



Slow the Spread
of the Gypsy Moth
Slow the Spread Foundation, Inc.

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**Minutes of the Board of Directors of
The Gypsy Moth Slow the Spread Foundation, Inc.**

**February 20, 2013
8:00 AM - 3:30 PM**

Hall of Fame Room, Agriculture Building, 2 East Edenton St., Raleigh, NC

Proper notice having been duly given to each Board member, a conference call of the Board of Directors was held on the above date.

The meeting was called to order and the roll was taken.

BOARD MEMBERS

Larry Nichols, Virginia, President	present
Phil Wilson, North Carolina, Vice-President/Treasurer	present
Melody Walker, Wisconsin, Secretary	present
Scott Frank, Illinois	present
Phil Marshall, Indiana	present
Tivon Feeley, Iowa	present
Carl Harper, Kentucky	present
Lucia Hunt, Minnesota	present
Sherrie Hutchinson, West Virginia	present

OTHERS PARTICIPATING IN THE MEETING

Dave Adkins, Ohio
 Matt Andresen, Vernon Cox, North Carolina
 Ed Holloman, Southeastern Association Services
 Julie Spaulding, Anthony, Man-Son-Hing USDA, APHIS PPQ
 Donna Leonard, Patrick Tobin, Mark Buccowich, Wesley Nettleton, USDA Forest Service

Virginia		North Carolina		Wisconsin	
Larry Nichols - President		Phil Wilson - Vice President/Treasurer		Melody Walker - Secretary	
804-786-3515		919-707-3753		608-224-4586	
Illinois	Indiana	Iowa	Kentucky	Minnesota	West Virginia
Scott Frank	Phil Marshall	Tivon Feeley	Carl Harper	Lucia Hunt	Sherrie Hutchinson
217-785-2427	812-358-3621	515-281-4915	859-257-5838	651-201-6329	304-558-2212

Whereas, the above noted directors constitute a quorum, and there is no objection to this proceeding, the following business was conducted:

APPROVAL OF THE MINUTES

Carl Harper (KY) made a motion to accept the February 6, 2013 minutes as read. Scott Frank (IL) seconded the motion. The Board voted unanimously to approve the minutes.

ELECT NEW SLATE OF OFFICERS

Sherrie Hutchinson (WV) made a motion to retain the current slate of officers: Larry Nichols as president, Phil Wilson as Vice President and Treasurer, and Melody Walker as Secretary. Carl Harper seconded the motion and the motion carried.

QUALITY CONTROL/QUALITY ASSURANCE REPORT

Donna Leonard reviewed the Quality Assurance/Quality Control Report. The executive summary is posted on the gypsy moth STS website. Donna reported the program is doing well overall. Each state can see how they compare with the other states and where they can make improvements, if possible.

- *Action: Donna will send out a final electronic copy of the Quality Assurance/ Quality Control Report.*

2012 STS PROGRAM ACCOMPLISHMENTS & 2013 PLAN OF WORK AND BUDGET – FS FUNDED

Donna Leonard reviewed the 2012 Accomplishment Report. The Forest Service allocation of \$8.3 million plus \$2.2 million from state partners totaled \$10.5 million. The trapping base grid was changed from 2 to 3 kilometers and saved \$ 1 million. The 3-kilometer grid will be used again in 2013. The spread rate was down across the project in 2012. Donna will make any needed changes to the Accomplishment Report and post it to the website.

Donna reviewed the budget and the Plan of Work (POW) for 2013. Currently there remain three budget scenarios for 2013.

- 1) Allocation of \$7,875,000 from FS
- 2) CR is extended for remaining of the year – allocation of \$7 to \$7.5 million with potential for additional cuts

3) Allocation of \$5 million or less if sequestration goes into effect

The 2013 Plan of Work, funded at \$7.875 million, includes 49,115 traps set and 410,943 acres treated.

Data management services were highlighted for review. This will be the first such review in the 12 years of the program. There are currently five staff at Virginia Tech and three at MSU. States enter most of the data, while some processes managed by the two teams include integration of data, the decision algorithm, and quality control. In-kind resources are considerable, and both teams have the entire database and integrated skills. The cost of data management is about 10% of the entire project costs.

