanimously.

### **FOREST SERVICE BUDGET REPORT**

Jerry Boughton, Forest Service, updated everyone on the status of the budget. He indicated that we need to revalidate the gypsy moth program under new pest pressure for funding, such as emerald ash borer and sirex. Networking with state foresters is essential. The Board should update the brief that was developed last year regarding the need for gypsy moth funding. We will remain under the Continuing Resolution that has been signed by the President for the rest of the year. The Continuing Resolution is not specific. The FS will receive their funding information by March 12<sup>th</sup> from the Office of Management and Budget; however, the Forest Service will then need to divide the total funding by program area.

### **STATUS OF MICHIGAN AND IOWA**

Geir reported that Ken Rauscher has indicated that Michigan will be withdrawing from the STS Board of Directors. They will continue to collect gypsy moth data and cooperate with future STS activities.

Robin Pruisner, SPRO, Iowa Department of Agriculture and Land Stewardship (IDALS), has officially informed the Board that the Iowa Department of Natural Resources (DNR) will take the leadership role in planning and implementing gypsy moth survey activities in Iowa. IDALS will continue to implement quarantines and treatment orders as needed. They will also cooperate with DNR and PPQ in conducting gypsy moth treatments.

## **STATUS UPDATES OF GRANT AGREEMENTS**

Ed Holloman discussed the current Grant Reporting Schedule and Donna Leonard discussed pending grant awards and expenditures.

### **2005 Forest Service Trapping & Treatment Grant**

All funding for this grant has been drawn down to \$0.00 and all deobligations have been accomplished; therefore, this grant is ready to be closed out. All reporting is up to date.

### **2006 Forest Service Trapping & Treatment Grant**

The total award for the 2006 Forest Service T & T grant is \$6,914,331 with \$4,605,084 going to the state participants leaving \$2,312,978 for Foundation expenditures. Current projected balance for Foundation funds tracking all pending obligations equals -\$15,043. However, a \$50,000 deobligation from NC is being processed and MN is projecting a \$28,000 deobligation while OH is projecting to deobligated \$100,000. All reporting documents are current.

### **2007 APHIS Regulatory Grant**

States are asked to apply for the remaining balances in their partial grants through 2/15/07. IL, MN & NC need to return their signed partial Award letters at once. WI indicated that their award letter was in the mail.

JoAnn Cruise with USDA/APHIS/PPQ gave an update on the status of the Regulatory Program. Leon Bunch has been redirected to Sirex work. The planned Regulatory Meeting was cancelled due to a mixed response from states. A monthly conference call is an option for distributing information that would be covered at a meeting. How do state work plans work? A discussion of this followed and JoAnn asked to receive current state work plans.

JoAnn indicated that some states need to do a better job of justifying the 10-moth line to bring counties into the quarantine.

A discussion ensued on the lack of past support by APHIS personnel at Board meeting and conference calls. It was decided that it does not matter at what level an APHIS liaison is assigned. The important thing is to have someone that is more involved in coordination and leadership of the Regulatory Program. They need to provide continuity and a strategic approach for the state programs. JoAnn will check with the APHIS Regional Office to get their direction and report at the next conference call.

## **2006 ACCOMPLISHMENT REPORT**

Donna discussed the draft of the 2006 STS Accomplishment Report. It was noted that there should be a separate Accomplishment Report for the Regulatory Program at this time. One issue that needs to be addressed is the variability of state reports. JoAnn will look into this.

- **ACTION:** Donna indicated that she would add a chart showing the change in funding and asked that everyone review the draft and get back to her within 1 week with changes.

It was recommended that the report be distributed to the National Plant Board and state Forest Health Committees.

## **2007 PLAN OF WORK**

Donna discussed the 2007 Plan of Work and indicated that there will be a change in the project design by narrowing the action area band to accommodate reduced funding.

Gene will ask for a Letter of Cost Concurrence now to get it as soon as possible after the March 12<sup>th</sup> date. The grant package needs to be ready to go before March 12<sup>th</sup>.

- **ACTION:** Donna needs the final budget and narrative, but not 424, from states by Wednesday, February 28<sup>th</sup>.
- **ACTION:** In light of the March 12<sup>th</sup> date for budget info from the Forest Service, Phil Marshall proposed and everyone agreed to change the next conference call date to March 16<sup>th</sup>.