Phil made the following motion:

The Board will review STS data management across both universities (VA Tech and MSU) to look for improvements and any needed changes in the current operation of data management for STS.

Tivon seconded the motion, and the motion carried.

- ***Action: Lucy and Donna will put together a survey/questionnaire to share with the states. They will survey STS Operations staff in each state, summarize and share the results with the Board.***

Donna mentioned that the budget is \$7500.00 short on match. She reminded everyone that indirect costs are valid for use as a match.

Generally, funds have not been released to the states. However, the FS was able to release \$200,000 for NC. Other states will need funds by early to mid-April for their treatment projects. Valent has committed to producing Btk without signed contracts. HERCON and ESKA will see how far they can go without signed contracts.

Under sequestration, trapping costs will go up because we are trying to cover all salaries of people who work in STS. This is a one-time fix as trapping alone is not a STS program and there will be a budget for 2014.

Activities in progress include overhauling the Decision Algorithm by Ian Firkin at VA Tech. Donna will introduce the trapping gadget to TN, and OH and WI will test gadgets.

The motion to approve the POW and budget is tabled until we have a budget to consider.

Send comments on the reports to Donna.

TECHNICAL ACCOMPLISHMENTS

Patrick Tobin submitted a written summary and a verbal report on 2012 accomplishments and plans for 2013 planned activities.

AUDIT REPORT

Gwen Bass, Maggie Hutton and Hannah Grantham from Williams Overman Pierce, LLP, reviewed the draft of financial statements for years ending in September 30, 2011 and 2012.

There was some confusion that money could be transferred from one grant into another. Ed and Donna were able to explain that the grants overlap, and the Foundation does not move money from one grant to another.

Currently, we collect state audits from member states. Gwen said we should collect state audits for all states who receive funding from the foundation.

There were no new findings of deficiencies in internal control. We continue to have the same deficiencies from year to year, which relate to our size. Due to the size of our organization, we have a limited number of people involved in the accounting process. We also do not have staff to prepare financial statements, all disclosures, statements and reports.

Credit goes to Ed for his work to make everything go smoothly with the audit.

APHIS REPORT– BRIEFING ON LIKELY FUNDING SCENARIOS FOR ERADICATION DISCUSSION OF POTENTIAL FUNDING FOR STS REGULATORY IN 2013

Julie Spaulding presented the APHIS funding reports. This year, an estimated eradication budget of \$260,000 will be funded by the Farm Bill (FB). All FB agreements have to be in place by March 27th. It is uncertain what the funding source will be if the FB doesn't come through.

Julie is creating a national risk map with Marla Downing from FHTET for Asian gypsy moth and European gypsy moth. Risk factors include the potential for introduction and establishment, overlaid with host layer and combined with historical knowledge. Patrick suggested adding a research scientist to assist with the development phase.

In regards to regulatory funding, Julie said there may be \$90,000 available. GM is now no-year funding, but it is not clear what the length of this grant period will be. Julie suggested the funding could be used for detection. Some states were in favor of using the money for detection trapping while other states preferred to keep the funding for regulatory work.

MISCELLANEOUS

Future Meetings

The next conference call will be on Wednesday, March 6, 2013.

Meeting Adjourned

Carl Harper (KY) made a motion to adjourn the meeting. Sherrie Hutchinson seconded the motion. The meeting was adjourned.

2012 STS Conference Call and Meeting Schedule

Conference calls are scheduled for the 1st Wednesday of each month at 9:00 CT/10:00 ET unless otherwise scheduled by the Board President. The call in number for the STS monthly conference calls in 2013 is **1-888-858-2144** and the passcode is **6583639**.

January 3	Conference Call	Cancelled
February 6	Conference Call	Held
February 20	STS Annual Mtg	Held
March 6	Conference Call	Cancelled
April 3	Conference Call	
May 1	Conference Call	
June 5	Conference Call	
July 3	Conference Call	
August 7	Conference Call	
September 4	Conference Call	
October 2	Conference Call	
November 6	Conference Call	
December 4	Conference Call	

The foregoing motions and actions, by unanimous consent are to have full force and effect as of February 20, 2013, unless otherwise indicated by the Board.

Melody Walker, Secretary