## **2007 PLANNING BUDGET**

A motion was made to accept the 2007 Planning Budget and it was passed unanimously.

## **MISCELLANEOUS**

### **Moving Foundation Grant Administration From Na To R8**

Donna discussed the possibility of moving the STS grant from NA to Region 8. It is difficult to change money around in Forest Service regions. Need to look at pros and cons on both sides. The Board will need to make a decision for 2008 by mid-summer.

### **Quality Control Report**

Mike Quisinberry was not present so Donna reported on the QC Report. The quality of the data is exceptional. Some states are cutting the mid-season trapping checks without negatively impacting data.

Since there have been problems with the inventory of lure, do not carry over lure if you do not know the way that the lure was stored. Do not stockpile lure. The APHIS warehouse problem has been straightened out. Lure quality control should be included in the QC report in the future.

### *State Cost Share in STS*

Donna explained for the new members of the Board that each state has a set match amount that was decided to be the maximum that that state can cover. This level of state match remains constant and is not meant to be a 75/25 cost share at the individual state level. As Federal resources decrease, it does not mean that states should reduce their match correspondingly.

### *Audit Update*

Gene reported that the STS audit will be done by mid-April and may indicate a Material Weakness in internal posting procedures – not in general compliance. New auditing standards on internal communications and procedures went into effect.

### *Economic Assessment Update*

Patrick Tobin reported that Erin Sills is getting together cost and biological data; however, there is a lack of cost data on quarantines. She will try to quantify this amount by checking with states and USDA.

### *Southeast Association*

It was recommended that the Board review and update the contract for services on an annual basis. Geir appointed a committee to study the contract and list of duties for Ed Holloman. Committee members include Melody Walker (WI), Geir Friisoe (MN), and Scott Frank (IL) with Gene Cross (NC) consulting.

### *Business Model for Handling New Pests*

Donna suggested that we need to beef up support for gypsy moth programs with the increasing number of new pests coming on board. Need to get recognition of successes of gypsy moth programs. We can use the STS Foundation model for other pests like Emerald Ash Borer. We need to put together good information on how the GM Foundation works – a business model. We need to go to the Forester's Association and the Plant Boards to get their support. We should highlight the QC Report and Audit Report in our Accomplishments Report.

- **ACTION:** Donna will add the QC and Audit information to the Accomplishments Report and begin working on a draft model plan.

## 2007 STS CONFERENCE CALL & MEETING SCHEDULE

Conference Calls scheduled for 1<sup>st</sup> Wednesday of each month at 10:00 a.m.

**Call-in number for all Conference Calls: 404-347-7966**

<b>JAN 3</b>	Conference Call	Cancelled
<b>JAN 23-25</b>	OP/REG Mtg	<i>Held in Memphis, TN</i>
<b>FEB 7</b>	Conference Call	Cancelled
<b>FEB 21</b>	STS Annual Mtg	<i>Held in Indianapolis, IN</i>
<b>MAR 16</b>	<b>Conference Call</b>	<b><i>Scheduled for 10:00 a.m. EST</i></b>
<b>APR 4</b>	Conference Call	<i>Scheduled for 10:00 a.m. EDT</i>
<b>MAY 2</b>	Conference Call	<i>Scheduled for 10:00 a.m. EDT</i>
<b>JUN 6</b>	Conference Call	<i>Scheduled for 10:00 a.m. EDT</i>
<b>JUL 11</b>	Conference Call	<i>Scheduled for 10:00 a.m. EDT</i>
<b>AUG 1</b>	Conference Call	<i>Scheduled for 10:00 a.m. EDT</i>
<b>SEP 5</b>	Conference Call	<i>Scheduled for 10:00 a.m. EDT</i>
<b>OCT 3</b>	Conference Call	<i>Scheduled for 10:00 a.m. EDT</i>
<b>NOV 7</b>	Conference Call	<i>Scheduled for 10:00 a.m. EST</i>
<b>DEC 5</b>	Conference Call	<i>Scheduled for 10:00 a.m. EST</i>

**The foregoing motions and actions, by unanimous consent, are to have full force and effect as of February 21, 2007, unless otherwise indicated by the Board.**

The meeting adjourned at 3:15 p.m. Eastern Standard Time.

Frank Fulgham, Secretary  
STS Foundation